

TOWN OF BARTLETT – SELECTMEN'S OFFICE

MINUTES: Selectmen's Meeting – Monday, May 23, 2016

ATTENDANCE: Selectmen Gene G. Chandler(Chair), David A. Patch, Jon H. Hebert

REPORTERS: None

VISITORS: Erik Corbett, Ray Mitchell

Meeting opened at 3:30PM.

Road Agent Travis Chick and Nortrax representative Greg White met with the Selectmen to sign the lease for the backhoe for the Highway Dept. as approved at town meeting. First year's payment will be \$24,259.80. The backhoe has been delivered and White will be returning next Tuesday to deliver paperwork and pick up the check.

Police Chief Janet Champlin came in to the meeting. Erik Corbett commented that he wanted to thank the police dept. for responding to his son's call about finding hypodermic needles and that Officer Mitch Gove responded. Chief stated that unfortunately it is becoming more common than we would like it to be.

Motion was made by Hebert, seconded by Patch to enter Non Public Session (NPS) under NH RSA 91-A:3 II (a) for a personnel matter with Chief Champlin. Roll Call Vote was unanimous. NPS entered at 3:40PM. Motion was made by Hebert, seconded by Patch to end NPS. Roll Call Vote was unanimous. NPS ended at 4:00PM. Motion was made by Hebert, seconded by Patch to seal the minutes. Roll Call Vote was unanimous. Selectmen agreed to have the Chief make an offer of full time employment to current part time Officer Ian McMillan.

Josephine Belville CNHA, NH DRA Assessing Supervisor, attended the meeting to discuss what the town plans to do since it is five years after the last complete revaluation and the law (RSA 75:8-a) requires an update. Chandler explained that when we last met with her and discussed this, we got the impression that we could do this for about \$50,000 but when we got the contract from Avitar (the town's assessing firm) to do it, it came in at \$145,000. We sent the contract to Belville for review and she thought it was a little more than what was necessary and suggested meeting with Avitar to discuss. AA Lynn Jones arranged to have Loren Martin from Avitar join us by phone to discuss this and have Belville explain what the State is looking for. Martin indicated that she may be able to get the update done this year but it would probably not be completed until late which would mean tax bills would be very late. In reality, she would suggest it would be better to ask to put it off until 2017 since there really aren't any real problems and the town's stats are well within the acceptable range. Chandler wanted to clarify that the town is not in violation of anything right now. Belville agreed and suggested that they would have to petition the Board of Tax and Land Appeals (BTLA) to change it to 2017, however, if we had our contract signed and ready to go, that would be helpful. Martin offered to come up and meet with the Selectmen and it was agreed upon to meet on Monday, June 20, 2016 at 4PM. Hebert asked what is the penalty for not complying with the law and Belville did not know. Hebert asked when we had to do our next revaluation and Belville explained that there are various ways to handle it and a lot of towns do a cyclical format where the town does a quarter of the town each year so that after the five years, you have basically covered the entire town. Belville asked what the Selectmen would like her to tell the Commissioner as to what we are doing and Selectmen indicated that she should tell him we are working on it and meeting with Avitar on June 20. Belville asked if they wanted her to attend on June 20 and AA Jones indicated it would probably be a good idea if she was available so we could all hear the discussion at once and make a decision together. Belville agreed.

Rick Murnik, Director, and Tom Grieg of the Bartlett Jackson Ambulance Service attended the meeting to discuss a personnel matter. Chandler stated we didn't know that this was to be a NPS, and it wasn't posted as such, so we can't do it. AA Jones stated she did not take the appointment but the topics listed were defibrillator and training and no mention of NPS. Murnik said fine when can we come back. It was agreed they would come on June 6, 2016 at 4PM for a NPS on a personnel matter. Murnik then went on to discuss the replacement of the defibrillator since it went in for its service/maintenance and the company says we will need to look to replace it next year. Murnik indicated that they cost about \$39,000 but the company is willing to work with us and we could probably get it for \$24,200 with some additional benefits added in. Chandler stated that would probably be a warrant article for next year and we would have to alert the Town of Jackson. Murnik indicated he already spoke with Jackson and they agreed it would be a 2017 warrant article. Murnik went on to discuss an infrared light purchase they would also like to do for 2017 as it is helps with the proper cleaning of the vehicle.

Armand Blanchard met with the Selectmen to discuss things he wants to do with his property located on Campfire Ln (2JENKS-105L05). The lot is 100' x 100' but he thinks he may have lost some to TS Irene and he wants to put a shanty on it for occasional camping for fishing, hunting, etc. Hebert asked for his definition of a shanty as he didn't think we had a classification like that. Blanchard indicated it was like a camp built from scrap materials. There was an old trailer on the property but somebody tore it down without his knowledge or permission and there is still a 1000 gal. tank in the ground there for septic. Hebert stated that he needs to get a permit, read the Zoning Ordinance so he can see what he can do and where to put it, and submit it to us for review. Blanchard asked about a 50 ft right-of-way on his property with neighbor Deshais that is in dispute. Patch stated that was a civil matter not a town matter and he would have to probably get a lawyer for that. Chandler suggested he get his lot surveyed by a licensed land surveyor so he can determine where his boundaries are. Blanchard stated that he still has one pipe boundary marker there but the others disappeared about the time the trailer did or by the storm. Blanchard also asked about a drainage pipe that is diverting water onto his property. Chandler stated he can try to work it out with the owner of the pipe since they are not allowed to divert water to another property but if he can't work it out, then to send us a letter and the town would get involved. Blanchard was given a building permit and info on contacts at the State level and town website.

The bids for the roof project at the Glen Fire Station were opened and the results were as follows:

Ailes Roofing	\$54,000
Rocky Branch Bldrs	\$42,500
Glen Builders	\$55,727
Rick Hurd	\$63,571
Mark Hounsell	\$36,470

However, all the bids had various add-ons and deduction features so the totals shown are not necessarily the actual price. Hebert was concerned about the experience of the bidders. Motion was made by Chandler, seconded by Hebert to have David Shedd review the bids for comparison and make recommendations. Vote = agreed. Chandler stated we should pay him for this review and the others agreed. AA Jones will contact Shedd.

The bids for the Tax Anticipation Note (TAN) were opened and the results were as follows: Northway Bank was 1.30% and Passumpsic Bank was 1.35%. Bid will be awarded to Northway Bank.

Chandler went on to review the building permits and correspondence as follows:

1. Road Agent Travis Chick put in a request to have the “spare” highway truck repaired due to antifreeze leaking into another valve. Cost of the repair is about \$10,000 and although it is the spare truck, it is a necessary truck and cheaper than buying another truck. Chandler recommends doing it and Patch agreed. The truck will be fixed.
2. Minor modification form for Gerald and Gail James at 29 East Branch Rd. was approved.
3. A letter received from Paul Sardagnola (1ALPEN-56-0) of 155 Alpstrausse about the condition of the house next door to him due to vacancy with the roof beginning to collapse and the deck separating from the house. Selectmen determined that this property (1ALPEN-57-0) is on the pending tax deed list so it would appear the owners have no interest in it or are deceased. Letter will be sent to Sardagnola to this effect.
4. 4) A letter was received from Ray Mitchell regarding his veterans credit, however, AA Jones had responded to him in a letter simultaneously and the letters apparently crossed in the mail. No further action at this time.
5. We received notification from the NHDOL that the current mileage rate reimbursement rate is \$0.54.
6. We received an inquiry from Jack Baltz who owns a double unit at Vista View Condos (1RT016-VV0-15) where the Homeowners Assoc. owns 50% of space in one of these units. The HOA wants to store pool chemicals in this room and Baltz is not comfortable with this. Selectmen feel this is a matter between him and the HOA and a letter will be sent to that effect.
7. We received a memo from the Planning Board indicating that they met with Robert Holmes regarding his Intent to Excavate. It appears the information he submitted is not accurate and he will be revising his application to reflect the proper acreage of the gravel pit area. They also indicated that Triple K Properties will also be coming in to discuss their gravel pit.
8. We received an email from Thomas Jameson, Project Mgr., NHDOT Bureau of Planning & Community Assistance regarding the Transportation Alternatives Program period for filing letters of intent for grant money is open. The town has no projects at this time that qualify.
9. We received a letter from Vegetation Control Service, Inc. regarding herbicide applications that will be applied on behalf of the NH Electric Cooperative for control of vegetation.
10. Selectmen reviewed a sign permit application from John Garland at Mt. Home Cabins (5RT302-74L00) to move their main sign due to State regulations. Dimensions will not change, just the location. Approved. Selectmen reviewed a building permit from Mike Armstrong (2GLENL-58-0) to enclose an area under an existing deck for storage. Approved.
11. Selectman David Patch, ex officio member to the Planning Board, mentioned that the Plan Bd meetings now start at 6PM. AA Jones asked if she was supposed to put this on the website as she had not received any notification of this. Patch stated yes.
12. Selectmen will be reviewing the fee schedule for building permits and other permit fees. Most fees have not changed for at least 10 years. To be discussed further.

Motion was made by Chandler, seconded by Patch to enter NPS under NH RSA 91-A:3 II (a) for a personnel matter. Roll Call Vote was unanimous. NPS entered at 5:10PM. Motion was made by Chandler, seconded by Patch to end NPS. Roll Call Vote was unanimous. NPS ended at 5:25PM. Motion was made by Hebert, seconded by Patch to seal the minutes. Roll Call Vote was unanimous.

Motion was made by Chandler, seconded by Patch to enter NPS under NH RSA 91-A:3 II (a) for a personnel matter. Roll Call Vote was unanimous. NPS entered at 5:26PM. Motion was made by Chandler, seconded by Patch to end NPS. Roll Call Vote was unanimous. NPS ended at 5:40PM. Selectmen agreed to advertise the open full time highway department position.

Checks were not available for signing due to the bookkeeper's absence so Selectmen will have to stop in during the week to sign them after they are prepared.

There will be no meeting next week due to the Memorial Day Holiday. Next meeting will be June 6, 2016.

Motion was made by Hebert, seconded by Patch to adjourn. Vote = adjourned at 5:42PM.

Respectfully submitted,

Lynn P. Jones, Admin. Asst. to the Selectmen  
(in the absence due to illness of Brenda Medeiros, Secretary)