

Town of Bartlett Office of Selectmen

Meeting Minutes: March 9, 2012

Attendance: Chairman Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 08:30 AM.

Jackson Selectman, Jerry Dougherty, met to discuss the replacement of the roll-off truck at the Bartlett Jackson Transfer Station. Dougherty stated that they are having a hard time finding a truck in the \$10,000 - \$20,000 price range. They have discovered that a truck that is road worthy costs somewhere between \$30,000 - \$40,000 and there isn't much inventory out there. Chairman Chandler inquired if they had checked with North Conway Incinerator. Dougherty replied that they had spoken with them but they don't have anything. Chairman Chandler stated that he doesn't really care if it is road worthy as the main purpose for that would be to be able to drive it to get repairs done so it being road worthy is not that important. Selectman Garland stated that to buy one for \$30,000.00 doesn't mean you won't have to invest another \$10,000.00 in it so why don't we fix the one that we have now. Dougherty stated because of it being so old that it is becoming more difficult to find parts for it. Dougherty stated that the closest one they have found is in Manchester for around \$14,000.00 but we need to send someone to look at and inspect the truck. Dougherty stated that there are more available for \$30,000 - \$40,000 but they are a distance away. Selectman Garland inquired as to how much a new truck costs. Dougherty replied around \$200,000.00. Chairman Chandler suggested that we have the road agent from each town get together and go down to take a look at the truck. Chairman Chandler inquired if this truck was city owned or privately owned. Dougherty didn't know. Dougherty will speak to the Jackson road agent and have him get in touch with Bartlett's road agent to make arrangements to go inspect the truck.

Dennis Egan of Lower Bartlett Water Precinct stopped in to forewarn the Selectmen that they may be moving their present office to the Duraclean location. The precinct is separating from F.X. Lyons and going on their own with their own superintendent. Egan stated that the commissioners are trying to make a more comfortable working relationship with the town. Chairman Chandler stated that at times things have been strained but since Dick Glines has been on the board things have been better. Egan stated that they will let the Selectmen know what they are doing and be upfront with them. Chairman Chandler stated that it works the other way too, that they can come see us anytime. Egan stated that they may be putting up a sign. Chairman Chandler reminded him that he needs to get a sign permit.

Annette Libby, Bartlett Recreation Director, met with the Selectmen to let them know the following:

- 1.) That the Assistant Director, Steven Iannuzzi, has submitted his letter of resignation due to personal reasons. Libby stated that she is sorry to lose him. Selectman Patch inquired about Elizabeth Kluchnick who had originally applied for the Assistant's position. Libby stated that she is substituting at the school and that she is very

interested in the summer programs. The Selectmen all agreed to hire Kluchnick on a trial basis.

2.) Libby mentioned that she has concerns about a child that has signed up for her programs as the child has serious medical issues. Libby doesn't want to exclude any child but she is planning on talking to the child's parents as she wants to make it clear to them that she doesn't have a nurse on her staff. Libby is also concerned about taking the child on field trips. Chairman Chandler suggested that if the parent wants the child to attend the field trips that one of them goes along on the trip. Selectman Patch agreed as we are not set up for that kind of care.

3.) The third thing Libby wanted to discuss was that her husband, Stephen, has been personally served court papers and the work he was doing was as a volunteer for the Recreation Department. She had been advised to contact her homeowner's insurance company. Chairman Chandler stated that he believes the town's attorney would defend him but the attorney for the Local Government Center (LGC) should be contacted. It was agreed that Lynn Jones, AA, would contact the LGC attorney to see if Stephen is covered.

4.) Libby also informed the Selectmen that Attitash had held a silent auction fund raiser and had donated \$2,800.00 towards the Bartlett Recreation Department Field and Facility Fund.

5.) Libby mentioned that on March 23<sup>rd</sup> there will be a town games event held and the Bartlett Fire Department will play basketball against the Jackson Fire Department. They will be playing in their turn out gear.

Mark Dryjas (2RT302-214-LBB) met with the Selectmen in reference to a letter he had received from them regarding signs on his property. Dryjas explained that the billboard sign was knocked down by the State when they were working on the road and all he did was put it back up with the States permission to do so. Chairman Chandler stated that may be true from that aspect but whether it can be there now at all is the issue. The question is whether this is considered as all one lot and only gets one sign. Dryjas explained that when he applied for his sign permit that he had outlined what he wanted to do and made the signs smaller so that he could have two signs to sign to fit on the lot. Lynn Jones, AA, stated that the most on a lot can be 60 square feet and no one sign can be larger than 48 square feet. Dryjas stated that they complied with what would fit. Selectman Garland questioned whether one sign is grandfathered. Chairman Chandler replied that it is. Dryjas stated that it is more beneficial for the billboard sign as he can rent out, other sign is directional. Selectman Garland inquired about the directional sign. Dryjas stated that he had cut down the size of the original sign and the informational was on his own property. Selectman Garland stated that some of the signage is grandfathered. Chairman Chandler looked at the original sign permit and it appears the Bear Brook sign and the billboard sign dimensions have been reversed and, therefore, not correct on the form. Chairman Chandler suggested that a corrected sign permit with the right dimensions for each sign is put on it so that we could have the right information for each sign on file. Selectman Garland would also like to know what size the grandfathered sign

is to see if the directional sign is permitted. Dryjas will redo the sign permit. Dryjas also had questions concerning the fact that in September he had Engineer Shawn Bergeron take a look at Wills Inn to bring it into code compliance. He has tackled the most safety wise problems, such as changing the windows that were 6" too small and removed some panels on two of the end rooms. He is working with Bergeron in replacing windows, doors, alarms, reroofing, etc. Jones, AA, stated that Bergeron works for the town so that there is independent review of commercial inspections. Selectman Garland informed Dryjas that we will need him to make out a building permit and to sign a contract for Bergeron to do the inspections. Chairman Chandler explained that we do the contract, you pay us and we pay Bergeron. Dryjas inquired as to what happens when someone sells. Chairman Chandler stated that doesn't involve us as we are interested in the life safety codes as he is and the only difference is that there is a contract. Selectman Garland explained that when the work is completed that Bergeron will sign off on them. Dryjas stated that he would do up a list of what he is planning on doing and submit it to the Selectmen.

Fire Chief Pat Roberts met with the Selectmen to discuss the following:

- 1.) He has put a purchase order in for a pair of boots. The Selectmen approved the purchase order.
- 2.) He has obtained cost estimates for renovations at the fire stations to include overhead door remote openers, retiling meeting room floor, exterior lighting, and interior painting. Selectman Garland mentioned that the roof at the Bartlett Village station needs to be painted. Roberts stated that when Ron Oliveria replaced the ridge cap at the station he noted that the roof needs to be replaced.
- 3.) Roberts has also received a request to do an inspection at a private residence for them to become an Emergency Foster Care Facility. Chairman Chandler made a motion that Roberts inspect the property. Selectman Garland seconded the motion. Motion carried unanimously.
- 4.) Roberts will be having knee surgery on March 20<sup>th</sup>. He may be out of work for 6-8 weeks and he has met with the officers and made them aware of it. J. Langdon will be issuing fire permits and he will be taking care of the incident reports. They will be putting a sign on the office door and will change the answering machine message, that lets people know that they should call the Selectmen's office for questions. Roberts will provide the Selectmen with the firemen's roster. The Selectmen informed Roberts that he will need a doctor's note to return back to work even if it is light duty.
- 5.) Roberts asked the Selectmen to consider disability and life insurance for employees.

Steve Dean of Good Harvest Inn (1RT16 118-L00) met with the Selectmen in reference to modifications that they would like to do. He believes that some of the work they would like to do falls under minor modifications but some involves moving walls and making kitchen units. Chairman Chandler suggested that he do a building permit and include everything that they are doing so that the Selectmen can review it. He also informed him that they will need to have an engineer help them figure out if they will meet the minimum land area requirements. Selectman Garland explained that they will have to

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determine the density and minimum land area to justify what they want to do. Chairman Chandler also explained that the actual septic and the minimum land area are not the same and that each kitchen would be looked at as a dwelling unit. Selectman Garland inquired as to how many acres they own. Dean stated 3.8 acres. Selectman Garland explained that the owners unit is considered a dwelling unit and they would need a breakdown of the rental units. Dean stated that there are 14 motel units and he does meet the gallon per day per room requirements so he feels that if he takes the 14 units and makes it into 8 suites that it should require less. Selectman Garland reminded him that the septic requirements should not be confused with the minimum land area requirements. Selectman Garland explained that whether they put in full kitchens or kitchenettes could also make a difference. They will need to go to an engineer and have them put the numbers together so that the Selectmen can review them. Selectman Garland also suggested that when he speaks to the engineer to remind them that a new ordinance has been passed that may put a different perspective on the calculations. Dean inquired about Engineer Shawn Bergeron. Selectman Garland stated that he does the life & safety inspections for the Town. Chairman Chandler reminded Dean that he is also in the Lower Bartlett Water Precinct and he will need to fill out a permit for them as well.

The Selectmen placed a call to their attorney to discuss legal issues.

Chairman Chandler placed a call to Josh McAllister, P. E. of H. E. Bergeron Engineers, Inc. to find out if the Selectmen could review and choose an engineer for the River Street Bridge Rehabilitation project or do they have to do interviews. McAllister suggested that the Selectmen write a letter to Nancy Mayville at the NHDOT and let her know what steps have been done so that they can instruct them how to move forward with the project. A letter was written.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:45 AM.

Respectfully submitted,

Brenda Medeiros, Sec.