

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, July 20, 2022

Attendees: Chairman Gene Chandler, Selectman Vicki Garland and Selectman August Vincent.

Meeting opened at 3:30 p.m.

Chairman Chandler led all in the Pledge of Allegiance.

Chairman Chandler asked if everyone was ok with approving the minutes of 7/6/2022.

GGC – yes, VLG – yes, ADV – yes

Applicant to the Conservation Commission, Craig Billie, came to meet the selectmen. Mr. Billie explained some of his background and interest. Motion was made by Selectman Garland to appoint Mr. Billie to the Conservation Commission. Seconded by Selectman Vincent. Roll call vote GGC – yes, VLG – yes, ADV - yes

Mr. Billie visited the Town Clerk to be sworn in following his meeting with the selectmen.

Burr Phillips, Civil Solutions LLC, submitted four waiver requests received for the Stillings Grant Block F- Cave Mountain Road for approval by the selectmen. Chairman Chandler noted that once the new street regulations are enacted two of the waivers would not be required. The selectmen agreed to the four waivers from Horizons Engineering and White Mountain Survey & Engineering Inc for Block F.

Selectmen reviewed the Site Improvement Bond #6213018987 submitted by Attitash Mountain Service Co LLC from United States Fire Insurance Company in the amount of \$1,130,000.00 for Stillings' Grant Block F – Cave Mountain Road improvements and water line installation. Selectmen will send a letter to the Planning Board indicating they have accepted the bond. Motion was made by Selectman Garland, seconded by Selectman Vincent to accept the bond. Roll call vote GGC – yes, VLG – yes, ADV - yes

Fire Chief, Jeff Currier, attended the meeting to update the selectmen on his department's activities. The department had calls for 3 motor vehicle accidents, 1 smoke scare, 8 false alarms and one brush fire. Chairman Chandler asked if the brush fire was caused by the railroad. Chief Currier said yes. Chief Currier reported that during training this month dry hydrants were tested and training was held on responding to electric car fires. On 7/26/22 the training time would be used to debrief with other departments regarding the Bemis Fire in Hart's Location. Chief Currier reported that the department has 26 members, 1 application pending and sees 6-8 members responding per incident. Chief Currier waited while Mr. Duggan met with the selectmen at his appointed time of 3:45 pm.

Bill Duggan attended the meeting to discuss his denied driveway permit for 42 Cobb Farm Road (5COBRD-23-RWO). Mr. Duggan shared a map of the property and indicated on the map where he would like to move the driveway. Mr. Duggan will mark the driveway and the selectmen agreed to have the road agent check the new location. Chairman Chandler asked Mr. Duggan when he will pave the two aprons on Cobb Farm Rd that have yet to be paved. Mr. Duggan said

he is working on it. He is still moving large equipment in and out of the one property and he doesn't want to put in an apron and have it ruined by the equipment. He hopes to have it done within the month.

The selectmen discussed the new billing rates that Chief Currier has submitted for fire calls and inspections. Chairman Chandler said they would review the rates and let him know. Selectman Garland asked Chief Currier about the status of the forestry truck. She wanted to know if the repairs had been made that caused an injury back in April. Chief Currier replied that he has just received the materials needed and he needed another set of hands to help with the repairs. Selectman Garland requested that the repairs be completed by Friday, 7/22/2022 or she will make a motion to take the truck out of service until it is fixed. Chief Currier asked if he could submit a purchase order for new uniforms. Chairman Chandler said they would review his request. Chief Currier requested to be on the agenda at 3:30 pm for the second monthly meeting each month.

The selectmen agreed to sign the Workers Compensation Contribution Assurance Program (CAP) with Primex that will cover the next three years.

Selectman Vincent made a motion to approve the fees submitted by Chief Currier excluding the fee for inspection of the school. Selectman Garland seconded the motion.

Roll call vote GGC – yes, VLG – yes, ADV – yes

Selectman Vincent made a motion at 4:02 p.m. to enter nonpublic session for personnel issues per NH RSA 91 – A:3 II (a). Selectman Garland seconded the motion.

Roll call vote GGC – yes, VLG – yes, ADV - yes

Selectman Vincent made a motion at 4:26 p.m. to end the nonpublic session and seal the minutes. Selectman Garland seconded the motion.

Roll call vote GGC –yes, VLG – yes, ADV – yes

Selectman Vincent made a motion at 4:26 p.m. to enter nonpublic session for a legal issue per NH RSA 91 – A:3 II (l). Selectman Garland seconded the motion.

Roll call vote GGC – yes, VLG – yes, ADV - yes

Selectman Vincent made a motion at 4:45 p.m. to end the nonpublic session and seal the minutes. Selectman Garland seconded the motion.

Roll call vote GGC –yes, VLG – yes, ADV – yes

Secretary Mary Miller reported that Porter Office Machines has received the copier voted on at town meeting for the Selectmen's Office. Chairman Chandler asked what happens to the old one. Secretary Miller will find out. Selectmen agreed to have the copier installed.

Secretary Miller shared that the Bartlett Jackson Ambulance Committee Chair, Barbara Campbell is trying to schedule a committee meeting on 8/18, 8/19 or 8/22/22. All three selectmen agreed that Thursday, 8/18/2022 at 9:00 am would work best for them. Secretary Miller will let Chair Campbell know.

Secretary Miller has a quote for new uniform shirts for the Highway Department from Barn Door Screen Printers. The quote is for \$989.40 for 52 shirts. The selectmen approved this purchase.

Chairman Chandler asked Selectman Vincent if he could look at the stone wall at the Glen Cemetery to see if he had any suggestions on how to fix it. The wall appears to be falling.

Selectman Vincent asked if there were any questions about the quote he received from McSherry's Nursery for tree planting. Chairman Chandler reported there is not enough money in the budget to do all six trees, but we should be able to do three trees at \$1,500.00. Selectman Vincent will see if any homeowners would like to purchase trees to help with replacement of trees removed during line maintenance in the village.

Selectman Vincent asked if anyone had any suggestions for placement of the street lights that were donated to the town. Chairman Chandler asked Selectman Vincent to get a quote for installation so we can add it to next year's budget.

There being no further business, the meeting was adjourned at 5:23 p.m.

Respectfully submitted,

Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
7/13/2022	Vander Veer/O'Farrell LLC	1RT016-257-R00 544 NH Rte 16/302	Sign Permit
7/20/2022	Stephen Johnson	2LNDRH-126-000 190 Mittenwald Strasse	Construction – garage foyer/bedroom
7/20/2022	Intervale Crossing LLC	1RT16A-255-R00 522 Route 16A	Sign permit
7/20/2022	Intervale Crossing LLC	1RT16A-255-R00 522 Route 16A	Sign permit
7/20/2022	Jaxon Properties LLC	1RT16A-195-L02 15 Town Hall Road	Vendor – Frosty Bear
7/20/2022	Russell/Maureen Spaight	2LNDRH-180-000 199 Linderhof Strasse	Driveway permit
7/20/2022	RSA Rev. Trust	1RT16A-101-H13 11 Wild View Drive	Driveway permit

Items signed:

Accounts Payable Checks

Payroll Checks

Letter – 27/28 Beechwoods re: resolving bedroom situation

Letter – Stilling Grant E54 – setback issue

Letter – 80 West Side Woods re: resolving bedroom situation

Approved Intent to Cut – USFS Timber Sale – Unit 5 Bear Notch Rd

Letter – 765 West Side Rd – building permit denial

Letter – Thank you to Annette Libby

Letter – Thank you to Bartlett Firefighters Association