

Town of Bartlett Office of Selectmen

Meeting Minutes: April 26, 2013

Attendance: Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 08:35 AM.

Selectman Chandler opened the tax anticipation note bids. Bank of New Hampshire had two proposals. Proposal #1 was a bid of 1.00% and the note may be disbursed in a single advance or in multiples of fifty thousand dollars as long as we agreed to transfer all our bank accounts to their bank. Proposal #2 was a bid of 1.50% with a single disbursement of the money and no transfer of bank accounts. Northway Bank bid 1.18% and the money would be disbursed when needed. The Selectmen all agreed to accept the bid from Northway Bank. Selectman Patch suggested that perhaps we should look at changing our accounts to Northway Bank as TD Bank doesn't show any interest in bidding. Selectman Garland requested that we speak to the town Treasurer to obtain the pros and cons of switching banks. The Selectmen agreed to check with the Treasurer and then go from there.

Selectman Patch made a motion to nominate Selectman Chandler as the Chairman of the Board. Selectman Garland seconded the motion. Motion passes.

Josh McAllister, P.E. and Chris Fournier of H.E. Bergeron, Frank Evola of FEMA, and Mike Poirier of HSEM (who arrived later in the meeting) met with the Selectmen to discuss the River Street Bridge project. Evola stated that they are ready to go forward with the project. They have reviewed the project worksheet and now it has gone for an environmental review. Chairman Chandler inquired if that was standard practice. Evola replied yes that it has to meet the State and Federal environmental laws. Evola commented that if the scope of work stated on the worksheet has any substantial cost increases that we need to let Mike Poirier know. Poirier will be retiring soon and the new contact person will be Elizabeth Peck and she should be contacted if there is any cost or work changes. When we start getting invoices we should let them know and they will obligate the money as we go along. Chairman Chandler inquired as to how long is this process. Evola replied not long. Chairman Chandler inquired as to how long it will take for the environmental review. Evola replied that it should be done by next week and regular restrictions will apply. Selectman Garland inquired if areas downstream will be impacted by the bridge construction. McAllister stated that the first step is the engineer study where they will modify and changes will be discussed and refined as we don't want any instability downstream. Selectman Garland replied that since tropical storm Irene that erosion has been happening. Evola stated that we should let the State know this. McAllister commented that when they stabilize the bridge that they don't want downstream to be jeopardized. Chairman Chandler inquired if they had a rough time line. McAllister stated that he would like to come back next week with an updated contract. He is expecting that the bids will go out next spring and that June 1<sup>st</sup> will probably be the start date. Selectman Garland inquired if they were putting in a temporary bridge. McAllister replied that they are still trying to figure out if they will have a temporary

bridge or will jack up the present bridge. Chairman Chandler inquired from McAllister if we were all set on the berm repairs and reimbursement of money. McAllister stated that the berm project has been closed out and he has spoken to Rich Roach of the Army Corps of Engineers. He will follow up with him as to when we can expect to receive our money. Selectman Garland mentioned that we still need to do a site visit for the berm. McAllister stated that he would walk the site with the Selectmen if they wanted him to. Chairman Chandler inquired if we needed to place a load of gravel at the beginning of the road. Selectman Garland stated that yes the town had agreed to do that. Chairman Chandler will have the highway department take care of this when they are working in that area. McAllister inquired if the warrant article for the bridge repairs will lapse. Chairman Chandler replied that it wouldn't as we had voted to extend it. McAllister inquired if there was any wiggle room for engineering. Chairman Chandler stated not really. (Poirier arrived at the meeting) Evola inquired of him about the funding. Poirier stated to submit invoices paid or unpaid as the State has money and they will pay FEMA. Once we (state) pay you (town) have to pay within 30 days. Chairman Chandler inquired about the States share. Fournier stated that they have a different time line and we would get the first half when the project is 50% completed and balance when it is 100% completed. Chairman Chandler replied the State has committed, correct? Fournier stated yes. Evola inquired if we had requested money for the Feb. 8<sup>th</sup> snow storm. Chairman Chandler replied no as we considered it just a regular storm for us. Poirier stated that we should still apply for the reimbursement. The Selectmen signed the necessary application form and will follow up with the dollar amount.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:05 AM.

Respectfully submitted,

Brenda Medeiros, Sec.