

Town of Bartlett Office of Selectmen

Meeting Minutes: March 21, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: Ray Mitchell

Reporters: None

Meeting opened at 03:30 PM.

Cheryl Nealley, Town Clerk/Tax Collector, met with the Selectmen. Selectman Hebert stated that he reviewed the Avitar support contract for taxes and he suggests that we go with the option to pay \$250.00 for the set up and \$250.00 annual fee as it offers the best capabilities to realtors. Chairman Chandler inquired if there are any other costs to us for people to pay by credit card. Selectman Hebert replied no, it is the tax payer who has to pay the 2.9% extra. Chairman Chandler inquired how we know who pays what. Nealley replied that we get a user report notification that can be uploaded to a PDF. Nealley also mentioned that people can check their balances and they are told that they will be paying the extra fee of 2.9%. Selectman Hebert stated that if they pay by credit card that it is 2.9% but if they do a bank transfer it is .9%. Nealley also mentioned that this will be used for taxes only as the program for DMV would cost \$8000.00. Lynn Jones, AA, inquired if people can go on line by the 15<sup>th</sup> of the month and do their vehicle registrations. Nealley stated that has not been explained to her at any of the workshops she has attended. Lynn Jones, AA, stated that she thought the former town clerk had said you could. Nealley replied that she will check it out further but she thinks they may have done away with it.

Police Chief Janet Champlin updated the Selectmen on the following:

- 1.) The Polecat Ski Club Ice Bar on Saturday went well but the attendance was low.
- 2.) She has done a press release concerning the elderly and IRS phone scams that are going around the community.
- 3.) She also did a press release on the woman who ran over her child's foot. DCYF is also investigating this.
- 4.) She and other police departments are meeting with Homeland Security at the Glen Fire Station to discuss training, etc. Chairman Chandler inquired if this costs anything. Champlin replied that she doesn't know and that she has many questions to ask them.
- 5.) Mike Chapman is still doing well at the NH Police Standards and Training academy.
- 6.) The new Bartlett Police Department secretary will be starting work on April 4<sup>th</sup>.
- 7.) She will be placing an ad for another full time officer after that. Selectman Patch inquired if Part time Officer Sutton was interested. Champlin stated that would depend on the pay range for either Sutton or MacMillan.
- 8.) The police department's motor vehicle stops are up.
- 9.) She had lunch with the children at school.

Chairman Chandler inquired as to how Officer Sheehy got overtime for a day when she was working. Selectman Hebert stated that if she stopped someone fifteen minutes before her shift was up and it involved an arrest and booking that it could result in overtime. Chairman Chandler also inquired what the extra four hours that was marked uniforms on her time card meant. Champlin stated that she went to Admiral Fire & Safety in Scarborough, Maine and picked up winter jackets.

Chairman Chandler inquired why we would buy winter jackets in April when they wouldn't be used until probably October. Champlin stated that they are on sale now and they are lightweight and the wave of the future. Chairman Chandler inquired if he needed to explain the purchase order system as submitting is only one half of the process. Selectman Hebert explained that you need to submit the purchase order and get an approval. You can't purchase before you receive the approval. Champlin replied that it is in her budget. Selectman Hebert explained that doesn't matter you still need to follow the proper steps.

Selectman Hebert also mentioned that he has some constructive criticism as at the Ice Bar that cones were set up before any officer came on duty. The cones made it so you came together in a head on and no one was there to direct you which made it dangerous. Chief Champlin inquired as to what time did this happen. Selectman Hebert commented around 2:30ish. Champlin will speak to the officer.

Chief Champlin took a picture of the jackets in question and brought the picture in to show the Selectmen.

Selectman Hebert stated that he had attended the Mount Washington Valley Economic Council meeting and had brought back a copy of the regional planning draft report. It is a good data source. It has the household median income, family median income, distribution of income, changes in median incomes as well as the national school lunch data. It also has the household and family income by towns for the years 2009 and 2014.

(Copies of the report were given to each selectman). Selectman Hebert also mentioned that Jac Cuddy, MWVEC, suggested that the Bartlett selectmen speak to Town Manager Earl Sires of Conway as there is another level concerning the North Country Council that doesn't cost the \$5788.64 that they wanted for dues. Conway became a member and they didn't pay that amount of money. Selectman Hebert mentioned that Cuddy explained to him that it is a good voting block and opens up more funding.

Selectman Patch stated that the draft report is interesting as Bartlett is up and Conway seems to be in a reverse trend and is down. Ray Mitchell inquired if he could obtain a copy of the report as he is involved with Mountain Top Music and it would be helpful to them. Selectman Hebert gave him his copy.

Chairman Chandler discussed the need for paving where people park their cars at the town hall handicap ramp. All the Selectmen were in favor of this. Selectman Hebert wanted to know if we could look at more paving around the building as on voting day there were big puddles of water everywhere. Ray Mitchell commented that it was so deep where he parked that he almost lost his shoe. Chairman Chandler stated that they would look and see but the big issue is where to drain the water.

Chairman Chandler mentioned that we needed to schedule the Bartlett Jackson Transfer Station job interviews. The Selectmen all agreed that the best time would be on April 4<sup>th</sup> starting at 04:30 PM. Chairman Chandler requested Brenda Medeiros, Sec., to contact the Jackson Selectmen to see if they wanted to attend.

Lynn Jones, AA, informed the Selectmen and Brenda Medeiros, Sec., that Mr. Ed Furlong (5RT302-23-L00) has requested depositions from the four of them. The attorney would like to do all four of them in one day. She had suggested that it be done on a Monday when the Selectmen have their meetings and right now it appears it will be in May. The Selectmen requested Jones contact our attorney and obtain more detailed information as to what is the purpose of these depositions, etc..

Selectman Hebert made a motion at 04:55 PM to enter nonpublic session per NH RSA 91-A: 3 II (a) for personnel issues. Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 05:25 PM to end the nonpublic session. Selectman Patch seconded the motion. Roll call vote was unanimous.

There being no further business the meeting was adjourned at 05:35 PM.

Respectfully submitted,

Brenda Medeiros, Sec.