

**TOWN OF BARTLETT**  
**ZONING BOARD OF ADJUSTMENT**  
**56 TOWN HALL ROAD**  
**INTERVALE, NH 03845**  
**603-356-2226**

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**Draft Minutes**

**ZBA MEETING**

**May 13, 2024**


**6 p.m.**


Present: Steve Hempel (Vice Chair); Scott Grant; Peter Gagne

Absent: Julia King (Chair); Richard Plusch (alternate)

Absent with notice: Peter Pelletier

1. **Call to Order**- Steve Hempel (vice chair at 6:04 PM)
2. **Pledge of Allegiance**
3. **Minutes of last meeting** –. Motion made by Scott Grant, Seconded by Peter Gagne to approve the March 25, 2024 minutes. Vote: unanimously approved
4. **Unfinished Business**
  - a. **Review By-laws**- Discussion of board regarding the bylaws- It was decided to table any further discussion till the chair was present. Scott Grant did look at the bylaws in Jackson
  - b. **Peter P. report on technology upgrade**- Peter Pelletier was not present but information was forwarded to all members of the board (see attached). It was decided to concentrate on website design first.





Meeting Owl Info      ZOOM Info &  
& Pricing.pdf      Pricing for May 2024
  - c. Grant letter to Selectboard re: upgrading the town website- would like the town to scratch the current website and start over with a new one that is more user friendly. Letter to be written and sent to Zoning and Planning Board to approve.
5. **New Business**
6. **Communications**

- Selectmen letter regarding the website- Clerk read letter from Selectmen. See attached



Selectman Letter to  
Zone and Plan Board

- Selectmen letter regarding the legal primer- Clerk read letter from Selectmen. Motion made by Peter Gagne; seconded by Scott Grant to meet with the town attorneys. Vote: unanimously agreed. Date at this time could be 06/18/2024 at 6 PM. Clerk will send date and time to all members of both boards for confirmation before letting the Selectmen know if this date is acceptable to the attorneys.



Selectmen Letter re  
training 001.jpg

- NH Zoning alert- Information passed to all members of the board. See attached. Encouraged to contact state senator.



Planning and Zoning Action Alert 05-06-2024.mht (Command Line)

## 7. Other Business

- Peter Gagne let the board know there will be an application coming up for a variance in the next few months and the applicant will have legal counsel available.
- Minutes: Scott Grant requested that clerk send the minutes from ZBA to the Planning Board and Planning Board minutes to the ZBA. This way both boards are aware of any issues. Clerk stated that this would not be a problem.
- Date of September 10, 2024 is a state primary which would be a ZBA meeting date. Any discussion or vote to cancel the meeting is tabled for now.

- 8. Adjournment-** Motion made by Scott Grant; seconded by Peter Gagne to adjourn. Vote: passed unanimously meeting adjourned at 6:37 PM

**Next meeting June 10, 2024 at 6PM**

Respectfully submitted

Louise B. Burns

Planning/Zoning Clerk



ZBA sign in May 16  
2024 001.jpg

Approved