

Town of Bartlett Office of Selectmen

Meeting Minutes: May 11, 2015

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Reporters: None

Meeting opened at 03:30 PM.

The Selectmen discussed the up coming work that is planned to be done on Rolling Ridge Road. They decided to send a letter to property owners of Rolling Ridge, Crawford Hills, Crawford Pond, and Crawford Pines to keep them updated on the work being done at the railroad crossing. The letter states that in early June, the Town and NHDOT will be replacing the railroad crossing on Rolling Ridge Road. For 3-4 days this will necessitate closing the crossing. We will construct a one lane detour which will be well marked but we ask for your cooperation and vigilance to watch out for traffic in the opposite direction and be patient and courteous with other drivers. We don't know the exact dates yet but construction of the detour will start in the next couple of weeks. The Selectmen appreciate your patience and are sorry for the inconvenience; however, we think the end result will be worth it.

Chairman Chandler mentioned that there is a rural development meeting concerning the Linderhof water project on Friday at 08:30 AM at the Lower Bartlett Water Precinct office and if available the Selectmen are welcome to attend.

Police Chief Janet Champlin met with the Selectmen in reference to three new policies that she has updated for the Bartlett Police Department Standard Operating Procedures. She requested that the Selectmen review them to see if they meet their approval. The first one is a cruiser maintenance policy, the second one is a performance evaluation policy and the third one is a use of force policy.

The next item she brought up was police detail pay. She stated that we are way below what other towns are charging. For example the Sheriffs Department charges \$60.00 per hour with a cruiser. Ossipee Police Department as well as Conway Police Department charges \$62.00 per hour with a cruiser. Chairman Chandler stated that our police officers should be concentrating on doing their regular jobs not details as he personally doesn't care if we can't fill a detail. The Selectmen discussed it further and decided to change the current rate of \$48.00 per hour with a cruiser to \$63.00 per hour with a cruiser. Champlin will also work on a policy that a part time officer must work a certain number of regular scheduled hours to be eligible to work details. Champlin commented that some other departments don't allow their officers to work a detail if alcohol is being served as then they become bouncers. Selectman Hebert mentioned that the police department has always done details and he enjoyed every detail he did. Champlin stated that her big concerns for details are on the River Street Bridge and the Linderhof sewer project that are suppose to be done this year.

Champlin stated that the police departments e-mail has been down since last week. Selectman Hebert is working with a new web designer and he is almost ready but is trying to get some nice pictures of the town to put on the site. First Bridge is no longer in business and that is why she doesn't have e-mail. The new web page will have a feature for e-mail at no additional cost which allows us to have one official website. Our present web designer has to sign off as owner of our site. Chairman Chandler inquired if they could just get the site up and running now and add the pictures at a later time. Selectman Hebert stated that they could and he will call him and set everything up.

Champlin also mentioned that she has been approached by some residents on River Street and they have requested posting the road with speed limit signs of 25mph. They used to have them but they are no longer there. Chairman Chandler commented that he believes it was posted at 30mph and he will have to check on that as he believes all town roads are the same. Selectman Hebert stated that unless otherwise stated that the rule of thumb is 30mph, but we can change it if there is a need to. It was agreed that we would order two 25mph signs and in the meantime the police department will do more patrols in the area. Champlin also inquired about how she goes about getting the basement door, that the Selectmen approved, installed. Chairman Chandler stated that we will check with David Shedd to see if he might be interested in doing that as he usually does small repairs at the town hall.

Anne Chace, project manager, had applied for a permit for an alarm for Blueberry Village Condos Assoc. and she was checking on its status. Selectman Patch inquired as to what type of alarm they were installing. Chace replied that it would be smoke, heat, and carbon dioxide. She has spoken to the commercial building inspector, Shawn Bergeron, and he has approved it. She has made arrangements with Pope Security Systems to do the installation and they are all set to go. Chairman Chandler inquired if she had any paper work from Bergeron. She stated that she was waiting to receive the contract from the town. Lynn Jones, AA, commented that the contract with Bergeron needs to be signed and a \$75.00 deposit given. Chace signed the contract and wrote out a check. She is now all set to move forward.

Fire Chief L. Patrick Roberts met with the Selectmen concerning issues they are having with the new ladder truck. The pump wasn't acting right and the seals started leaking, the shaft may be damaged and the company is repairing it. Chairman Chandler commented you mean replacing it. Roberts stated yes. The other issue is that the aerial moves on its own. He believes they have corrected this problem. Chairman Chandler inquired as to where the repair company is from. Roberts replied they are from Vermont. Roberts stated that the truck was still a good deal but we do have to remember that it was a demo truck and when it was being demonstrated it could have pumped up something or perhaps it froze as it was originally designed in Florida not the north country. He will keep the Selectmen informed.

Roberts also asked permission for Fireman Clayton Smith to use the fire station on May 24<sup>th</sup> for a gathering after his father's funeral service. The Selectmen were fine with this.

The Selectmen requested that Police Chief Janet Champlin return to the meeting. Selectman Hebert requested to enter nonpublic session at 04:50 PM to discuss a personnel issue per NH RSA 91-A: 3 II (a) with Chief Champlin. Chairman Chandler seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 05:10 PM to end the nonpublic meeting and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

The Selectmen signed checks, reviewed correspondence, and building permits as time permitted throughout the meeting.

Selectman Hebert received a call concerning the possibility of a sewer pipe at 54 Washington Avenue that was on top of the ground and running into a brook. The Selectmen sent Officer Harris up to check it out and she confirmed that there was a pipe on top of the ground but she didn’t know if it was sewer or someone pumping water from their basement. The Selectmen decided to take a field trip to go check this out.

Meeting was adjourned at 05:30 PM.

Respectfully submitted,

Brenda Medeiros, Sec.