

Town of Bartlett  
Office of Selectmen  
Meeting Minutes  
Thursday, January 2, 2025

Attendees: Chairman Gene Chandler, Selectman Vicki Garland and Selectman Ronald Munro

Meeting opened at 4:00 p.m.

The Pledge of Allegiance was recited.

Emma Flavin, Sawyer Flavin, Stan and Mary Ellen Szetela and Hannah- Jo Weisberg all attended the meeting to discuss a change of use for the Intervale Crossing LLC property located at 522 NH Route 16A (1RT16A-255-R00). The units identified as E and F within the building were slated to be used by Penny's Publiack House. The owner of Penny's has changed her plans and will not be utilizing this space. Emma Flavin proposes creating a collaborative art space in these currently unused areas. The space would be used for rehearsal space for local theater productions (no actual performances would occur there) and then depending on the needs of the artistic community, they would offer open studio space for other artist. Town Administrator Lynn Jones commented that it appears at first glance the septic requirements might be ok. TA Jones wanted to review the current parking available vs the number of spaces required in the zoning ordinance. She will review this. Mr. Szetela commented that there is parking at the Christmas Loft property next door and that they allowed the Night in the Forest Tattoo to use this parking during their Halloween event. TA Jones reminded them that was a special event. For day to day operations, they have to have sufficient parking available on premise according to the zoning ordinance. Emma left her change of use permit and Mrs. Szetela left the sign permit for the changes and the selectmen will review it and let them know.

Fire Chief Jeff Currier has requested that his budget meeting be held at the Glen Fire Station in order for him to present his budget using a powerpoint presentation on his TV. After discussion, it was decided to try to schedule this after the week of January 20<sup>th</sup>. The selectmen are requesting to have a copy of the budget prior to attending the meeting, just like they do with the other department heads.

Selectmen reviewed the MOU that was returned to them by the Bartlett Athletic and Recreation Association. TA Jones will make their changes and forward it to the town attorney for review.

Chairman Chandler shared that Bartlett Jackson Transfer Station Manager, Bob Blake, would like to promote transfer station employee Jeff Bryan to Assistant Manager. Mr. Bryan is always to step in when Bob is not there and takes the initiative to learn new things. Chairman Chandler made a motion to promote Jeff Bryan to Assistant Manager with a pay increase that will not affect his yearly pay raise in April. Selectman Garland seconded the motion. Roll call vote: GGC – yes, VLG – yes, RTM – yes

Chairman Chandler reported that BJ Transfer Station Manager, Bob Blake, has one project he would like to see done at the facility this year. The concrete pads under the trash compactors are in need of replacement. Manager Blake has been attempting to find someone to give him a quote for the work.

Selectman Garland reminded everyone that there is a Bartlett Jackson Ambulance Budget meeting scheduled in Jackson on Tuesday, January 14, 2025, at a time to be determined by Jackson. Selectman Munro is unable to attend that meeting. Chairman Chandler reminded

everyone that there is the 5<sup>th</sup> meeting for the Hazard Mitigation Plan update on January 14, 2025, at 10:00 am via zoom.

TA Jones was asked to schedule an interview with the one applicant for the Administrative Assistant position next week.

The next Selectmen's Meeting will be on Wednesday, January 15, 2025, at 4:00 p.m.

There being no further business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,  
Mary Miller  
Secretary

**Permits Approved:**

<b>Date</b>	<b>Owner Name</b>	<b>Map/Parcel</b>	<b>Type of permit</b>
12/20/2024	Robert Buckingham	2BIRCH-51-000 30 Attitash Loop	Construction – generator
12/20/2024	Mary Hansen Trust	5STLNG-A00-10 Stanton Farm Rd	Construction – house
12/30/2024	Pascal Cleve Diane Poulin	2GLENL-181-BWWD 169 Birch Ledge Rd	Change of use – add bathroom
12/30/2024	Conway Lake LLC	3ROLRG-3-0 432 Rolling Ridge Road	Change of use – add bathroom

**Items signed:**

Accounts Payable Checks  
Payroll Checks  
Time off requests  
Purchase Orders  
Letter – SAU 9 – Election dates  
Permit Denial – Sign permit – Grand Summit Hotel Owners