

TOWN OF BARTLETT
SELECTMEN'S OFFICE

56 TOWN HALL ROAD
INTERVALE, NH 03845

(603) 356-2950

HOW TO OBTAIN A HOUSE NUMBER

Enclosed please find the proper form to use to make such a request. This process does take time (allow 30 days) in order to get your house in the system correctly.

**** PLEASE NOTE:** Driveways must be in place or, at a minimum, clearly staked out before a permanent number can be assigned.

Please note the information that is required in order for us to request that the State assign a number to your property. Failure to provide detailed information may cause delays. Once we have the information from you, we will contact the NH Bureau of Emergency Communications to come to the area and map your property into the system. How long this will take varies depending on the State's mapping schedule, so please plan accordingly.

Please do NOT assign yourself a number based on your neighbor's numbers or an old lot number. The numbers assigned are based on GPS locations that must be mapped into the current emergency response system and if you use an incorrect number to get such services as electric, phone or cable, this may cause problems in a true emergency not only for you but possibly your neighbor. Remember, driveways must be in place or, at a minimum, clearly staked out before a permanent number can be assigned.

You will receive written notification from our office of your correct new E911 number as soon as we receive it from the State. Your patience and cooperation is appreciated.

Address assigned _____

TOWN OF BARTLETT
SELECTMEN'S OFFICE
56 TOWN HALL ROAD
INTERVALE, NH 03845
(603) 356-2950

REQUEST TO OBTAIN A NEW E911 NUMBER

~~~~~  
**\*\* NOTE: DRIVEWAYS NEED TO BE IN PLACE OR STAKED OUT BEFORE A NUMBER CAN BE ASSIGNED**

MAP/PARCEL \_\_\_\_\_ PHONE NO. \_\_\_\_\_

PROPERTY OWNER NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
\_\_\_\_\_

LOCATION OF PROPERTY/STREET NAME \_\_\_\_\_

REASON FOR REQUEST (e.g. new house, added building, etc.):

---

**Please draw a sketch below or attach a separate sheet showing the lot, the location of the driveway, and the location of the building you wish to have numbered. If possible, please show the numbers of the nearest abutting properties including across the street. PLEASE NOTE: Driveways need to be in place or staked out before a permanent number can be assigned.**

**The time it takes to issue a new number varies according to location and availability of the State to map the location. Notification of your new number will be sent to you in writing.**