

Town of Bartlett Office of Selectmen

Meeting Minutes: March 16, 2015

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Reporters: None

Meeting opened at 03:30 PM.

Cheryl Nealley, Town Clerk/Tax Collector, met with the Selectmen to discuss the following:

- 1.) She would like to hire a deputy town clerk to fill in as needed as there are times when she needs someone to cover for her when she attends workshops, is sick, or has a vacation. Lynn Jones, AA, mentioned that classes for the training of a deputy usually start in April which would be a good time to send someone. Nealley has someone in mind but needs to speak to her first to see if she is interested. If she is what is the next step. Chairman Chandler stated that you recommend and the Selectmen approve. Selectman Hebert inquired if there is money in the budget for a deputy. It was explained to him that there is a line item under town office expenses. Chairman Chandler commented that this just might work out as perhaps this person could also fill in when the Selectmen's secretary is out on vacation. Nealley inquired as to what rate of pay she should offer this person. The Selectmen agreed that for the probationary period they would start her at \$12.50 per hour.
- 2.) Nealley informed the Selectmen that Margaret Lavender had requested a recount for the three year seat on the Bartlett Planning Board that she had lost by six votes. The New Hampshire Secretary of State's Office says you must be within 5 percent of the total number of votes cast and therefore she is allowed the recount. Nealley stated that the Town Moderator Rob Clark, Town Clerk-Tax Collector Cheryl Nealley and the three Selectmen need to oversee the recount which has to be done no sooner than five days and no later than ten days (not counting Sundays) after receipt of the written request. Selectman Hebert stated that Tuesdays and Thursdays are bad days for him due to child care. The Selectmen agreed to do the recount on Monday, March 23, 2015 at 05:30 PM. (Nealley will check with the moderator to make sure he can make it.)

Interim Police Chief Janet Champlin requested that the Selectmen enter into nonpublic session per RSA 91-A: 3 II (c). Chairman Chandler made the motion at 04:00 PM to enter nonpublic session per RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Roll call vote. Vote was unanimous. Selectman Hebert made a motion at 04:15 PM to end the nonpublic session and to seal the minutes. Chairman Chandler seconded the motion. Roll call vote. Vote was unanimous.

Chairman Chandler inquired from Champlin about going ahead and obtaining prices for a new cruiser since the special article was approved at town meeting. Champlin stated that Officer Knight likes to do this and has done some shopping around. She will have him draw up specs and send out letters to see who we can get the price from. Selectman Hebert suggested that she send a letter to McDonald Ford and Irwin Motors.

Selectman Patch volunteered to take over former Selectman Garland's position on the planning board and a letter will be sent to the planning board notifying them of this. Selectman Hebert is on the Bartlett Recreation Department now so will continue with the recreation department but now in the capacity of the Selectmen's representative.

Selectman Hebert inquired if we could ask Interim Chief Champlin to return to the meeting to discuss the hiring of a full time police officer. Chairman Chandler explained that they hadn't done much as of yet as they felt that we should wait until we get a full time chief and let them help with the hiring decision. Selectman Hebert would like to get the process rolling. Chief Champlin returned to the meeting. Selectman Hebert explained that he would like to get started on the hiring of a patrolman whether it is within house or by advertising. Champlin stated that she has a part time officer who might be interested but there has been no background check done nor has any discussions with the previous employer done which she feels is very important. Chief Champlin would like to see the position advertised. Selectman Hebert stated that every police department has problems obtaining police officers. Chief Champlin would like whoever is hired to sign a contract. Chairman Chandler stated that we do request that now. Chairman Chandler inquired if it was possible to have outside people, like what is being done to hire the new chief, do the interviews. Selectman Hebert replied that they can do that but instead of a sheriff or chief doing the interviews they may send a lower ranking officer. Selectman Hebert would like to see somebody from the community on the interview board. It was agreed that an ad would be written up and once approved by Chief Champlin be placed in the paper.

Chairman Chandler informed Selectman Hebert that there is a meeting on Wednesday at 09:00 AM at the Jackson Town Hall concerning hiring a collection company (Comstar) to aid in the collection of funds for the Bartlett Jackson Ambulance organization as they have a lot of people who haven't paid for their services. Selectman Hebert stated that he would attend the meeting and would like to be on the Bartlett Jackson Ambulance committee. Chairman Chandler instructed Sec. Medeiros to e-mail the Jackson Selectmen and let them know this.

Chairman Chandler requested that Selectman Hebert be given copies of the Bartlett Jackson Transfer Station agreement and the Bartlett Jackson Ambulance by-laws. Lynn Jones, AA, gave copies to Selectman Hebert. Selectman Hebert inquired if it would be ok for him to go to the transfer station and the highway department to familiarize himself with how they are run. Chairman Chandler replied ok.

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The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Selectman Hebert made a motion at 05:20 PM to adjourn the meeting. Selectman Patch seconded the motion. Roll call vote. Motion carried unanimously.

Respectfully submitted,

Brenda Medeiros, Sec.