

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, May 26, 2021
Meeting via Zoom

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman August Vincent

Meeting opened at 2:32 p.m.

Chairman Chandler and Selectman Vincent attended the meeting in person. Selectman Garland attended via Zoom due to COVID concerns.

Selectman Garland came to Town Hall during the week to sign checks, letters and building permits. Chairman Chandler and Selectman Vincent signed items throughout the meeting.

Chairman Chandler asked if everyone was ok with approving the minutes of 5/19/21. GGC – yes, VLG – yes, ADV – yes

Andrew Kramp clarified that his building permit request would fall under an accessory dwelling unit. Chairman Chandler told him the information should be in the letter he received and should include the accessory dwelling unit checklist. Mr. Kramp did not think he had that in his packet. One will be left for him in the drop box at Town Hall.

Chris Fithian, chairman of the Conservation Commission asked about the status of an application for the Conservation Commission. Chairman Chandler told him the application was in their inbox this week. The application would be reviewed this week. Mr. Fithian inquired about the re-opening of Town Hall and when his committee could start meeting again in the meeting room. Chairman Chandler told him that he should be able to have his June meeting here. He also reminded him that masks will still be mandatory in Town Hall. The Conservation Commission meets the second Tuesday of the month at 7:00 pm. Later in the meeting AA Lynn Jones told Mr. Fithian that he should have keys to the building in the items he received from Daryl Mazzaglia. Mr. Fithian will check to see if he has keys and will let us know.

Chairman Chandler reported that an estimate has been received from Robbie White to repair the Bartlett shack at the Bartlett Jackson Transfer Station. These repairs will come from the joint checking account. Mr. Chandler made a motion to accept this estimate. GGC – yes, VLG – yes, ADV – yes

Chairman Chandler reported that an email has been received from William Cass, Ass't Commissioner of the NH Dept of Transportation regarding the reimbursement request for work completed on the Rocky River Branch. The town's portion of the project was \$68,867.00. The NH DOT will reimburse 2/3 of this amount equal to \$46,140.89. Chairman Chandler signed the project agreement so that the Governor and the Council could approve this reimbursement.

Chairman Chandler reported that we do have a permit to complete the work for the Saco River Dugway Road Project. Chairman Chandler made a motion to approve this project. Selectmen Vincent seconded. GGC – yes, VLG – yes, ADV – yes

There was discussion regarding the reopening of Town Hall. The reopening is tentatively scheduled for Wednesday, June 2, 2021 if all work has been completed. Since the vaccination status is not easy to ascertain, all visitors will be required to wear a mask while conducting business at Town Hall for the protection of our staff who are in the building.

On Wednesday, June 2, 2021 at 3:30 pm there will be a Non-Public Meeting (NH RSA 91-A:3 II (a)) of the Bartlett Jackson Ambulance Committee held in the meeting room at the Bartlett Town Hall.

Chairman Chandler reported that the road crew is working on Abbott Brook Rd and Mt Surprise Rd. The road crew will then move onto Thorn Hill Rd the week on June 7th. This road will only be open to residents while the work is being completed.

Selectman Garland asked if there was a decision made regarding signage at the Big Rock beach on River St. Her major concern is that we remind people using the area that it is carry in/carry out. This spot has become very popular over the past year. Chairman Chandler said we could place signs at all three access points to the beach. Signs will be ordered. Chairman Chandler will also follow up on our request for signs on West Side Rd from NH DOT since it is a state road.

Selectmen Garland reported out on her meeting regarding the release of the American Rescue Plan Act of 2021 funds (ARPA). The state should be receiving these funds by 5/31/21. They have 30 days to release the funds to the towns. 50% of our funds will be received this year and 50% next year. The Governor has asked for an expansion of uses of these funds as right now it is limited and Bartlett cannot use it with the current limitations.

Selectman Garland has spoken with Recreation Director, Annette Libby, regarding the annual Hellen Hayes Memorial Parade on July 4th. The judging will take place prior to the start of the parade and awards will be mailed to the participants. There will be no planned activities in the park at the conclusion of the parade.

Selectman Garland reported that she attended the MWV Economic Council meeting and can share information with the board in a non-public session. Chairman Chandler asked if their meetings were open to the public and Selectman Garland said no. Selectman Garland had to sign a confidentiality agreement to join the board.

Chairman Chandler reminded everyone that the next Selectmen's meeting will be held in the meeting room at Town Hall on Wednesday, June 2, 2021 at 4:30 pm. This meeting will be open to the public. Masks will be required. This is the last Zoom meeting until the next pandemic.

There being no further business the meeting was adjourned at 3:04 p.m.

Respectfully submitted,

Mary Miller
Secretary

Building Permits:

Date	Map/Parcel	Type of permit
5/26/2021	1HOLRG-72	Construction – new house
5/26/2021	5RT302-123-R02	Change of use – refinish basement
5/26/2021	3RT302-53-ROC	Construction – new house