

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, January 29, 2025

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ron Munro

Meeting opened at 4:03 p.m.

The Pledge of Allegiance was recited.

Jeff Rothen Co-Chair of the Bartlett River Hazard Mitigation Committee attended the meeting to update the selectmen on their activities. Mr. Rothen stated that the committee is meeting the first Wednesday of the month at the Josiah Bartlett Elementary School and is putting notices up in the post offices. Mr. Rothen stated that they are receiving good input from the public. Mr. Rothen asked for an update on the Letter of Intent that was forwarded to the selectmen in December. The selectmen stated that they had looked at it but had not discussed it yet. Mr. Rothen shared a copy of a proposal from Headwater Consulting LLC, but Mr. Rothen has not read the proposal as of yet. Mr. Rothen inquired about the study that was going to be conducted by NRCS on the town. Chairman Chandler stated that the study was postponed by NRCS due to lack of funding in the fall. Chairman Chandler believes they will revisit the study during this new funding cycle, but has not heard anything definite yet. Mr. Rothen asked about how long NRCS projects typical take to complete, months vs. years. Chairman Chandler stated that he thought the current projects would be done within the next several months. The engineers at HEB Engineers had hoped to have them completed this winter, but they are still ironing out the scope of work with NRCS.

David Shedd attended the meeting to discuss the roof on Town Hall above the Town Clerk/Tax Collectors office. He has been to Hancock Lumber to discuss the two types of metal roofing and their costs. Mr. Shedd has an appointment on Thursday, January 30, 2025 with Dwight and Son Roofing for a quote to have the roof replaced and will get the quote to the selectmen ASAP. Mr. Shedd has investigated repairing the current roof with new repair screws, but believes the approximately 25 year old roof might need to be replaced.

Mr. Shedd discussed the upcoming hearing that the Planning Board will be conducting regarding a change to zoning in reference to sewer. Selectman Garland stated that a comment she attributed to Mr. Shedd regarding the importance of hearing how the voters feel is an important reason to proceed with this proposed change. Mr. Shedd asked if the selectmen supported the proposed warrant articles and they agreed unanimously that they supported it.

The selectmen discussed the request received through the Bartlett Conservation Commission to accept a proposal from the Berry Companies of an additional conservation area easement in the Stillings Grant subdivision that would be held by the Town of Bartlett and managed by the Conservation Commission. The selectmen have requested that Town Administrator Lynn Jones gather more information regarding the need for the easement and report back to them. Until this information is gathered, the selectmen will hold off on making a decision.

The next Selectmen's Meeting will be on Wednesday, February 12, 2025, at 4:00 p.m. The public hearing for the 2025 Budget will take place on Thursday, February 13, 2025 at 6:00 pm at the Josiah Bartlett Elementary School in the cafeteria.

Selectman Garland made a motion to approve the minutes of 1/15/2025. Chairman Chandler seconded the motion. Roll call vote: GGC – yes, VLG – yes, RTM – abstain

There being no further business, the meeting was adjourned at 5:01 p.m.

Respectfully submitted,
Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
1/29/2025	Story Land	2RT016-92-R00 850 NH Route 16	Special Event – Nostalgia Nights
1/28/2025	Coldwell Banker Lifestyles		Annual Sign permit
1/28/2025	Stephen Avellino	1INTVL-22-000 107 Intervale Lane	Construction – raise home
1/28/2025	Stephen Avellino	1INTVL-22-000 107 Intervale Lane	Construction – deck/stairs
1/28/2005	Diane/Michael Covino	1INTVL-20-000 101 Intervale Lane	Construction – raise home

Items signed:

Accounts Payable Checks

Payroll Checks

Time off requests

Purchase Orders

Veterans Credit Letter – more information needed – 3ATTDV-32-LS)

Letter – Jason Brown – road bond acceptance – 2RT302-170-L00

Letter – Town Treasurer to deposit the remaining funds from 2024 Article 20 into the Conservation Commission Escrow account (\$2000 - \$1023.11=\$976.89) \$1023.11 was expended in 2024 on invasive species mitigation tools.

Letter – thank you to Conway Highway Department for lending a plow truck to the Town of Bartlett