

**TOWN OF BARTLETT**  
**ZONING BOARD OF ADJUSTMENT**  
**56 TOWN HALL ROAD**  
**INTERVALE, NH 03845**  
**603-356-2226**

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**Approved MINUTES**

**ZBA MEETING**

**July 8, 2024**

**6 p.m.**

**Present:** Julia Jing (Chair) Scott Grant, Peter Pelletier, Richard Plusch (alternate)

**Absent with notice:** Steve Hempel (Vice Chair), Peter Gagne

**Public-** Heather Forbes

1. **Call to Order-** by Julia King (Chair) at 6:00 PM
2. **Pledge of Allegiance-** led by Peter Pelletier
3. **Minutes of last meeting-** Motion made by Scott Grant seconded by Peter Pelletier to approve the June 10, 2024 minutes as written vote unanimous
4. **Unfinished Business**
  - a. Review By-laws- Scott Grant stated there was a misspelling in section B sub section- 1 the wording stated boar should be board. He also questioned the last statement that states” The Chairman shall preside over all meetings and hearings, appoint such committees as directed by the board and shall affix his/her signature in the name of the Board.” He felt that the it was unnecessary as there are no committees for the ZBA but he is agreeable if the sentence needs to stay. Julia King (chair) replied that there may come a time when a committee may need to be put in place as she had discussed previously a technology committee to look into available technology instead of individual people. The committee would be to allow the board to run more efficiently. Peter Pelletier raised the question regarding section D Members and alternates second paragraph states “Up to three Alternates can be appointed by the ZBA. Alternates and regular board members shall attend each meeting and hearing and shall be residents of the Town of Bartlett.” His question is do we mandate the Alternates to attend meetings? Julia King(chair) replied that the RSA stated that but we do not enforce it. Richard Plusch (alternate) stated it was a good

idea so the Alternates know what is going on and they should attend if they can. Scott Grant concurred it was a good idea but stated usually the ZBA is a one and done thing not like the Planning Board. Peter Pelletier asked about section H- site visit item 2 -regarding the attorney statement at the joint meeting that this is not an acceptable practice (having 2 members at a time visit the property without public notice). He stated the attorney as part of his presentation stated that it should be a scheduled public meeting. He was asked this question and basically said no and should not do this. Scott Grant voiced concurrence with Peter Pelletier but clarified in his opinion that in the legal world as a safe bet you should post the site visit and everyone has to look at the same time and make it a meeting. Richard Plusch voiced it should be looked at on a case by case basis. Julia King (Chair) stated when she wrote this, she referenced the RCA (91.2a2). Peter Pelletier voiced a question regarding section E stated Meeting alternates sitting in for an absent or recused ZBA member. There is nothing after that statement to clarify or explain it. This should be moved down one in the section and E added one line down. Julia King (chair) will re-work the draft and send it out again. She would prefer to do a draft to get it right and not piecemeal.

## **5. New Business**

**a. Selectmen letter-** re contacting legal counsel. Discussion of the letter. Richard Plusch (alternate) stated that historically the board would call the town attorney if the Selectmen were not involved. He had the town attorney's number and he would call ask the attorney a question. Julia King (Chair) asked if he had ever gotten a bill or needed a purchase order for that inquiry. Richard Plusch responded no to both. He replied that when the Selectmen sued the ZBA they obtained their own attorney. Julia King (Chair) asked when the board needed to hire their own attorney did you hire from Donahue, Tucker and Ciandella? Richard Plusch (alternate) replied no he obtained counsel from the Hastings office.



Selectmen Letter re  
legal counsel.docx

## **b. Memo from Mary Miller re: cell service**



Cell Phone Booster  
at Town Hall 06-25-2

Heather Forbes a member of the public was invited to speak to the board regarding her updates at home to boost Wi-Fi and telephone service. She reported she purchased a booster from Walmart (NetGear) and plugged it in to an outlet- connected it to her Wi-Fi

and she now has better service. She added there is no subscription service. Peter Pelletier clarified that what she bought was an amplifier.

**6. Communications**

7. **Other Business-** Upcoming lunch time webinar on July 19, 2024 regarding zoning- invitation to be sent to board members by clerk. Julia King (Chair) reminded the board that you have to register for the seminar but it is free.



Business and  
Economic Affairs Lu

8. **Adjournment-** Motion made by Peter Pelletier seconded by Richard Plusch to adjourn.  
Vote: unanimous meeting adjourned at 6:20 PM.

**Next meeting August 12, 2024 at 6PM**

Respectfully submitted

Louise B. Burns

Planning Board/ZBA Clerk

603-356-2226