

## Bartlett Jackson Transfer Station Meeting

Date: July 31, 2012

Attendance: Selectmen: Gene Chandler, Douglas Garland, David Patch, Jerry Dougherty, John Allen, And Bob Thompson. Others: Diane Falcey (Jackson Administrative Assistant) and David Mason

Meeting opened at 04:30 PM.

Chandler stated that we needed to discuss cost sharing for our shared employees. Bartlett had submitted two invoices at a 50/50 split to Jackson and hadn't received any payment. Dougherty replied that we needed to figure out if we were going by the new agreement and what date were we starting at. All sides agreed that they would use the start date of March 1, 2011 and the split would be 75% for Bartlett and 25% for Jackson. The Selectmen requested that Diane Falcey figure out the wages, etc. for Jon Edgerly starting March 1, 2011, but to take out the retirement as Bartlett doesn't pay both retirement and social security. Once that is done it will be figured out as to which town owes what. The Selectmen also agreed that starting September 1, 2012 that Jon Edgerly would become a Bartlett employee and Bartlett would start paying him. Dougherty inquired about how it would work for the billing for cost sharing items. Chandler read from the new agreement that states any amount due from one Town to the other shall be paid within thirty days from the date of the bookkeeping entry, but in no event shall bookkeeping entries and corresponding payment be made later than December 31<sup>st</sup> of the calendar year. Chandler mentioned that according to the new agreement that the Chair of the Boards are the ones who are to sign the checks and this could create a problem because we do payroll each week and sometimes the Chair of either board won't be available to sign the check. Dougherty stated that at the present time all of the Selectmen from both towns are on the signature cards and he believes it should remain that way. Both Boards agreed that the Bartlett selectmen would sign the payroll checks and the other checks would be forwarded to Jackson as they are now. Thompson made a motion that we do an addendum to the agreement that strikes out the "Chair of their respective" from this sentence in the agreement- "As part thereof, the Towns shall designate the Chair of their respective Board to Selectmen to be authorized signatories on such accounts on behalf of the Towns". He suggested that it read "As part thereof, the Towns shall designate the Board of Selectmen to be authorized signatories on such accounts on behalf of the Towns". Garland seconded the motion. Motion carried unanimously. Chandler inquired as to how we were going to handle the construction debris. Are we to continue as we do now which is each town receives the revenue from the construction debris and are responsible for paying the tipping and hauling fees? Dougherty feels it should be kept the same. They all agreed that they needed to do an addendum to the agreement. Chandler made a motion that each town would be responsible to collect the fees for its own construction debris and each town would be responsible for the hauling and tipping fees. Patch seconded the motion. Motion carried unanimously. Dougherty inquired about the joint account if it was to be 60/40 or just what portion is Jackson and what portion is Bartlett. Falcey suggested that the account be cleaned out and divided up between the two towns. None of the Selectmen felt this was what should be done. Dougherty stated that it should be left as it is. Garland mentioned that it would be hard to calculate that out

because if it is true that Bartlett generates 75% of the trash then it would be assumed we also generate 75% of the revenues. Chandler stated that at some point we may need to invest the money but at the present time nothing is paying much in interest. Dougherty mentioned that there are some other items that we could spend the money from that account on. Garland stated that any money generated that it is in that account is not hurting tax payers in either town. Dougherty mentioned that we need to look at getting rid of the tires at the transfer station. Jackson is okay with doing that. Patch would like to look at the possibility that there is a company that will remove the tires for free. Patch will follow up on this. Dougherty also mentioned that in talking to the transfer station attendants they would like to have the pads by the dumping bins removed and replaced with concrete. Garland is concerned as to whether concrete would hold up, Chandler is also concerned as that is a location where they put salt down and salt does a number on concrete. Thompson suggested that we get another opinion on how to repair the pads. It was decided that the road agents from each town would be asked to look the situation over and give their input on the best way to redo the pads. Garland would like to see a cost comparison done as it may be cheaper to go over the pavement than to have it pulled out.

Dougherty suggested that a long term capital improvement plan be worked on. One of the main issues is the traffic flow issue. Everyone agreed that this is an issue as it does become congested. Garland stated that we need a lay out as someday we may want to have a bottle crushing station and we need to look at a solution for the dump store parking. Dougherty suggested that one Selectman from each board start working on the capital improvement plan. Dougherty stated that he has spoken to Edgerly about the dump store and he has suggested that the people park out back and to have volunteers man the store. Dougherty is not sure we would get enough volunteers to do that. He did inquire as to what percentage of items that are dropped off at the dump store go back out and the staff believes it is around 50%. Chandler stated that it does create a traffic problem and he isn't sure just how much we are saving by having the store. Garland commented that he kind of likes the store as he is all for recycle and reuse. Chandler commented that he wouldn't care if they closed the store. Dougherty stated neither would I however he feels a lot of Jackson people would be upset. Dougherty stated that Edgerly had mentioned having a small building built that he could just go in with the skid steer and clear out at the end of the day. Garland stated that when this first started that people used to just leave items outside beside the building and he has no problem if we want to go back to that as it is kind of ridiculous to have a building for a junk store when we leave our equipment outside. Patch stated that he likes the idea of having a building out back that would be out of traffic. Thompson would like to find a way to minimize the time and effort that the staff is putting into the store. Thompson stated we need to get working on the capital improvements and figuring out how to make the transfer station more efficient. Dougherty stated that another project that needs to be addressed is the road to the station as it is in need of repair. All of the Selectmen felt it would be a good idea if the road agents from Jackson and Bartlett got together to look at the road to determine which sections needed immediate attention and to look at the apron as well.

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It was agreed that Bartlett would write up the two addendums voted on at this meeting and each town would sign off on them and add them to the agreement.

Meeting adjourned at 05:30 PM.

Respectfully submitted,

Brenda Medeiros, Sec.