

Town of Bartlett  
Office of Selectmen  
Meeting Minutes  
Wednesday, May 31, 2023

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 4:00 p.m.

Chairman Chandler led all in the Pledge of Allegiance.

Chairman Chandler read that the Mt. Washington Valley Economic Council is inquiring if Vicki Garland would like to continue as the representative to the council. Selectman Garland said yes. Chairman Chandler stated that they were looking to see if we would like to have an alternate. Kevin McEnaney expressed an interest. Administrative Assistant Lynn Jones believes that Gail Paine may be our alternate already. AA Jones will check with Ms. Paine and report back.

Chairman Chandler referenced a letter received from Bergeron Technical Services regarding a sidewalk at Intervale Crossing LLC at 522 NH Route 16A (1RT16A-255-R00). Intervale Crossing LLC would like the town to enter into a sidewalk agreement with the State of NH Dept of Transportation for a section of sidewalk they would like to extend on Intervale Crossing LLC property into the State of NH right of way. This would require the town to assume responsibility for the sidewalk. Chairman Chandler recommended the board decline the offer. Roll call vote GGC – yes, VLG – yes, RTM – yes A letter will be written declining.

Peter Gagne came to ask clarifying questions regarding his permit application to add a one bedroom apartment to his existing garage on his property at 1328 US Route 302 (5VILLG-MAI-520). Mr. Gagne reviewed the items on the checklist. Chairman Chandler told Mr. Gagne that his first item needed would be a change of use. The current repair garage was permitted for storage and it should be changed to storage/repair garage. Chairman Chandler stated that the minimum land area required (MLAR) needed to be calculated too. Mr. Gagne thought it had been done through the septic approval. Chairman Chandler explained that the MLAR addressed the land required and would be calculated in square feet as opposed to the septic which is calculated in gallons per day. Mr. Gagne will contact Ammonoosuc Survey to help with the calculations. AA Jones requested that Mr. Gagne submit an updated map with his permit application. The map shared during the meeting indicated a two bedroom apartment and other incorrect information, not the one bedroom he intends to build.

Mr. Gagne inquired about property on West Side Road that is for sale and located in the Town's Industrial Zone. Mr. Gagne asked if a shuttle service from the lot to Diana's Bath would be an acceptable use. Chairman Chandler told Mr. Gagne that they would research it and let him know.

Annette Libby, Bartlett BARA Director, came seeking a signature on an application to the Zoning Board of Adjustment requesting a special exception under article XVIII-D-1- (b) for a 20% deviation from the setback requirement for the placement of her new wood dispensing structure on the Morrell Family Complex (3RT302-350-L00). There was brief conversation and Selectman Garland signed the application. Chairman Chandler inquired if everything was all set for the Hellen Hayes 4<sup>th</sup> of July parade. Ms. Libby said yes. Selectman Garland inquired if the concerts in the park would be held in July or August this year. Ms. Libby told her there would be three in July. Due to scheduling, no one would be available in August if the fourth concert were rained out and they needed to reschedule it.

Chairman Chandler reported that the meeting with FEMA held May 23, 2023 went well. This is for funding for the event from December 23-25, 2022 when the area experienced heavy rains and roads were washed out.

Chairman Chandler reported that he is working on scheduling a meeting with Josh McAllister from HEB Engineering regarding the FLAP application and possible award for the work on the East Branch Bridge.

Selectman Munro asked for clarification on recycling at the Bartlett Jackson Transfer Station. Selectman Munro has been approached by residents asking why plastics are going into the municipal waste compactor. Chairman Chandler explained that there is currently no market available for plastics. When this situation first occurred they made a decision to have residents still sort the plastics so that they did not have to be retrained once the markets improved. Unfortunately the markets have not improved. Transfer Station Manager, Bob Blake, continues to monitor the markets for all items and make adjustments as needed. Selectman Garland reminded folks that the rules are Reduce, Reuse, Recycle. They are in order of importance. Recycling is a last resort.

Chairman Munro made a motion at 4:49 p.m. to enter nonpublic session for personnel issues per NH RSA 91 – A:3 II (a). Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Munro made a motion at 5:12 p.m. to end the nonpublic session and seal the minutes. Selectman Garland seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Selectman Garland made a motion to approve the minutes of 5/17/2023. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

The next meetings of the selectmen will be on Thursday, June 8, 2023 at 4:00 pm and Wednesday, June 21, 2023 at 4:00 pm.

Public Hearing and Meeting– June 8, 2023 at 5:30 pm to discuss changing the hours at the Bartlett Jackson Transfer Station

There being no further business, the meeting was adjourned at 5:24 p.m.

Respectfully submitted,

Mary Miller  
Secretary

Permits Approved:

<b>Date</b>	<b>Owner Name</b>	<b>Map/Parcel</b>	<b>Type of permit</b>
5/24/2023	Steven Hempel	Stillings Grant Table Rock Road	Special Event License Block party raindate
5/24/2023	RSA Revocable Trust	1RT16A-101-H13 11 Wildview Drive	Construction – renew house
5/24/2023	Alan/Renetta Cassell	5VILLG-FOS-250 53 Foster St	Construction – awning
5/24/2023	Jay/Lauren Calabro	2GLENL-73-000 13 Middle Ledge Rd	Construction – kitchen
5/24/2023	Sean Gray	2BIRCH-53-000 19 Aspen Lane	Construction – deck
5/24/2023	Heather Starbuck	1DNDRD-5-L00 9 Dundee Rd	Sign permit
5/31/2023	Glen Community Baptist Church	9 Beaver Dam Lane	Special Event License- Wedding
5/31/2023	Carol Peterson Kyle Currier	1RT16A-63-L00 127 NH Route 16A	Construction – renew

5/31/2023	James Mitsiaris	5VILLG-ALB-700	Construction – renew
5/31/2023	Mountain View Trust	49 Albany Ave 2LNDRH-197-000	Construction – garage
5/31/2023	Seth/Dana Mann	22 Munchen Place 3ATTDV-UND-D1 1 Vale Way	Construction – renew

**Items signed:**

Accounts Payable Checks

Payroll Checks