

Town of Bartlett Office of Selectmen  
Meeting Minutes: September 22, 2014  
Attendance: Chairman Gene Chandler, Douglas Garland, David Patch  
Reporters: None

Meeting opened at 03:30 PM.

Peter Kayley of Sport Thoma Ski Shop is interested in purchasing Frosty's Ski Shop (1RT016-263-L02) and was inquiring as to what he would need to do to get off on the right foot with the Town. Kayley stated that the present sign has a 48 square foot message area. He would like to just change the name and have an identical sign in its place. Chairman Chandler stated that was fine but he will need to fill out a sign permit application. Kayley inquired if he could have a changeable letter sign. Lynn Jones, AA, replied that he could do that but he can't have any moving signs. Kayley mentioned that he feels that the end of the building closest to Dunkin Donuts is very bare and he would like to put a sign in the window. Chairman Chandler informed him that he can add another 12 square foot sign on that end as he is allowed 60 square feet total. Kayley also inquired as to how he would go about having the annual tent sale that Frosty's usually has each year. Chairman Chandler explained that he would need to fill out a permit and that he has to meet the set back requirements. He also mentioned that he would be able to have extra temporary signs advertising the tent sale. Lynn Jones, AA, cautioned him that the feather style flag type signs are not allowed in Bartlett. A sign permit application was given to Kayley.

Ian MacMillan was sworn in by Lynn Jones, Notary Public, as a part time Bartlett police officer.

Norman Head, Burr Phillips, Bill Fabrizio and Annette Libby (Morrell Land Committee) Leo Sullivan (Library representative) and Engineer Sean Sweeney (Headwaters Hydrology, PLLC) met with the Selectmen in reference to the Morrell site floodplain study. Sweeney has done the following: 1.) Complete stream cross section field survey. 2.) Used survey data and FEMA flood insurance study engineering backup data to create a hydraulic model of Bartlett Brook using the Corps of Engineers computer program. 3.) Develop 100 year floodplain maps for the Morrell site. 4.) Field surveys to complete topographic mapping of the Morrell site and collect stream cross-section data for use in hydraulic modeling. Sweeney had a map and pointed out and discussed what they had discovered concerning the property. Sweeney stated that the Bartlett Brook was more of an issue than the Saco River. There is also an unnamed brook which is also a concern. Libby inquired if there was water on the property when he was there this summer. Sweeney replied that the brooks had water in them with fish. Selectman Garland is wondering if they cleared away the dead and fallen trees that are blocking one brook would it make a difference. Sweeney explained that the water flows in a couple of different ways and that the ridge is all lower than Route 302. Fabrizio inquired if they raised the ridge line would it dry up a lot of the land? Sweeney stated that it might have some benefit but it can't be raised higher than route 302. Chairman Chandler commented that we can't change the culverts that run under route 302 and there is only so much

water that can go under the road. Phillips inquired if it would be much of a problem to do the calculations for a 50 year floodplain map as that is all that is necessary to have athletic fields as you only need the 100 year map for buildings. Sweeney stated that would be a simple exercise. Sweeney mentioned that the most usable land would be a horseshoe style and the average amount of fill needed would be around two feet. Sweeney stated that they can fill in in the floodplain but not the flood way. Selectman Garland commented that he didn't think that they could do that without state permits as he understood that you can't fill in if it might cause damage to other people's properties. Sweeney stated that they would need a wetlands permit from the State but they don't need anything from FEMA as long as they don't get into the floodway. Selectman Garland is concerned about insurance or obtaining loans if FEMA isn't consulted. Phillips stated that the bank only looks at their maps not ours. Phillips stated that FEMA actually shows less of the lot flooded so it shouldn't be an issue. Sweeney commented that FEMA didn't consider that the ground slopes away. Chairman Chandler commented then we can build without doing anything. Selectman Garland inquired if a velocity study was done. Sweeney stated that with the silt, etc. that it wasn't necessary. Sweeney stated that he had done this study as a planning tool for the town. Chairman Chandler inquired as to why we would want to do the 50 year floodplain map. Phillips stated that he felt it would be fairly easy to just look at that. Sweeney commented that it would be premature to do anything further until they decided what they want to do. Head inquired as to what was the next step. Libby replied that would be to start planning by getting the committee together and do up a formal master plan. Fabrizio inquired if the library would be going there or not. Libby stated that she would like to see a wish list done and that she would like to see a master plan done up and presented at town meeting. Selectman Garland inquired about soil types. Sweeney stated that he doesn't believe that soil is an issue as there is good foundation soil there. Head inquired if walking paths could go thru the floodway. Sweeney replied that they could have walking paths. Sweeney left three sets of plans for further review.

Annette Libby, Recreation Director, informed the Selectmen that her assistant Katie Saunders was all done for the department. She will be looking at the other applicants to see if they were still interested in the position. The Selectmen gave her the ok to go ahead with that.

The Selectmen discussed having the furnace at the town hall cleaned and gave Brenda Medeiros, Sec. the ok to call Frechette to have this done.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 05:55 PM.

Respectfully submitted,  
Brenda Medeiros, Sec.