

Town of Bartlett Office of Selectmen

Meeting Minutes: December 12, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: Erik Corbett

Reporters: None

Meeting opened at 03:30 PM.

At the request of Lynn Jones, AA, Selectman Hebert made a motion at 03:40 PM to enter nonpublic session per NH RSA 91-A:3 II (a) to discuss a personnel matter. Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a request at 03:50 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Lynn Jones, AA, discussed the building permit application that had been submitted for the Glen Ellis Campground (2RT302-37-L01) to construct 4 cabins which contain two bunk beds with no septic or water. Jones, AA, questioned whether this affects their subdivision approval. Selectman Patch stated that he believes they did a new subdivision approval a couple of years ago. Jones, AA, is going to ask Rick Treiss of the NH Department of Environmental Services for clarification on this as if there is no septic discharge we assume they are using the existing bath houses and has this already been accounted for in the bath house septic. Selectman Patch inquired if they were eliminating camp sites or is this in addition to them. Jones, AA, stated that she doesn't know as it wasn't indicated on the permit application nor was there a flood plain certificate included. Jones, AA, has drafted a letter to Richard Goff, owner of the campground concerning these issues and will consult with Rick Treiss (NHDES).

Chairman Chandler stated that there seems to be an issue with the plowing at the Bartlett Jackson Transfer station. Selectman Hebert commented that the Jackson Highway department is not doing a sweep around the building where the new recycling area is. Earle Fernald, manager of the transfer station, has spoken to the Jackson highway department road agent and was informed that the transfer station is its own entity and needs to do their own plowing and sanding. Chairman Chandler stated that he will send an email to the Jackson Selectmen in reference to this problem and ask them for their input.

Police Chief Janet Champlin updated the Selectmen on the following:

- 1.) She has issued a press release on the arrest of Erik Bradbury, Jr. for Endangering the Welfare of a Child and Breach of Bail conditions both class "A" misdemeanors and were the result of an investigation by the Bartlett Police Department. These charges stem from an investigation of a suspected heroin overdose that was reported at a local motel. A subsequent investigation into this incident also led to an arrest of Jade DeCilla for Endangering the Welfare of a Child.
- 2.) Sgt. Sheehy had received a nice thank you from a lady that she assisted with a medical issue that needed to get to the hospital. The thank you note will be placed in Sheehy's personnel file.
- 3.) The Chief will be on vacation and Sgt Sheehy will be in charge. All shifts have been covered.
- 4.) The Chief has also been assisting the Town of Jackson with the hiring of a police Chief. Selectman Hebert inquired as to how our hiring process for a full time police officer was going. Chief Champlin stated that the committee has picked out a subject and she is in the process of doing his background check. Once that is done she will present him to the Selectmen to hopefully get a green light to go ahead and hire him. He is already part time certified but will still have to attend the full time academy in June. She did have other good candidates and has told them that she will keep their applications on file.

5.) Chief Champlin stated that she has submitted her budget for next year and will be working on the narrative. Selectman Hebert commented that he would like to see more detailed information in her budget.

Selectman Hebert reminded Chief Champlin that part time officers are not allowed to work more than 1300 hours a year and she has to sign a document at the end of the year stating the actual hours worked. Chief Champlin replied that she does have all the necessary year end documents that need to be signed. Selectman Hebert stated that no part time officer can work more than 1300 hours a year without permission from New Hampshire Police Standards.

Fire Chief L. Patrick Roberts popped into the meeting for the following:

1.) To drop off an application for a subject that wants to become a volunteer firefighter and he has passed the background check.

2.) Chief Roberts mentioned that on times when he has to do his plowing that people may see the fire Chief's vehicle parked at Patch's Market as his wife works there and he would need to swap out vehicles with her.

3.) Chief Roberts stated that he has no vacation time left but he has some personal stuff to take care of and will not be working on Tuesday or Thursday this week.

The Selectmen had received an email from Mike Horrigan concerning the on going issues of the Beechwoods roadway (1RT16A-218-00). Each Selectman reviewed the email that is asking for the Selectmen to reconsider items 3 and 7. (Guard rails and slope on first 50 feet of Highwood and Phase two road inspection). Selectman Hebert inquired if it was worth reconsidering. Chairman Chandler replied that he is ok with number 7 which is the phase 2 boring holes and that the big issue is item 3 (the guardrails) as they aren't allowed per the Town of Bartlett Street Regulations. Selectman Patch commented that it is too bad that these issues were all inherited. Selectman Hebert questioned that if it isn't going to be a town road would it still be an issue. Chairman Chandler stated that they just aren't allowed and if one person was given special permission others would be requesting to do the same thing. Chairman Chandler recommends not putting in the guard rails but he would like to check with Engineer Burr Phillips (Civil Solutions, LLC) to see if he can give us a ball park figure on what it would cost to correct #3 without the guard rails and is it a fairly simple fix. The Selectmen all agreed to check with Engineer Phillips.

Selectman Hebert inquired if they were going to put a special article on the town warrant to close out a section of Kristen Lane. (1ALPEN-44-00) Chairman Chandler stated that after checking with the road agent, who is happy with the room that he has for plowing and turning the truck around, he has no problem putting it on the town warrant. It appears the work that was done up there corrected the water issues. Selectman Hebert commented that will make a lot of people happy.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting. There being no further business the meeting was adjourned at 04:45 PM.

Respectfully submitted,

Brenda Medeiros, Sec.