

Town of Bartlett  
Office of Selectmen  
Meeting Minutes  
Wednesday, August 2, 2023

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 3:57 p.m.

Chairman Chandler led all in the Pledge of Allegiance.

Bryan Byrne, Dudley Davis and Andy Chalmers attended the meeting to discuss their mutual client's property at 25 Burdett Road. They asked questions regarding the homeowner's plans to replace the existing house with a two bedroom home and build additional outbuildings. One outbuilding would have a kitchen. The other two would have one bedroom and a bath each. Chairman Chandler reported that the building permit that had been submitted for the two bedroom house has been signed and approved. Mr. Byrne shared the property currently has a sleeping cabin that has plumbing and is in disrepair. He will capture photos of the property to submit with any future plans. Chairman Chandler recommended submitting a building permit for the project and the board would review it. There was discussion regarding the fact that Burdett Road is a private road/driveway and only three homes can be built on a driveway. Mr. Byrne asked what about the other lots on Burdett Road since there are currently 4 homes on Burdett Road. Administrative Assistant Lynn Jones requested they submit more information with their questions so it can be researched. These other lots may have access through another road. AA Jones also requested they submit proof of the sleeping cabin. Chairman Chandler told them any type of PUD or subdivision would require planning board approval.

Selectman Garland made a motion at 4:29 p.m. to enter nonpublic session for a personnel issue per NH RSA 91 – A:3 II (a). Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 4:36 p.m. to end the nonpublic session and seal the minutes. Selectman Munro seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Police Chief Keaton attended the meeting to report that the department is fully staffed. Chief Keaton also inquired about a decision regarding the rates for private police detail that he had shared with the selectmen at their last meeting. Chief Keaton said he has a request that he would like to reply to with the correct rates. The selectmen agreed the new rate would be \$85 per hour charged to the company requesting the detail. The officer's rate of pay will be \$60.00 per hour. Chairman Chandler requested that Chief Keaton provide the selectmen's office with a copy of the police schedule.

Selectman Garland made a motion to approve the minutes of July 19, 2023. Selectman Munro seconded the motion. Roll call vote: GGC – yes, VLG – yes, RTM – yes

Selectmen Munro reported that the ATV ordered by the Bartlett Fire Fighters Association has arrived.

Selectman Munro made a motion at 5:00 p.m. to enter nonpublic session for a personnel issue per NH RSA 91 – A:3 II (a). Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 5:45 p.m. to end the nonpublic session and seal the minutes. Selectman Munro seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Town Clerk/Tax Collector Cheryl Nealley came to report that she will be sending deed notices on August 21, 2023. TC/TC Nealley is requesting the signed waivers for 2022 from the selectmen.

Chairman Chandler reported that the budget is of concern. He recommends that we limit spending unless absolutely necessary. Selectmen will review the budget to date and decide on what action to take.

The next meetings of the selectmen will be on Wednesday, August 16, 2023 at 4:00 pm and Wednesday, August 30, 2023 at 4:00 pm.

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Mary Miller  
Secretary

**Permits Approved:**

<b>Date</b>	<b>Owner Name</b>	<b>Map/Parcel</b>	<b>Type of permit</b>
8/1/2023	Robert Waddell	2GLENL-69-Bo3 West Ledge Road	Construction – decks
8/2/2023	Believe in Books Literacy Foundation	1RT016-201-L10 41 Observatory Way	Vendor Permit – food truck
8/2/2023	David Shedd James Shedd	1TOWNH-144-ROO 380 Town Hall Rd	Special Event License
8/2/2023	Overlook Camp LLC	1RT16A-86-R01 25 Burdett Rd	Construction/Demo – rebuild house

**Items signed:**

Accounts Payable Checks  
Payroll Checks  
Letter to department heads on purchase procedures  
Confidential Letter to Fire Chief  
Letter- 182 Rolling Ridge Rd – regarding bunkroom