

TOWN OF BARTLETT
ZONING BOARD OF ADJUSTMENT
56 TOWN HALL ROAD
INTERVALE, NH 03845
603-356-2226

DRAFT MINUTES

ZBA MEETING

June 10, 2024

6 p.m.

ATTENDANCE: Julia King (Chair) Peter Gagne, Scott Grant, Peter Pelletier, Richard Plusch (alternate)

ABSENT: Steve Hempel (Vice Chair)

- 1. Call to Order-** by Julia King (Chair) at 6PM
- 2. Pledge of Allegiance**
- 3. Minutes of last meeting-** Motion made by Scott Grant seconded by Peter Gagne to approve the May 13, 2024 minutes as written. Vote: Unanimous
- 4. Unfinished Business-**
 - a. Review By-laws-** Julia King (chair) had sent out a very rough draft of potential bylaws and procedures. She used various towns documents to try and give Bartlett's version some substance. She stated that there were all kinds of mistakes and typographical errors. She stated that the ZBA is supposed to have rules of procedures and they are to be filed with the Town Clerk and do not have to go into the Zoning Ordinance. Scott Grant complimented Julia on her thoroughness but stated under Order of Business it should read Pledge of Allegiance not Salut the flag. Julia King reported she will re-read the draft and fix the mistakes she found. Peter Gagne asked under the site visits it stated that "No more than two (2) members at a time may visit the property" is this because that more than two represent a quorum? It was clarified that indeed it would be considered a quorum. Scott Grant further clarified that it may be considered a random chance meeting and you may be perceived as conducting business. Peter Pelletier stated that under section D Members and Alternates the wording under section 2 was confusing. Also, under section B Officers- there is wording missing. He requested that before a motion to accept is brought forward the document be cleaned up and brought before the board again. Julia King

(Chair) concurred. She asked the board to send her anything else that needs to be added to the document.

- b. Technology Update:** Peter P. report on technology upgrade. Peter Pelletier stated you have to separate the website because it is designed by a third party. He discussed the hardware that the building needs coming in. First off you need good cable internet whether it be Spectrum or Fidium that provided high quality high bandwidth. You need a good quality modem cost approximately \$250 to \$450 dollars depending on the number of users. The next step is getting an Owl (approximate cost \$1050.00) which is a combination camera and microphone which is placed in the middle and it follows the people talking. An account with Zoom (cost approximately \$270 per year for their most expensive business plan. Total approximately \$1500 to \$2000.00 if that is the route you wish to take. The first step is to get the internet provider to give a cost for the service from the pole to the building- cost of placing the wiring and maintaining the internet service. Scott Grant stated that it is important to have specific dollar amounts for the warrant articles but it would better for this to be accomplished before the Town Meeting in March. Richard Plusch stated that with all the discussion brought forward the inquiry has to come from the Selectmen's office. If a Technology committee was formed without the official approval of the Selectmen the committee would not be able to get Spectrum or Fidium to write a proposal. Scott Grant suggested that members of both boards discuss the option of attending a Selectmen meeting on June 18th.



ZOOM Info &
Pricing for May 2024



Meeting Owl Info
& Pricing.pdf

Fidium Website re: 1 Gig vs 2 Gig of Internet service

<https://shopping.fidiumfiber.com/Plan/Index?service=Internet>

- c. Grant letter to Select board re: upgrading the town website-** Board is aware the letter is in process of being written. Discussion by the board regarding the need to upgrade the internet along with the website. Discussion that website is what the townspeople and visitors look at from the outside so internet speed at Town Hall is not a factor. Peter Gagne stated that it is more important to effectively function as a board that the internet be upgraded so that he as a board member can look at an RSA while in a meeting on his phone. Discussion by the board members on the benefits of Fidium vs Spectrum service. It was discussed that the cable coming from the pole to the building should provide good quality internet and that there should be a good quality router and the modem should be current. Peter Gagne mentioned that Northledge technology is providing phone services to the Town Hall but not internet. North ledge Technology could provide the entire package and it would not

take long for them to get the system up and running. Peter Pelletier mentioned that this system could have separate secure access for various departments like the police department, the Selectmen, the ZBA and the planning board. Also, the citizens of the community could have a guest access. Julia King (Chair) brought the discussion back to just upgrading the website as this is the item before the board. She stated that it is up to your individual internet connectivity to access the website not the Towns internet service. Scott Grant informed the ZBA that this issue was discussed at the Planning Board meeting and Vicki Garland (Selectmen representative) is on board with the discussion to upgrade the website. She is aware that if the upgrade is not taken care of now there may be several warrant articles that may be brought up in March with specific items and cost that will need to be discussed and voted on. She also mentioned that there is no funding in the budget and due to higher interest rates the town is borrowing money. Julia King mentioned that Goffstown just updated their website and used a company by the name of CivicPlus. This company was used by most of the towns in New Hampshire and as a result the town felt comfortable with them because there are multiple sites using them. Letter to the Selectmen will be written on behalf of the Planning Board and the ZBA. The letter will be discussed and voted on when both boards meet on June 18, 2024. Peter Gagne asked if Vicki Garland has voted on record in approval of updating the website. Julia King (Chair) stated that because the letter had not been written yet the request to update the website had not been asked yet. Since the Selectmen have not voted on it Vicki Garland can fulfill her duty to the planning board. If it gets to the point where they have to have a position on it and it gets before the Selectmen, she would have to recuse herself but she would be on record as for the proposal. The letter written will have all the signatures of both the Planning Board and the ZBA.

d. Meeting with attorneys on June 18, 2024 at 6 PM in Town Hall- Julia King (chair) asked members of the ZBA if they had specific questions for the attorneys. Richard Plusch asked regarding procedures if the ZBA could ask on an application if the applicant will appear with an attorney or not? This question was further refined to: Are you having an agent or legal representation coming to the ZBA meeting? Or will the town bring legal representation?

5. **New Business-** none discussed
6. **Communications-** none discussed
7. **Other Business-** none discussed
8. **Adjournment-** Motion made by Richard Plusch seconded by Peter Pelletier to adjourn
Vote passed meeting adjourned at 6:56 PM

Next meeting July 8, 2024 at 6PM

Respectfully submitted
Louise B. Burns
Planning/Zoning Clerk



ZBA sign in
06-10-2024.docx

Approved