

ANNUAL REPORT
of the
Officers of the
TOWN OF BARTLETT
New Hampshire



for the fiscal year ending December 31
2019

SMITH & TOWN PRINTERS, LLC
Berlin, New Hampshire

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SPECIAL RECOGNITION

From time to time throughout the year, the Town has employees or volunteers who leave town service or a business or organization has a notable milestone we wish to acknowledge. The following fit that category and the Board of Selectmen wish to thank and congratulate them all for their dedication and efforts on behalf of Bartlett's citizens:

- * **ROBERT KING** – who served for 13 years as the Emergency Management Director, serving during some of town's most tumultuous times due to flooding from the rivers.
- * **STEPHEN LIBBY** – for all of his volunteer work on behalf of the Bartlett Recreation Department especially on the Morrell Family Community Complex project.
- * **HAROLD C. BICKFORD, JR.** (late)- who served as the Town Road Agent for many years who passed away on February 9, 2019.
- * **EARLE FERNALD** (late) – who worked for the town on the highway crew first and then became the Transfer Station Manager, who passed away on August 15, 2019.
- * **SANDY GUPTILL** (late) – who was the town's "cleaning lady" for over 20 years who passed away on May 2, 2019.
- * **PHIL FRANKLIN** – who served on the Planning Board, including as the Chair.
- * **JOSEPH BERRY** - for the donation of a tree, Pete and Kate from EMERALD TREE SERVICE for the boom equipment for the stringing of lights, and STEVEN HEMPEL along with all the volunteers who brought together the annual Christmas Tree Lighting held at the park in the village.
- * **BARTLETT JACKSON FOOD PANTRY** - for the volunteers who dedicate many hours of work at the Pantry, provide Thanksgiving food baskets, and also pick up the food for distribution. This is a vital service to some of the citizens in our community.
- * **KATHY BELCIK** - for her beautiful plantings and maintenance of the flowers at the Town Hall, which add a touch of splendor to the grounds.
- * **MALCOLM GURNEY** – for maintaining the planter at the entrance sign at the Hart's Location town line that greets our visitors traveling US Rt. 302.
- * **MOUNTAIN GARDEN CLUB** - for the continued donations of flowers and the annual holiday wreath at the Town Hall along with other plantings around town.
- * **VILLAGE GREEN LAWN CARE, TUTTLE LAWN CARE, AND EG CHANDLER INC.** - who give unselfishly their time and donation of materials to keep the Glen intersection flower beds and village park looking spiffy for residents and visitors alike.

TOWN OFFICERS

ELECTED OFFICIALS

BOARD OF SELECTMEN

David A. Patch	Term expires 2020
Vicki L. Garland	Term expires 2021
Gene G. Chandler	Term expires 2022

TREASURER

Jean Mallett	Term expires 2020
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TOWN CLERK/TAX COLLECTOR

Cheryl Nealley	Term expires 2020
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MODERATOR

Norman Head	Term expires 2020
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SUPERVISOR OF THE CHECKLIST

Sheila Glines	Term expires 2020
Gail F. Paine	Term expires 2022
Elaine Ryan	Term expires 2024

AUDITOR

Vacant	Term expires 2019
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TRUSTEE OF TRUST FUNDS

Nancy Hayes	Term expires 2020
Beverly Shaw	Term expires 2021
William Fabrizio	Term expires 2022

LIBRARY TRUSTEES

Leo Sullivan	Term expires 2020
John LaPointe	Term expires 2020
Arden Schoen	Term expires 2021
Laura Schoen	Term expires 2021
Jacalyn Egan	Term expires 2022

PLANNING BOARD

Kevin Bennett	Term expires 2020
David L. Patch	Term expires 2020
Scott Grant, Chair	Term expires 2021
Kevin McEnaney	Term expires 2021
David Shedd	Term expires 2022
Barry Trudeau	Term expires 2022
Phil Franklin, Alternate	Term expires 2022
David A. Patch, Selectman	ex officio member

ZONING BOARD OF ADJUSTMENT

Anita Burroughs	Term expires 2020
Douglas Garland, alternate ¹	Term expires 2020
Peter Gagne	Term expires 2021
Norman Head	Term expires 2021
Richard Plusch, Chair	Term expires 2022
Julia King	Term expires 2022

APPOINTMENTS

CONSERVATION COMMISSION

Vacancy	Term expires 2020
Daryl Mazzaglia, Chair	Term expires 2021
Mike Morin	Term expires 2021
Nancy Oleson	Term expires 2022
Chris Fithian	Term expires 2022

HEALTH OFFICER

Board of Selectmen

ROAD AGENT

Travis Chick

POLICE CHIEF

Christopher Keaton

CODE COMPLIANCE OFFICER

Board of Selectmen

FIRE CHIEF/FOREST FIRE WARDEN

L. Patrick Roberts

ASSESSORS

Board of Selectmen

EMERGENCY MANAGEMENT DIRECTOR

Vacant

WELFARE OFFICER

Board of Selectmen

¹ ZBA Alternates are appointed by the ZBA (not elected as the regular members are).

2020 TOWN MEETING WARRANT

To the inhabitants of the Town of Bartlett, New Hampshire in the County of Carroll in said State, qualified to vote in the Town affairs: You are hereby notified to meet in the Town Hall, 56 Town Hall Road, in said Bartlett on Tuesday, March 10, 2020 at eight o'clock in the forenoon to act upon the following subjects hereinafter set forth. The voting on Article 1 will be by official ballot at the Town Hall and the polls shall open for balloting at eight o'clock in the forenoon and shall not close before seven o'clock in the evening. The following articles (Articles 2-27) in the warrant will be acted upon on Thursday, March 12, 2020 at six thirty o'clock in the evening at the Josiah Bartlett Elementary School, 1313 US. Rt. 302 in Bartlett Village.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of \$600,000.00 for the purpose of flood damage repair to the Saco and Rocky Branch Rivers, and to authorize the issuance of not more than \$600,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and to authorize the Selectmen to issue and negotiate such bonds or notes for up to ten (10) years and to determine the rate of interest thereon, with any balance to be raised by taxation. The town has applied for Federal Emergency Management Agency (FEMA) and USDA Natural Resources and Conservation Service (NRCS) assistance, if any of which may become available for said project, may reduce the amount to be financed with bonds and notes. (2/3 majority vote by ballot required) Selectmen favor.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$200,000.00 for additional flood damage repairs not covered by FEMA and to authorize the issuance of not more than \$200,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any additional balance to be raised by taxation. The total estimated additional costs of repairs not covered by FEMA is \$200,000.00 (2/3 majority vote by ballot required). Agreeable to a petition signed by William Fabrizio and others. Selectmen oppose as worded.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$500,000.00 for the purpose of town road improvements and to authorize the issuance of not more than \$300,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five (5) years and to determine the rate of interest thereon, with any balance to be raised by taxation. (2/3 majority vote by ballot required) Chandler/Garland favor/Patch favors \$350,000.

ARTICLE 5. To see if the town will vote to amend Article 5 from the 2018 Annual Meeting that was approved as follows: "**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$400,000.00 for flood damage repairs for the town's match (25%) of Federal Disaster Relief Fund bond and to authorize the

Town of Bartlett, NH

issuance of not more than \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. The total estimated cost of the repairs is \$1.6 million (2/3 majority vote by ballot required) Selectmen favor.”

to read as follows (change shown in **bold underline**):

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$400,000.00 for flood damage repairs for the town’s match (25%) of Federal Disaster Relief Fund bond **and/or funding from USDA Natural Resources and Conservation Service** and to authorize the issuance of not more than \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. The total estimated cost of the repairs is \$1.6 million (2/3 majority vote by ballot required) Selectmen favor.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$2,445,835.00 to defray Town charges for the ensuing year and make appropriations of the same. Selectmen favor.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$150,000.00 for the purpose of purchasing for the highway department a Western Star 4 x 4 highway truck including the set up. Selectmen favor.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$52,100.00 for the purpose of purchasing for the police department a Ford Explorer police cruiser including the set up (lights, radio, radar, etc.). Selectmen favor.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$60,000.00 including engineering costs for the purpose of replacing the roof at the highway garage. Selectmen favor.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$20,500 for the purpose of purchasing for the highway department a 9 foot hydraulic sweeper (approx. \$15,000), a pavement saw (approx. \$2,500), and a hand compactor (approx. \$3,000). Selectmen favor.

ARTICLE 11. To see if town will vote to raise and appropriate the sum of \$29,000.00 for the purpose of purchasing for the fire department a thermal imager (approx. \$11,000) and for repairing the drain system at the Bartlett Village Fire Station (approx. \$18,000). Selectmen favor.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 for the purpose of repair of the Spruce Avenue bridge/culvert. This sum is in addition to the amount raised in 2019 under Article 5 in the amount of \$80,000.00 due to bids coming in over the original estimated cost. Selectmen favor.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the purpose of installing a key system and roof for the gas pumps at the town garage. Selectmen favor.

ARTICLE 14. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$24,200.00 for the fifth year's payment for the backhoe for the Highway Department, which was a five year lease agreement for \$113,700.00 approved at the 2016 Town Meeting. This lease agreement contains an escape clause. Selectmen favor.

ARTICLE 15. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$11,426.00 for the fourth year's payment for the purpose of leasing a backhoe for the Transfer Station in a five year lease agreement for \$54,750.00 (Bartlett's 60% share) approved at the 2017 Town Meeting. This is a shared expense with the Town of Jackson (Bartlett 60%/Jackson 40%) with the total cost of the backhoe being \$91,250.00. This lease agreement contains an escape clause. Selectmen favor.

ARTICLE 16. To see if the Town will vote to change the purpose of the existing Bartlett Public Library Capital Reserve Fund (to build a new library) that was established in 2005 to the Bartlett Public Library Renovation and Improvement Fund, and further, to name the Board of Selectmen as agents to expend from said funds. (2/3 majority needed to pass) Selectmen favor.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for distribution at the Selectmen's discretion to a Public Education and Government TV Station for Valley Vision to provide Channel 3 to Bartlett. Selectmen favor.

ARTICLE 18. To raise and appropriate the sum of \$2,000.00 for the Conway Area Humane Society in Conway, NH for the purposes of continuing services for stray, abandoned or animals brought to the shelter. Agreeable to a petition signed by Lauren Orsini and others. Patch/Garland favor-Chandler favors \$1,000.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to support Bartlett home delivered meals (Meals on Wheels), congregate meals, transportation, and program services provided by the Gibson Center for Senior Services, Inc. Agreeable to a petition signed by Lloyd Hamblet and others. Selectmen favor.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Family Resource Center of Children Unlimited, Inc. Agreeable to a petition signed by Kimberly Perley and others. Selectmen favor.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$3,315.00 in support of Starting Point providing advocacy and support to the victims of domestic and sexual violence and their children. Agreeable to a petition signed by Nora Bean and others. Selectmen favor.

Town of Bartlett, NH

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$3,582.00 to assist The Mental Health Center. Selectmen favor.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for support of the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Bartlett. Agreeable to a petition signed by Ellen Hayes and others. Selectmen favor.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$1,403.50 for support of the Tri-County CAP's Homeless Intervention and Prevention Program, a community service program provided by Tri-County Community Action Program, Inc. Agreeable to a petition signed by Peter Gagne and others. Selectmen Patch/Garland favor-Chandler opposed.

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$4,954.00 to support White Mountain Community Health Center to help meet the healthcare needs of the uninsured and under-insured residents of Bartlett. Agreeable to a petition signed by Mary Linehan and others. Selectmen favor.

ARTICLE 26. To see if the town will vote on the New Hampshire Resolution to Take Action on Climate Pollution as follows: We the town of Bartlett hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety. We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely. The record of the vote approving this article shall be transmitted by written notice to Bartlett's State Legislators, to the Governor of New Hampshire, to Bartlett's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Bartlett's Select Board, within 30 days of this vote. Submitted by petition by John Smallcomb and others.

ARTICLE 27. To transact any other business that may legally come before said meeting.

Given under our hands and seals this 13th day of February in the year 2020.

Board of Selectmen:

GENE G. CHANDLER
DAVID A. PATCH
VICKI L. GARLAND

BUDGET SUMMARY FOR THE YEAR 2019-2020

ACCT. #	DEPARTMENT	BUDGET	ACTUAL	+/-	BUDGET
		2019	2019		2020
4130	TOWN OFFICERS SALARIES	58,700	57,814.44	-885.56	61,800
4140	ELECTIONS	2,900	3,535.59	+635.59	6,200
4150	TOWN OFFICERS ADMIN.	199,900	171,736.34	-28,163.66	198,600
4152	PROPERTY ASSESSMENT	15,000	28,541.51	+13,541.51	24,500
4153	LEGAL EXP./DOG DAMAGE	30,000	50,167.99	+20,167.99	38,000
4155	EMPLOYEE BENEFITS	353,100	366,418.26	+13,318.26	385,900
4191	PLANNING/ZONING	21,400	20,901.45	-498.55	23,600
4194	GENERAL GOVT. BLDGS.	20,100	16,243.06	-3,856.94	21,050
4195	CEMETERIES	5,000	3,105.00	-1,895.00	5,000
4196	INSURANCE	66,300	64,584.55	-1,715.45	84,000
4198	TAX MAP	2,000	0	-2,000.00	2,000
4210	POLICE	372,900	357,679.36	-15,220.64	368,200
4215	AMBULANCE	32,000	32,000.00	0	21,000
4220	FIRE	190,950	182,233.36	-8,716.64	191,435
4312	HIGHWAY	499,750	533,243.50	+33,493.50	527,750
4324	SOLID WASTE DISPOSAL	261,500	256,173.35	-5,326.65	282,000
4442	WELFARE	8,000	2,857.23	-5,142.77	7,000
4520	PARKS/RECREATION	65,000	55,414.12	-9,585.88	59,000
4550	LIBRARY	43,300	43,300.00	0	44,500
4583	PATRIOTIC PURPOSES	2,300	2,076.25	-223.75	2,300
4613	CONSERVATION	3,500	2,644.59	-855.41	3,500
4711	PRINC/LONG TERM DEBT	83,333	83,333.34	+0.34	47,500
4721	INTEREST/LONG TERM	4,200	4,150.11	-49.89	6,000
4723	INTEREST/SHORT TERM	30,000	49,183.32	+19,183.32	35,000
TOTAL		2,371,133	2,387,336.72	+16,203.72	2,445,835

TOWN OF BARTLETT REVENUES SUMMARY FOR YEAR 2019-2020

ACCT. NO.	SOURCE OF REVENUE	ESTIMATED 2019	ACTUAL 2019	ESTIMATED 2020
<u>TAXES</u>				
3120	LAND USE CHANGE TAXES	\$ 1,000	\$ 0	\$ 500
3185	YIELD TAXES	27,000	27,824.29	10,000
3186	PAYMENT IN LIEU OF TAXES	84,453	84,453.00	80,000
3187	EXCAVATION TAX	550	556.22	500
3190	INT/PENALTIES ON TAXES	70,000	66,193.92	65,000
<u>LICENSES/PERMITS/FEES</u>				
3220	MOTOR VEHICLE PERMIT FEES	750,000	777,576.95	760,000
3230	BUILDING PERMITS/PTO'S	2,500	2,742.00	2,500
3290	OTHER LICENSES, FEES	4,500	4,958.75	4,500
<u>FROM FEDERAL GOVT.</u>				
3311	HOMELAND SECURITY	-0-	-0-	-0-
<u>FROM STATE</u>				
3351	SHARED REVENUES	-0-	-0-	-0-
3352	MEALS & ROOMS TAX	143,904	143,904.13	144,000
3353	HIGHWAY BLOCK GRANT	108,198	142,620.00	140,000
3357	FLOOD CONTROL REIMBURSEMENT	21,600	21,617.57	10,000
3359	OTHER (INCL. RR TAX / FOR FIRE/GRANTS)	10,000	10,212.19	10,000
3379	FROM OTHER GOVTS.	51,700	51,779.67	50,000
<u>CHARGES FOR SERVICES</u>				
3401	INCOME FROM DEPTS.	25,600	121,526.97	25,000
3409	OTHER (TAX DEED PROPERTY/ DETAILS/CONSTR. DEB.)	35,000	41,164.25	35,000
<u>MISCELLANEOUS REVENUES</u>				
3501	SALE OF TOWN PROPERTY	-0-	90.00	100
3502	INTEREST ON INVESTMENTS	3,000	3,502.30	3,000
3509	OTHER - CATV FRANCHISE FEE	82,500	82,509.58	82,000
3912	FROM SPECIAL REVENUE FUNDS	-0-	1,193.93	-0-
3915	TRANSFER CAPITAL RESERVE	-0-	-0-	-0-
3934	PROCEEDS - LONG TERM BONDS	80,000	-0-	1,100,000
<u>SUBTOTAL OF REVENUES</u>		1,501,505	1,584,425.72	2,522,100
VOTED FROM FUND BALANCE		<u>200,000</u>	<u>200,000.00</u>	Undetermined
TOTAL REVENUES AND CREDITS		\$1,701,505	\$1,784,425.72	\$2,522,100
OVERLAY		20,000	20,269.00	Undetermined

WARRANT ARTICLES 2019

Art. #	Purpose	Appropriation	Expended	Balance
#5	Spruce Ave. Repair	\$ 80,000.00	\$ 15,116.63	\$ 64,883.37
#8	Hydrologic Study	60,000.00	20,531.00	39,469.00
#11	Town Road Improvements	400,000.00	400,000.00	-0-
#12	Backhoe Lease HW	24,400.00	24,259.80	140.20
#13	Backhoe Lease TS	11,426.00	11,425.84	0.16
#14	Ballot Counter	3,500.00	3,500.00	-0-
#15	Transfer Station Paving	30,000.00	20,875.78	9,124.22
#18	Valley Vision	5,000.00	2,500.00	2,500.00
#19	Humane Society	2,000.00	2,000.00	-0-
#20	Gibson Sr. Center	5,000.00	5,000.00	-0-
#21	Children Unlimited	4,000.00	4,000.00	-0-
#22	Starting Point	2,700.00	2,700.00	-0-
#23	Mental Health Center	3,582.00	3,582.00	-0-
#24	TriCounty Community Action	4,000.00	4,000.00	-0-
#25	White Mt. Community Health	4,772.00	4,772.00	-0-
TOTAL		\$640,380.00	\$524,263.05	\$116,116.95

PRIOR YEARS' ARTICLES

Art.	Year	Purpose	Appropriation	Previously Expended	2019 Expended	Balance
#10	2014	Morrell Site	\$ 7,500.00	\$ 3,386.70	-0-	\$ 4,113.30
#5	2016	Town Bldg. Repairs	53,000.00	43,239.50	-0-	9,760.50
#4	2017	Highway Truck	160,000.00	153,477.75	-0-	6,522.25
#4	2018	Highway Truck	190,000.00	103,169.00	85,982.40	848.60
#5	2018	Flood Damage	400,000.00	-0-	163,397.07	236,602.93
#10	2018	TS Renovations	85,000.00	72,403.37	12,596.63	0
#11	2018	Ambulance	65,000.00	63,604.30	-0-	1,395.70
#12	2018	HW Equipment Repair	30,000.00	14,592.51	15,407.49	-0-
#13	2018	GFD Doors/Hose/ Hwy. Lighting	27,000.00	11,544.98	3,785.00	11,670.02
#14	2018	Financial Audit	25,000.00	-0-	-0-	25,000.00
#15	2018	Fire Utility Truck	160,000.00	-0-	156,750.00	3,250.00
#18	2018	Eastern Slope Airport	500.00	-0-	-0-	500.00
TOTAL			\$1,203,000.00	\$465,418.11	\$437,918.59	\$299,663.30
Duplicate payment – WA#4 Highway Truck					84,468.00 ¹	
TOTAL EXPENDED 2019					\$522,386.59	

¹ There was a duplicate payment for the highway truck in the amount of \$84,468. The town was sent a reimbursement check in this same amount and is included on line 3401 of the Revenues Summary.

BUDGET DETAIL FOR YEAR 2020

ACCT. #	DEPARTMENT/DETAIL	BUDGET 19	ACTUAL 19	BUDGET 20
<u>4130 TOWN OFFICERS' SALARIES</u>				
	SELECTMEN	\$ 12,000	\$ 12,000.00	\$ 15,000
	TREASURER	4,200	4,200.00	4,300
	CLERK/COLLECTOR	42,000	41,614.44	42,500
	AUDITOR	500	0	
	TOTAL	58,700	57,814.44	61,800
<u>4140 ELECTION/REGISTRATION/VITALS</u>				
	SUPERVISORS	1,600	1,869.00	3,300
	MODERATOR	300	0	600
	BALLOT CLERKS	500	396.00	1,500
	NOTICES/PRINTING/EXPENSES	500	1,270.59	800
	TOTAL	2,900	3,535.59	6,200
<u>4150 FINANCIAL ADMIN/TOWN OFFICERS EXPENSES</u>				
	ADMIN. ASST./PERSONNEL	133,000	118,329.61	137,000
	OFFICE SUPPLIES/EQUIPMENT	7,000	6,841.79	7,000
	PUBLICATIONS	200	0	200
	TELEPHONE/INTERNET	4,000	4,924.64	4,700
	POSTAGE/TAX BILL ENVELOPES	8,500	5,806.93	6,500
	REGISTRY OF DEEDS	1,000	164.55	500
	PUBLIC MTGS./TOWN REPORT	2,600	2,722.00	2,700
	ASSOCIATION DUES	5,000	4,845.00	5,000
	PUBLIC NOTICES	1,000	643.50	1,000
	TAX BILLING	1,000	782.65	1,000
	MILEAGE	2,000	1,706.60	2,000
	TOWN CLERK/COLL. DEPUTY	9,000	4,570.82	6,000
	TAX COLL. PROPERTY SEARCH FEES	2,000	1,507.00	2,000
	COMPUTER SUPPORT FEES	9,600	9,117.75	9,500
	MISCELLANEOUS	2,000	961.40	2,000
	TEST PIT INSPECTOR	2,000	560.00	2,000
	CODE ENFORCEMENT (offset by revenue)	10,000	8,252.10	9,500
	TOTAL	199,900	171,736.34	198,600
<u>4152 PROPERTY ASSESSMENT</u>				
	ASSESSOR/PERSONNEL	9,500	14,045.61	14,000
	COMPUTER SUPPORT	5,000	5,124.00	5,000
	MISC. EXPENSES/LEGAL	500	9,371.90	5,500
	TOTAL	15,000	28,541.51	24,500
<u>4153 LEGAL EXPENSES</u>				
	LEGAL COUNSEL	30,000	50,167.99	38,000
	TOTAL	30,000	50,167.99	38,000

Town of Bartlett, NH

4155 EMPLOYEE BENEFITS

SOCIAL SECURITY	49,000	49,220.83	53,000
RETIREMENT	75,000	79,291.83	87,000
HEALTH INSURANCE	193,000	201,559.99	206,000
DENTAL INSURANCE	17,000	15,719.82	17,000
MEDICARE	15,000	15,441.89	16,000
MUTUAL FUND RETIREMENT	4,100	5,183.90	6,900
MISCELLANEOUS	-0-	-0-	
TOTAL	353,100	366,418.26	385,900

4191 PLANNING AND ZONING

PLAN BD/ZBA SECRETARY	15,000	16,293.80	16,800
CODE COMPLIANCE REVIEW	500	0	200
SUPPLIES/POSTAGE/BOOKS	1,000	0	1,000
NOTICES	1,000	1,014.00	1,000
REGISTRY OF DEEDS	300	354.00	400
LEGAL EXPENSES	1,000	2,167.50	1,000
MILEAGE	100	0	100
ENGINEERING FEES (offset by revenue)	500	0	2,000
TELEPHONE	1,000	1,036.15	1,000
MISCELLANEOUS	1,000	36.00	100
TOTAL	21,400	20,901.45	23,600

4194 GENERAL GOVERNMENT BUILDINGS

IMPROVEMENT/REPAIRS	6,000	3,855.46	7,000
HEAT	4,100	3,242.36	4,000
ELECTRICITY	4,500	4,479.56	4,500
CUSTODIAL WAGES	2,300	2,040.00	2,300
CUSTODIAL SUPPLIES	500	530.68	500
MAINT./SNOW REMOVAL	2,500	1,855.00	2,500
WATER	200	240.00	250
TOTAL	20,100	16,243.06	21,050

4195 CEMETERIES

TOTAL	5,000	3,105.00	5,000
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4196 INSURANCE

PACKAGE POLICY/BONDS	40,300	38,718.61	44,000
WORKMEN'S COMP	26,000	25,865.94	40,000
TOTAL	66,300	64,584.55	84,000

4198 TAX MAP

TOTAL	2,000	0	2,000
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4210 POLICE DEPARTMENT

CHIEF SALARY	61,500	60,935.68	62,800
OFFICERS' SALARIES	198,000	203,735.27	207,000
SPECIAL OFFICERS	24,000	8,121.10	10,000
CRUISER OPERATIONS	10,000	7,935.26	10,000

Town of Bartlett, NH

EQUIPMENT REPAIRS	500	995.52	800
GASOLINE	14,000	10,224.34	13,000
TELEPHONE/INTERNET	2,900	3,234.50	3,200
UNIFORMS	4,000	10,824.13	3,000
OFFICE SUPPLIES	800	1,039.23	800
BLOOD/INTOX. TESTS	100	0	100
NEW/MISC. EQUIPMENT	11,500	10,190.13	11,000
WITNESS FEES	200	0	100
DETAILS (offset by revenues)	7,000	5,568.75	7,000
DUES/BOOKS	400	372.00	400
SECRETARY	20,000	21,407.27	22,500
ANIMAL CONTROL	1,500	1,455.00	1,500
EXTRA INVESTIGATION/TRAVEL	500	142.40	500
TRAINING	2,000	2,195.78	2,000
VEHICLE EQUIPMENT	500	0	2,000
SOFTWARE SUPPORT	6,000	3,055.07	3,500
MISCELLANEOUS	500	1,679.98	1,000
HOLIDAY PAY	6,000	4,567.95	6,000
SHERIFF DEPT. SHIFTS	1,000	0	0
TOTAL	372,900	357,679.36	368,200

4215 AMBULANCE

B/J AMBULANCE SERVICE	32,000	32,000.00	21,000
RESCUE	-0-	-0-	-0-
TOTAL	32,000	32,000.00	21,000

4220 FIRE DEPARTMENT

FIRE CHIEF SALARY	59,500	57,302.81	61,285
FIRE CHIEF OVERTIME	3,000	7,162.00	5,000
NEW EQUIPMENT	40,100	30,374.94	28,000
EQUIPMENT OPER./MAINT.	23,000	17,997.76	22,000
WAGES/TRAINING/SEC.	27,000	35,543.50	35,000
FIRE DEPT. DETAILS (offset by revenue)	-0-	604.14	2,000
HEAT	10,000	9,287.02	10,000
ELECTRICITY	5,500	4,712.24	5,500
TELEPHONE/INTERNET	3,200	2,731.23	3,000
COMMUNICATIONS MAINT.	2,500	1,829.40	2,500
GROUNDS/BLDG. MAINTENANCE	8,000	6,599.26	8,000
OFFICE SUPPLIES	2,000	1,059.02	2,000
GASOLINE	3,000	2,858.02	3,000
FOREST FIRES/PERMITS	500	428.50	500
WATER	250	240.00	250
UNIFORMS	300	309.52	300
MILEAGE	100	215.82	100
SECRETARY	2,500	1,789.25	2,500
MISCELLANEOUS	500	1,188.93	500
TOTAL	190,950	182,233.36	191,435

Town of Bartlett, NH

4312 HIGHWAY DEPARTMENT

WAGES	240,000	231,285.83	244,000
COLD PATCH	2,000	8,680.28	4,000
SAND	25,000	22,267.21	25,000
ASPHALT/PAVING	3,000	11,410.80	3,000
CRUSHED GRAVEL	2,000	8,302.02	4,000
SALT	71,000	57,795.06	68,000
ROAD SUPPLIES/TEXTILES	1,000	924.24	1,000
SIGNS/POSTS	1,000	416.51	1,000
CULVERTS	1,500	3,215.33	1,500
GASOLINE	300	128.97	300
EQUIPMENT	3,000	756.01	3,000
TELEPHONE/INTERNET	2,000	1,908.12	2,000
ELECTRICITY	3,000	2,513.90	3,000
CYLINDER RENTAL	1,500	1,149.94	1,500
HEAT	5,000	5,433.67	5,500
EQUIPMENT RENTAL	10,000	7,902.28	10,000
DIESEL FUEL	45,000	32,455.18	42,000
UNIFORMS/MISC.	2,500	634.40	1,000
TIRES	8,000	6,365.69	8,000
MILEAGE	200	0	200
VEHICLE MAINTENANCE	70,000	118,898.35	95,000
BUILDING REPAIR/SUPPLIES	2,000	3,724.52	4,000
RADIO REPAIR	500	178.75	500
WATER	250	240.00	250
WARRANT ART. OVERAGES	0	6,656.44	0
TOTAL	499,750	533,243.50	527,750

4324 SOLID WASTE DISPOSAL (also see Revenues from Town of Jackson)

HAULING/TIPPING FEES	122,000	110,601.04	120,000
B/J TRANSFER ST. ACCT.	500	0	500
LABOR/PERSONNEL	136,000	140,370.98	158,000
EQUIP./ENGIN./MISC.	1,000	3,266.80	1,500
HAZ. WASTE DAY/MISC.	2,000	1,934.53	2,000
TOTAL	261,500	256,173.35	282,000

4442 WELFARE/DIRECT ASSISTANCE

TOTAL	8,000	2,857.23	7,000
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4520 PARKS & RECREATION

TOTAL	65,000	55,414.12	59,000
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4550 LIBRARY

TOTAL	43,300	43,300.00	44,500
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4583 PATRIOTIC PURPOSES

TOTAL	2,300	2,076.25	2,300
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4613 CONSERVATION/TREEPLANTING

TOTAL	3,500	2,644.59	3,500
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Town of Bartlett, NH

4711 PRINCIPAL - LONG TERM BONDS/NOTES

TOTAL	83,333	83,333.34	47,500
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4721 INTEREST - LONG TERM BONDS/NOTES

TOTAL	4,200	4,150.11	6,000
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4723 INTEREST - SHORT TERM NOTES/T.A.N.

TOTAL	30,000	49,183.32	35,000
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GRAND TOTAL	\$2,371,133	\$2,387,336.72	\$2,445,835
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* NOTE: Any pay raises become effective on April 1st each year. Therefore, all actual salaries shown in this budget represents 13 weeks at the prior year's rate and 39 weeks at the current year's rate.

SELECTMEN'S REPORT

We begin this year's Selectmen's report with the action or lack thereof on the flood damaged river repairs. It has been very frustrating to find ourselves not much further ahead than we were last year or even two years ago. We did get approved to repair the wing wall and to beef up the area along the road and bridge on River Street. The State of New Hampshire Department of Transportation has agreed to pay 15% of the town's 25% share of the expenses related to the Rocky Branch River repairs once we have the permits and funding in place. After months of meetings, site visits, calls, emails, and every other form of communication possible, FEMA (Federal Emergency Management Agency) has yet to issue any approval for funding. Given their recent communication with the town, we are not very confident that we will be getting any help from them. We are presently working with USDA Natural Resources and Conservation Service and hopefully they will be able to give us some assistance.

This past year road work was done on Popple Hill Road, Glen Ledge Road, the part of Town Hall Road that connects Rt. 16 and Rt. 16A, Stillings' Grant Road, Jericho Road, and Ellis Ridge Road. A washout and under-drainage problem on Stone Ledge Road necessitated a major rebuild of that road, diverting money from other projects that we expected to do. We maintain a three year road project plan but sometimes changes need to be made. Plans for this year include Jericho Road, Haystack Loop, Washington Avenue, Hillside Avenue, Thorn Hill Road, Spruce Avenue, Skyline Drive, and Cow Hill Road. In 2021, depending on funding levels, plans include work on Thorn Hill Road, Linderhof Strasse, River Street, Mt. Surprise Road, Abbott Brook Road, Chandler Mountain Road and Dundee Road. In 2022, plans include any of the roads that did not get work in 2021 that were on the list plus roads in Glenwood, Ellis Ridge, Spring Hill, Highland Avenue, Meadows Road, Rolling Ridge and a portion of Town Hall Road. The following year will include any of the prior roads that weren't done plus the Birchview by the Saco area, roads in Bartlett Village, Stanton Farm Road, Red Baron Strasse, and Timberline Road. In addition to the previous work mentioned, the highway crew installed a number of culverts, mowed road sides, trimmed brush and maintained drainage ditches. There is a warrant article for \$500,000 this year for road work with a proposed bond of \$300,000 of that amount, with the remaining to be raised by taxes.

The work at the Transfer Station is nearing completion. About the only thing left to do is finish fixing the area where the storage containers are going to be located, then moving the containers. We paved the road to the Transfer Station this summer and that improvement should last us several years. Things are running smoothly at the facility and we remind everyone that recycling

is mandatory for a number of items and we enforce compliance as it saves taxpayer money. Information on what is recycled is on our website www.townofbartlettnh.org under the Transfer Station tab.

We sent out requests for proposals for auditing firms and have engaged Vachon Clukay & Co out of Manchester, NH to audit our financial records. When this is complete, the results will be made available to the public.

This year's budget proposal is approximately 3% higher than last year's but some basic items showed increases. The number of elections this year means an increase in the election line, some tax abatements were taken to Superior Court so we need to have legal representation under the assessing line, with a full complement of police officers (the Chief plus 4 full time officers) employee benefits show an increase, and general liability and workers compensation insurance premiums are increasing. These items plus several small increases add up to the overall increase in the budget. Also, the Selectmen are asking for a \$1,000 increase in their salaries. While this looks like a larger percentage, the last increase was in 2005, so it would seem to be overdue. While the cost of living index is 1.6% for the past year, the Selectmen are proposing a 3% increase in pay for the town employees along with their health insurance, dental insurance, eleven paid holidays and vacation time. Despite all the ups and downs that occur, we still did quite well with the 2019 budget with overspending of \$16,499 that was more than offset by increased actual revenues of \$82,290 over our estimated revenues. As always, the Selectmen try to keep an eye on the tax rate and keep it as stable as possible at least on the municipal portion, which is all we can control. We use a mixture of bonding, appropriations, and use of surplus to maintain the tax rate. Taxes should not be any more burdensome than necessary especially for those on fixed or low-moderate incomes.

Among warrant articles this year is one for a new roof for the town garage. This garage was built around 1973 and while we might be able to limp along for awhile, we have one leak and the edges of the roof need replacing. If we did the work that was absolutely necessary now, it would all be for naught when we do the new roof. If the existing roof managed to last another 3-5 years, any repairs done until then would be wasted, so we believe it is fiscally prudent to replace the entire roof. The amount in the warrant article includes money for inspection by an engineer to make sure the structure is capable of supporting a new roof.

State law no longer allows building drains to drain into outside drain pipes, so we need a new floor drain and tank for the Village Fire Station at a cost of \$18,000. Included in the same warrant article is a new thermal imager for the Fire Department costing of \$11,000, resulting in a total cost of \$29,000 in that

article. We are also purchasing two new doors for the Glen Station but have the money left over from a previous appropriation which will cover the approximate \$9,000 expense.

Last year the voters approved \$80,000 to replace the bridge/culvert on Spruce Avenue in Alpendorf. When the bids came in and engineering costs tabulated, we were about \$20,000 short of the original estimate, so there is an article asking for that amount allowing us to proceed with the project that needs to get done.

Other warrant articles include a totally equipped police cruiser for \$52,100 and a 4x4 highway plow truck with set up for \$150,000.

As is customary but very sincere, the Selectmen want to thank all of the town's employees and volunteers for the exemplary service throughout this and past years. We are indeed fortunate to have such dedicated employees, committed board members and volunteers that work together to continue to make Bartlett a great place to live, work and raise a family. Keep up the good work!

Board of Selectmen

GENE G. CHANDLER

DAVID A. PATCH

VICKI L. GARLAND

SUMMARY INVENTORY OF VALUATION FOR TAX YEAR 2019

	ASSESSED VALUATIONS	TOTALS	KEARSARGE LIGHTING	INTERVALE LIGHTING*	LOWER BARTLETT WATER	NO. CONWAY WATER	BARTLETT VILLAGE WATER
VALUE OF LAND ONLY							
Current Use @ Current Use Values (6,789 acres)	\$ 493,767		\$ 22,213	-0-	\$ 60,777	\$ 36,625	\$ 25,493
Conservation Restriction							
Assessment (5 acres)	273		0		0	0	0
Residential (5,832 acres)	285,275,200		10,818,700	-0-	30,662,000	23,345,800	12,695,100
Commercial (2,507 acres)	32,057,100		556,700	-0-	4,002,100	1,434,500	1,563,000
TOTAL OF TAXABLE LAND		317,826,340	11,397,613	-0-	34,724,877	24,816,925	14,283,593
(15,134 acres)							
Tax Exempt/Non-Taxable Land Value (\$8,344,100)							
VALUE OF BUILDINGS ONLY							
Residential	665,112,900		15,159,400	-0-	75,311,300	40,252,400	21,950,300
Manufactured Housing	2,225,800		-0-	-0-	41,500	24,900	253,000
Commercial	71,028,700		1,210,900	-0-	8,073,300	2,693,300	2,266,100
TOTAL OF TAXABLE BUILDINGS		738,367,400	16,370,300	-0-	83,426,100	42,970,600	24,469,400
(Tax Exempt/Non-Taxable Buildings Value (\$8,118,500))							
PUBLIC UTILITIES - ELECTRIC/WATER A VALUATION BEFORE EXEMPTIONS		8,835,000	-0-	-0-	-0-	-0-	-0-
ELDERLY EXEMPTIONS (19 granted)	428,300	1,065,028,740	27,767,913	-0-	118,150,977	67,787,525	38,752,993
TOTAL DOLLAR AMOUNT OF EXEMPTIONS		428,300	-0-	-0-	-0-	30,000	80,000
NET VALUATION ON WHICH TAX RATE IS SET FOR TOWN, COUNTY & LOCAL SCHOOL LESS PUBLIC UTILITIES A		\$1,064,600,440	\$27,767,913	-0-	\$118,150,977	\$67,757,525	\$38,672,993
NET VALUATION LESS UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED		1,055,765,440					
TAX CREDITS - Veterans Credit 160.8 @ \$300.00 = \$48,240							
Totally/Permanent Disabled Veterans 5 @ \$700.00 = \$3,500							
All Veterans Tax Credit 9 @ \$300.00 = 2,700							
TOTAL TAX CREDITS 170 in the amount of \$54,440							

* Intervale Lighting Precinct dissolved in 2017 and therefore, no precinct taxes are collected for them anymore.

COMMISSIONER'S LETTER

December 5, 2019

Town of Bartlett Board of Selectmen
 56 Town Hall Road
 Intervale, NH 03845

Dear Governing Body,

Your 2019 tax rate has been computed and established in accordance with RSA 21-J:35. The tax rate, its breakdown, the amount to be committed to the tax collector, and appropriations due other units of government, the amount of overlay, and the assessment used to calculate the tax rate are listed below as follows:

2019 Tax Rate Calculation

-Town Portion-

Gross Appropriations	3,011,513	
Less: Revenues	(1,501,505)	
Less: Fund Balance Voted Surplus	(200,000)	
Less: Fund Balance to Reduce Taxes	(0)	
Add: Overlay	20,269	
Add: War Service Credits	<u>54,440</u>	
Net Town Appropriation		1,384,717
Approved Town Tax Effort		1,384,717
Town Rate		1.30

-School Portion-

Net Local School Appropriations	7,186,359	
Less Net Education Grant	0.00	
Less State Education Taxes	(2,214,454)	
Net Required Local Education Tax Effort		4,971,905
Local School Rate		4.67
-State Education Taxes-	2,214,454	
State School Rate		2.10

Town of Bartlett, NH

-County Portion-			
Due to County	1,353,739		
Approved County Tax Effort		1,353,739	
County Tax Rate			1.27
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TOTAL TAX RATE			9.34

Tax Commitment Calculation

Total Property Taxes Assessed	9,924,815
Less: War Service Credits	(54,440)
Add: Village District Commitments	438,442
Total Property Tax Commitment	10,308,817

2019 CALCULATION OF PRECINCT TAXES

Precinct	Tax Effort	Valuation	Tax Rate
Bartlett Village Water	-0-	\$38,672,993	0.00
Intervale Lighting (see below)*	-0-	00,000,000	0.00
Kearsarge Lighting	20,271	27,767,913	0.73
Lower Bartlett Water	252,843	118,150,977	2.14
North Conway Water	165,328	67,757,525	2.44
Total Precinct Commitment	438,442		

JAMES P. GERRY
 Director - Municipal and Property Division
 NH Department of Revenue Administration

* Intervale Lighting Precinct voted to dissolve in 2017 and, therefore, there is no separate precinct tax for them anymore.

FINANCIAL REPORT
For the Year Ending December 31, 2019
(UNAUDITED)

EXPENDITURES

<u>GENERAL GOVERNMENT</u>	2019 <u>APPROPRIATED</u>	2019 <u>EXPENDED</u>
Executive/Town Officers	58,700	57,814.44
Election and Registration	2,900	3,535.59
WA#14 Ballot Counter	3,500	3,500.00
Financial Administration	199,900	171,736.34
Revaluation of Property	15,000	28,541.51
Legal Expenses	30,000	50,167.99
Personnel Administration	353,100	366,418.26
Planning and Zoning	21,400	20,901.45
General Government Buildings	20,100	16,243.06
WA#13 (2018) GFD doors/hose/HW lights		3,785.00
Cemeteries	5,000	3,105.00
Insurance	66,300	64,584.55
Other General Govt. (Tax Map)	2,000	0
<u>PUBLIC SAFETY</u>		
Police	372,900	357,679.36
Ambulance	32,000	32,000.00
Fire - Budget	190,950	182,233.36
WA#15 (2018) Fire Utility Truck		156,750.00
Flood Repair		
WA#5 (2018) Flood Repair		163,397.07
WA#8 Hydrological Study	60,000	20,531.00
<u>HIGHWAYS AND STREETS</u>		
Highway Maintenance	499,750	533,243.50
Other Highway		
WA#5 Spruce Ave. Repair	80,000	15,116.63
WA#11 Road Improvements	400,000	400,000.00
WA#12 Backhoe Lease	24,400	24,259.80
WA#4 (2018) HW Truck		170,450.40
WA#12 (2018) HW Equip. Repair		15,407.49

Town of Bartlett, NH

SANITATION

Solid Waste Disposal	261,500	256,173.35
WA#13 Backhoe Lease	11,426	11,425.84
WA#15 Transfer St. Paving	30,000	20,875.78
WA#10 (2018) TS Renovations		12,596.63

WELFARE

Direct Assistance	8,000	2,857.23
Other Welfare		
WA#19 Conway Area Humane Soc.	2,000	2,000.00
WA#20 Gibson Ctr.	5,000	5,000.00
WA#21 Children Unltd.	4,000	4,000.00
WA#22 Starting Point	2,700	2,700.00
WA#23 Mental Health Center	3,582	3,582.00
WA#24 TriCounty CAP	4,000	4,000.00
WA#24 White Mt. Comm. Health	4,772	4,772.00

CULTURE AND RECREATION

Parks and Recreation	65,000	55,414.12
Library	43,300	43,300.00
Patriotic Purposes	2,300	2,076.25
Other – WA#18 Valley Vision	5,000	2,500.00

CONSERVATION

Purchase of natural resources	3,500	2,644.59
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DEBT SERVICE

Principal Long Term Bond	83,333	83,333.34
Interest Long Term Bond	4,200	4,150.11
Interest Short Term Notes (TAN)	30,000	49,183.32

SUBTOTAL	\$3,011,513	\$3,433,986.36
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PAYMENTS TO OTHER GOVERNMENTS

Taxes Assessed for County 2019	1,353,739	1,353,739.00
Taxes Assessed for Precincts 2019	446,115	446,115.00
Local Education Taxes Assessed 2019	4,971,905	4,971,905.00
State Education Taxes Assessed 2019	2,214,454	2,214,454.00
Other – State Fees (Vital Records)	2,634	2,634.00

SUBTOTAL	\$8,988,847	\$8,988,847.00
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TOTAL EXPENDITURES	\$12,000,360	\$12,422,833.36
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Town of Bartlett, NH

REVENUES

<u>TAXES</u>	2019 ESTIMATED	2019 ACTUAL
Property Taxes 2019 Commitment	\$10,308,817	\$10,308,817.00
Plus Overlay	20,269	20,269.00
SUBTOTAL	\$10,329,086	\$10,329,086.00
Land Use Change Taxes	1,000	0
Timber Taxes	27,000	27,824.29
Payments in Lieu of Taxes	84,453	84,453.00
Excavation Taxes	550	556.22
Other Taxes (Prior Years)		
Interest and Penalties on Delinquent Taxes	70,000	66,193.92
<u>LICENSES, PERMITS AND FEES</u>		
Motor Vehicle Permit Fees	750,000	777,576.95
Building Permits/PTO's	2,500	2,742.00
Other Licenses, Permits, Fees	4,500	4,958.75
<u>FROM FEDERAL GOVT.</u>		
Homeland Security	0	0
<u>STATE OF NH</u>		
Shared Revenue	0	0
Meals and Rooms Distribution	143,904	143,904.13
Highway Block Grant	108,198	142,620.00
Flood Control Reimbursement	21,000	21,617.57
Other State grants and reimbursements	10,600	10,212.19
<u>OTHER GOVT.</u>		
Hart's Location (Emergency Srvcs.)	5,000	
Hart's Location (Trans St. Srvcs.)	1,875	
Town of Jackson		
(TS reimb. expenses)	44,905	
	51,700	51,779.67
<u>CHARGES FOR SERVICES</u>		
Income from Departments		
Fines (Dog/Parking/ Dump/Bldg)	5,369.50	
Planning Board fees	3,729.30	
Zoning Board fees	1,040.00	
Police Reports	375.00	
Pistol Permits	250.00	
Copy Fees	908.00	

Town of Bartlett, NH

Septic Design Fees	1,700.00		
Test Pit Fees	600.00		
Fire Inspection Fees	2,332.25		
Witness Fees	32.90		
Engineer Review			
Fee Reimbursement	6,942.25		
R. Snow Restitution	1,025.64		
Chadwick Restitution	1,217.90		
Sex Offender Reg. Fees	20.00		
Hwy. Labor (TS Reimb.)	674.99		
Reimbursements	449.65		
Overpayment Refunds	86,305.91		
Police Vest Reimbursement	357.50		
PILT Reimbursement	2,107.00		
Insurance Payment- Vehicle Damage	6,089.18		
SUBTOTAL		\$25,600	\$121,526.97
Other Charges			
Construction Debris Fees	31,819.00		
Police/Fire Detail Charges	9,345.25		
SUBTOTAL		\$35,000	\$41,164.25
<u>MISCELLANEOUS SOURCES</u>			
Sale of Municipal Property		-0-	90.00
Interest on Investments		3,000	3,502.30
Cable TV Franchise Fee		82,500	82,509.58
Transfer from Special Funds (Yield Tax Escrow)		-0-	1,193.93
Transfer from Capital Reserve Funds		-0-	-0-
Proceeds – Long Term Bond		80,000	-0-
SUBTOTAL		\$1,501,505	\$1,584,425.72
Voted from Fund Balance		200,000	200,000.00
Unreserved Fund Balance to Reduce Taxes		-0-	-0-
SUBTOTAL		\$200,000	\$200,000.00
TOTAL REVENUE SOURCES WITHOUT TAXES		\$1,701,505	\$1,784,425.72
TOTAL REVENUE WITH TAXES		\$12,030,591	\$12,113,511.72
<u>RECONCILIATION OF SCHOOL DISTRICT LIABILITY</u>			
Liability at the Beginning of the Year	1,644,184		
ADD: School District Assessment for Current Year	7,186,359		
Total Liability within Current Year	8,830,543		
LESS: Payments made to School District Due to School District End of Year	7,137,190		
	1,693,353		

BALANCE SHEET (Unaudited)

ASSETS

As of December 31, 2018

<u>CURRENT ASSETS</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Cash and Equivalents	\$3,071,213	\$2,037,705
Taxes Receivable	832,266	1,633,081
Tax Liens Receivable	257,337	221,720
Accounts Receivable		
Due From Other Governments	-0-	-0-
Due From Other Funds	-0-	-0-
Other Current Assets -	400,000	80,000
TOTAL ASSETS	\$4,560,816	\$3,972,506

LIABILITIES AND FUND EQUITY

<u>CURRENT LIABILITIES</u>		
Warrants and Accounts Payable	\$ 544,400	\$ 116,116
Due to Other Governments		
Precincts	129,253	125,451
Flood Refund	-0-	
Due to School Districts	1,644,184	1,693,353
Deferred Revenue		
Bonds/Escrows	66,780	268,000
Notes Payable	-0-	80,000
Other payables	-0-	42,976
TOTAL LIABILITIES	\$2,384,617	\$2,325,896
<u>FUND EQUITY</u>		
Restricted Fund Balance	-0-	-0-
Committed Fund Balance	1,697,858	1,534,431
Assigned Fund Balance	200,341	34,179
Unassigned Fund Balance	278,000	78,000
TOTAL FUND EQUITY	\$2,176,199	\$1,646,610
TOTAL LIABILITIES - FUND EQUITY	\$4,560,816	\$3,972,506

SCHEDULE OF LONG TERM DEBT

Highway Truck Bond (2018 Article 4) - Northway Bank

Bond Issued 12/31/2018 Principal \$190,000 / Net Interest Cost 3.6% - Northway Bank
Term 4 Years

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
1	07/15/2019	\$190,000.00		\$ 3,496.00	\$ 3,496.00	\$ 3,496.00
2	01/15/2020	190,000.00	\$ 47,500.00	3,420.00	50,920.00	
3	07/15/2020	142,500.00		2,565.00	2,565.00	53,485.00
4	01/15/2021	142,500.00	47,500.00	2,565.00	50,065.00	
5	07/15/2021	95,000.00		1,710.00	1,710.00	51,775.00
6	01/15/2022	95,000.00	47,500.00	1,710.00	49,210.00	
7	07/15/2022	47,500.00		855.00	855.00	50,065.00
8 Payoff	01/15/2023	47,500.00	47,500.00	855.00	48,355.00	48,355.00
TOTAL			\$190,000.00	\$17,176.00	\$207,176.00	\$207,176.00

SCHEDULE OF LONG TERM DEBT

Road Reconstruction (WA #2 - 2016 Annual Meeting) - Passumpsic Bank

Note Issued 11/07/2016 / Principal \$250,000 / Net Interest Cost 1.50%

Term 11/07/2016-01/15/2019

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
1	01/15/2017	\$250,000.00	\$ 83,333.33	\$ 708.90	\$ 84,042.23	
	07/15/2017	166,666.67		1,239.72	1,239.72	\$ 85,281.95
2	01/15/2018	166,666.67	83,333.33	1,260.27	84,593.60	
	07/15/2018	83,333.34		619.86	619.86	85,213.46
3 Payoff	01/15/2019	83,333.34	83,333.34	630.13	83,963.47	83,963.47
TOTAL			\$250,000.00	\$4,458.88	\$254,458.88	\$254,458.88

SCHEDULE OF TOWN PROPERTY
As of December 31, 2019

Town Hall - Land and Buildings	\$ 998,000
Furniture and Equipment	157,000
Library - Furniture and Equipment	105,000
Police Department - Furniture and Equipment/vehicles	100,000
Fire Department - Land and Buildings	1,488,000
Equipment/Vehicles	700,000
Highway Department - Land and Buildings	585,500
Equipment/Vehicles	600,000
Materials and Supplies	5,000
Parks/Beaches	146,600
School - Land, Buildings, Equipment	3,532,400
Transfer Station - Land and Buildings	686,500
Cemetery Land	422,400
All Land and Buildings Acquired through Tax Collector's Deeds	<u>194,500</u>
Total	\$9,720,900

TOWN CLERK REPORT
For Year Ending December 31, 2019

Motor Vehicle Permits	5,194	\$765,681.95
State of NH Decals		11,895.00
Dog Licenses/Fines	147	736.50
Vital Records	131	1,705.00
Marriage Licenses	32	1,600.00
Other Miscellaneous		917.25
TOTAL PAID TO TREASURER		\$782,535.70

Respectively submitted,

CHERYL NEALLEY
Town Clerk

TAX COLLECTOR'S REPORT SUMMARY OF TAX ACCOUNTS December 31, 2019

	DEBITS	
	2019	2018
Uncollected Taxes:		
Property		\$856,605.41
Yield		
Property Tax Credit Balance	- \$24,339.41	
Excavation		
Current Use		
Taxes Committed to Collector		
Property	10,309,354.00	
Yield	27,824.29	
Excavation	556.22	
Current Use		
Added Taxes		
Property		
Fees Collected		
Overpayments	4,970.64	
Yield Tax Interest		
Property Tax Interest/Costs	18.96	27,497.79
Tax Lien Interest/Costs		
TOTAL DEBITS	<u>\$10,318,384.70</u>	<u>\$884,103.20</u>
	** CREDITS **	
	2019	2018
Remittances to Treasurer:		
Property	\$ 8,656,904.02	\$715,521.39
Yield	27,824.29	
Yield Tax Interest		
Excavation	556.22	
Current Use		
Property Interest/Costs	18.96	21,853.54
Penalties		5,644.25
Property Tax Lien		137,647.23
Abatements/Tax Deeds		
Property		155.72
Yield		
Excavation		
Current Use		
Uncollected Taxes		
Property	1,648,443.23	3,281.07
Yield		
Excavation		
Current Use		
Property Tax Credit Balance	- 15,362.02	
TOTAL CREDITS	<u>\$10,318,384.70</u>	<u>\$884,103.20</u>

TAX COLLECTOR'S REPORT SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Levies of Tax Sale Accounts to Others Fiscal Year Ending December 31, 2019

	2018	** DEBITS ** 2017	2016
Balance of Unredeemed Taxes		\$122,473.12	\$134,863.78
Taxes Executed to Town:			
Property	151,402.16		
Added taxes			
Correction to Warrant			
Overpayment			
Interest and Costs Collected After Lien			
Property Interest	3,800.87	9,491.28	38,604.76
Yield Tax Interest			
Current Use Interest			
TOTAL DEBITS	\$155,203.03	\$131,964.40	\$173,468.54

	2018	** CREDITS ** 2017	2016
Remittances to Treasurer:			
Property Tax Redemption	\$ 52,770.54	\$ 55,437.39	\$ 77,789.42
Yield Tax Redemption			
Current Use Redemption			
Interest and Costs After Tax Sale/Lien:			
Redemption Interest/Costs	3,800.87	9,491.28	38,604.75
Yield Tax			
Current Use			
Abatements of Unredeemed Liens	747.61	274.08	
Liens Deeded to Municipality			
Unredeemed Taxes at End of Year:			
Property Redemption	97,884.01	66,761.65	57,074.36
Yield Tax			
Current Use			
Current Use Interest			
TOTAL CREDITS	\$155,203.03	\$131,964.40	\$173,468.54

TAX COLLECTOR'S REPORT

Y-T-D REMITTANCES TO TREASURER - DEC. 31, 2019

Remittances to Treasurer	\$ 9,655,954.79
TOTAL RECEIPTS	\$9,655,954.79

DETAIL OF PAYMENTS POSTED:

2019	Property Taxes	\$8,659,264.92
2018	Property Taxes	715,932.22
	Interest/Costs	14,493.95
2018	Lien Redemptions	52,770.54
	Interest/Costs	3,800.87
2017	Property Taxes	2,682.24
	Interest	156.11
2017	Lien Redemptions	52,940.72
	Interest/Costs	9,121.19
2016	Lien Redemptions	63,794.04
	Interest/Costs	24,443.90
2015	Lien Redemptions	5,512.18
	Interest/Costs	3,928.87
2014	Lien Redemptions	1,949.67
	Interest/Costs	1,922.54
2013	Lien Redemptions	2,083.96
	Interest/Costs	2,277.18
2012	Lien Redemptions	2,091.10
	Interest/Costs	2,633.75
2011	Lien Redemptions	2,358.47
	Interest/Costs	3,398.52
2019	Yield Tax	27,824.29
	Interest/Costs	17.34
2019	Excavation Tax	556.22
	Interest/Costs	-0-
TOTAL PAYMENTS POSTED		\$9,655,954.79

TREASURER'S REPORT 2019

GENERAL FUND

Balance January 1, 2019		\$3,004,433.41
Town Clerk Receipts	\$ 782,535.70	
Tax Collector Receipts	\$9,655,954.79	
Misc. Receipts	<u>\$6,243,438.51</u>	
Total Receipts		<u>\$16,681,929.00</u>
Subtotal		\$19,686,362.41
Less Expenditures		<u>\$17,916,657.81</u>
Balance December 31, 2019		\$ 1,769,704.60

YIELD TAX AND ESCROW ACCOUNTS SUMMARY¹

Balance January 1, 2019	\$ 66,779.63	
Deposits	\$202,394.12	
Interest	\$ 20.28	
Withdrawals	<u>\$ 1,193.93</u>	
Balance December 31, 2019		<u>\$ 268,000.10</u>
TOTAL ALL FUNDS IN HANDS OF TREASURER		<u>\$2,037,704.70</u>

JEAN MALLETT
Treasurer

¹ See detail elsewhere in this report

DETAIL OF YIELD TAX AND ESCROW ACCOUNTS 2019

YIELD TAX ESCROW ACCOUNT

Beginning balance 01/01/19	\$39,846.40
Deposits	2,394.12
Withdrawals	1,193.93
Interest	3.98
Ending balance 12/31/19	\$41,050.57

ROAD/DEVELOPMENT ESCROW ACCOUNTS

M. Dunn/East Branch Rd.	
Beginning balance 01/01/19	\$11,028.49
Deposits	-0-
Withdrawals	-0-
Interest	1.00
Ending balance 12/31/19	\$11,029.49

(The following accounts are held in a pooled account with interest distributed proportionally)

Intervale Crossroads (road) (Opened 03/2005)	
Beginning balance 01/01/19	\$3,468.03
Deposits	-0-
Withdrawals	-0-
Interest	0.40
Ending balance 12/31/19	\$3,468.43

Bearfoot Creek (road) (Opened 09/2006)	
Beginning balance 01/01/19	\$3,397.76
Deposits	-0-
Withdrawals	-0-
Interest	0.39
Ending balance 12/31/19	\$3,398.15

RECREATION SITES & FACILITIES (Opened 12/28/2006)

Beginning balance 01/01/19	\$5,952.37
Deposits	-0-
Withdrawals	-0-
Interest	0.59
Ending balance 12/31/19	\$5,952.96

Town of Bartlett, NH

BARTLETT COMMUNITY TOWN SQUARE ACCOUNT

Beginning balance 01/01/19	\$2,264.99
Deposits	-0-
Withdrawals	-0-
Interest	0.22
<hr/>	
Ending balance 12/31/19	\$2,265.21

CONSERVATION COMMISSION ACCOUNT

Beginning balance 01/01/19	\$ 183.79
Interest	-0-
<hr/>	
Ending balance 12/31/19	\$ 183.79

POLICE DEPARTMENT DRUG ESCROW ACCOUNT

Beginning balance 01/01/19	\$ 637.80
Deposits	-0-
Withdrawals	637.80
Interest	-0-
<hr/>	
Ending balance 12/31/19	\$ 0.00

OLD LANDFILL ESCROW ACCOUNT (Opened April 2019)

Beginning balance 01/01/2019	
Deposits	\$200,000.00
Withdrawals	-0-
Interest	13.70
<hr/>	
Ending balance 12/31/19	\$200,013.70

**TOTAL YIELD TAX AND ESCROW FUNDS
IN HANDS OF TREASURER**

\$268,000.10

JEAN MALLET
Treasurer

DETAIL OF RECEIPTS

TAX COLLECTOR'S RECEIPTS

2019 Property Taxes	\$ 8,659,264.92	
2019 Excavation Tax	556.22	
2019 Yield Tax	27,824.29	
Prior Year's Property Tax/Interest/Costs	733,281.86	
Tax Liens Redeemed/Interest/Costs	235,027.50	
		\$ 9,655,954.79

TOWN CLERK'S RECEIPTS

Motor Vehicle Registrations	765,681.95	
State of NH decals	11,895.00	
Dog Licenses/Fines	736.50	
Marriage Licenses	1,600.00	
Vital Records	1,705.00	
Misc. Fees (copies, bank charges, etc.)	917.25	
		\$ 782,535.70

STATE OF NEW HAMPSHIRE/FEDERAL RECEIPTS

Shared Revenue	-0-	
Rooms & Meals Revenue	143,904.13	
Highway Subsidy	142,620.00	
Payment in Lieu of Taxes (BLM)	84,453.00	
NH Dept. Homeland Sec (flood)	21,617.57	
Railroad User Fee	9,157.07	
Grant – Police Vests	1,055.12	
		\$ 402,806.89

RECEIPTS FROM LOCAL SOURCES

Building Permits	2,730.00	
Permits to Occupy	12.00	
Fines (Dog/Parking/Dump/Bldg.)	5,369.50	
Planning Board fees	3,729.30	
Zoning Board fees	1,040.00	
Police Reports	375.00	
Pistol Permits	250.00	
Copy Fees	908.00	
Septic Design Fees	1,700.00	
Test Pit Fees	600.00	
Fire Inspection Fees/False Alarms	2,332.25	
Witness Fees	32.90	
Sale of Town Property (culvert)	90.00	
Engineer Review Fee Reimbursement	6,942.25	
R. Snow Restitution	1,025.64	
Chadwick Restitution	1,217.90	
Sex Offender Registration Fees	20.00	
Highway Labor (Transfer Station)	674.99	

Town of Bartlett, NH

Reimbursements	449.65	
Overpayment Refunds	86,305.91	
Police Vest Reimbursement	357.50	
PILT Reimbursement	2,107.00	
Insurance Payment – Vehicle Damage	6,089.18	
Police/Fire Details	9,345.25	
Construction Debris Fees	31,819.00	
Interest on Deposits	3,502.30	
Cable TV Franchise Fee	82,509.58	
Town of Jackson (Transfer Station Expenses)	44,904.67	
Hart’s Location (1 yr. emerg + TS services)	<u>6,875.00</u>	
		\$ 303,314.77

TREASURER’S TRANSACTIONS

Temporary Loans (T.A.N.)	5,500,000.00	
Voided checks	27,813.06	
NSF Checks/Fees	8,309.86	
Transfer of Funds		
Yield Tax Escrow	<u>1,193.93</u>	
		\$ 5,537,316.85

TOTAL ALL RECEIPTS \$16,681,929.00

DETAILED STATEMENT OF PAYMENTS

#4130 TOWN OFFICERS' SALARIES

Gene G. Chandler, Selectman	\$	4,000.00
Vicki Garland, Selectmen		4,000.00
Jean Mallett, Treasurer		4,200.00
Cheryl Nealley, Town Clerk/Tax Collector		41,614.44
David A. Patch, Selectman		4,000.00
		4,000.00

\$ 57,814.44

#4140 ELECTION AND REGISTRATION

Candace Armstrong, ballot clerk		38.50
Computer Port, computer		820.00
Conway Daily Sun, ads		240.50
Philip Franklin, ballot clerk		60.50
Susan Franklin, ballot clerk		60.50
Sheila Glines, supervisor		1,265.25
Paula Graham, ballot clerk		66.00
Julia King, ballot clerk		66.00
Lavender, Margaret, ballot clerk		66.00
Darlene McEnaney, ballot clerk		38.50
Gail Paine, supervisor		293.25
Elaine Ryan, supervisor		310.50
Staples, ballots		98.91
Sunrise Shack, food		111.18
		111.18

3,535.59

#4150 TOWN OFFICERS' EXPENSES/FINANCIAL ADMINISTRATION

Avitar Assoc., tax bills, software		5,016.65
Bergeron Technical Services, bldg. inspections		8,252.10
Charity Baker, TC conference		50.00
BMSI, forms, software license		4,583.75
Karen Burton, assistant clerk		52.00
Gene Chandler, mileage		560.00
Computer Hut, printer cartridges		353.90
Computer Port, computer work		359.00
Consolidated Communications, phone		3,105.64
Conway Sun, ads		643.50
J. P. Cooke, dog tags		70.83
Vicki Garland, mileage		285.00
Gemforms, checks		328.25
Glass Graphics, retirement mugs		43.00
Interware Dev. Co., e-reg. fee		300.00
Lynn Jones, salary		63,843.90
Lynn Jones, mileage, misc. reimb.		462.89
Jean Mallett, mileage		120.00
Brenda Medeiros, wages		54,485.71
Mt. Washington Valley Economics, dues		50.00
Cheryl Nealley, workshop reimb., mileage		561.60
NH City & Town Clerks Assoc., dues, workshops		215.00
NH Health Officers, dues		35.00

Town of Bartlett, NH

NH Municipal Assoc., dues, workshop	4,755.00	
NH Tax Collector Assoc., dues	242.00	
Office Depot, office supplies	3,649.53	
Owl Stamp Visual Solutions, ink	23.85	
Pitney Bowes, meter rental, ink cartridge	323.88	
Porter Office Machine, copier usage	256.69	
Registry of Deeds, tax liens, copies	164.55	
Sanders Searches, tax lien searches	1,507.00	
Schwaab, ink pads	83.21	
David Shedd, test pit inspections	560.00	
Smith & Town Printers, annual reports	2,722.00	
Stamp Fulfillment Service, envelopes	2,483.05	
Staples, copies/supplies	443.84	
Time Warner, internet	1,411.00	
Town of Bartlett, petty cash TC/TC	50.00	
Treasurer, State of NH, TC/TC notary	75.00	
Bonnie Tryder, Deputy TC/TC wages	4,518.82	
U.S. Postal Service, postage	4,639.20	
White Mt. Regional, workshop	50.00	
		171,736.34
<u>#4152 REAPPRAISAL OF PROPERTY</u>		
Avitar, software license, assessing	19,169.61	
NH Assessing Office, dues	20.00	
DTC Lawyers, superior court cases	9,351.90	
		28,541.51
<u>#4153 LEGAL EXPENSES/DOG DAMAGES</u>		
DTC Lawyers, legal	50,167.99	
		50,167.99
<u>#4155 EMPLOYEE BENEFITS</u>		
Social Security (49,220.83)	49,220.83	
NH Retirement, payroll deducted (31,216.80)		
NH Retirement, town share police/fire	79,291.83	
Delta Dental, dental insurance	15,719.82	
Health Insurance co-pays reimb.	13,879.65	
John Hancock, payroll deducted ret. (19,375.00)		
John Hancock, towns share ret.	5,183.90	
Medicare (15,441.89)	15,441.89	
Health Trust, health insurance	187,680.34	
		366,418.26
<u>#4191 PLANNING AND ZONING</u>		
Barbara Bush, Sec. wages	16,293.80	
Barbara Bush, mileage	36.00	
Carroll County Registry of Deeds, recordings	354.00	
Consolidated Communication, phone	1,036.15	
Conway Sun, ads	1,014.00	
Cooper Cargill Chant, legal fees	600.00	
DTC Lawyers, legal fees	1,292.50	
Hastings Malia, PA, legal fees	275.00	
		20,901.45

Town of Bartlett, NH

#4194 GENERAL GOVERNMENT BUILDINGS

Frechette Oil, fuel, furnace repairs	3,559.06
Chris Geary, clean town hall	2,040.00
Light Plumbing, repairs	160.00
Limbs to Lawns, mowing at cemetery house/TH	985.00
Lower Bartlett Water Precinct, water usage	240.00
Lucy Lumber, ice melt	49.98
NH Electric Coop. Inc.	4,479.56
North Conway Incinerator, dumpster	422.00
Office Depot, supplies	480.70
Pope Security, monitoring fee, testing	372.00
J. Rogerson, plowing/shoveling	1,855.00
David Shedd, roof shoveling, repairs	1,395.00
Jonathan Taylor, lights repaired	204.76

16,243.06

#4195 CEMETERIES

Jackson Heights, mowing Bartlett/Intervale	1,005.00
Limbs to Lawns, mowing Glen	2,100.00

3,105.00

#4196 INSURANCE

PRIMEX, workers comp.	25,865.94
PRIMEX, prop. liab. Ins.	38,718.61

64,584.55

#4198 TAX MAP

0

#4210 POLICE DEPARTMENT

DETAIL WAGES

Michael Chapman	1,665.00
George Cole	1,338.75
Richard Laferriere	1,170.00
Michelle MacLeod	675.00
Ian MacMillan	450.00
Justin Washburn	270.00

MAINTENANCE POLICE DEPARTMENT

AAA Police Supply, ammo	424.00
Admiral Fire & Safety, uniforms, supplies	1,911.15
Applied Concept, radar parts	331.00
Atlantic Tactical, vests	2,322.50
Carroll County Chiefs of Police, dues	50.00
Michael Chapman, wages	1,369.65
George Cole, wages	4,958.40
George Cole, class reg.	99.00
Computer Port, firewall	72.00
Consolidated Communication, phone	2,271.44
Conway Daily Sun, ads	450.00
David Courville, wages	23,000.12
David Courville, misc reimb.	272.19
Crest Chevrolet, veh. maintenance	876.72

Town of Bartlett, NH

Dedham Sportsmen Center, ammo	1,007.00
Diamond Ledge, antenna	39.00
Eastern Propane, gasoline	10,224.34
Emblem, patches	500.00
Frechette Tire, tires	2,676.05
Galls, uniforms	1,564.45
Mitchell Gove, wages	334.05
Betty Holmes, animal control officer	1,455.00
Huntress, uniforms	915.23
Intoximeters, regulator	332.00
Christopher Keaton, wages	60,935.68
Christopher Keaton, reimb.	96.97
Robert Knight, wages	397.00
Richard Laferriere, wages	62,259.86
Richard Laferriere, holiday pay	2,327.16
L.E.A.D, training	395.00
Lucy Lumber, supplies	142.51
Michelle MacLeod, wages	9,526.09
Michelle MacLeod, mileage	142.40
Ian MacMillan, wages	28,785.29
Ian MacMillan, mileage	37.78
Midas, vehicle maintenance	707.81
Minuteman Press, forms	84.25
Brian Moffitt, wages	23,000.12
Brian Moffitt, reimb. physical	73.00
Motorola, mobiles	8,070.69
NAPA, vehicle maintenance	389.72
Neptune, uniforms	2,578.10
New England Embroidery, shirts	400.20
NESPIN, dues	100.00
NH Assoc Chief of Police, dues	150.00
Office Depot, office supplies	289.69
Porter Office, copier	497.90
Progressive Auto Works, veh. rep.	3,089.39
Psychological Resources, testing	270.00
Betsy Rand, wages	21,407.27
Betsy Rand, misc. reimb.	1,177.26
Red River Technology, software	967.57
Safariland, cases	162.00
Sheehy, Jamie-Lynn, refund	215.70
Staples, office supplies	50.70
2-Way Communication, radio work	724.00
TMDE, radar calibration	720.52
Treasurer, State of NH, training, law book	242.00
Tri-Tech Software, computer support	2,087.50
UPS Store, business cards	160.64
Verizon Wireless, phones	963.06
Justin Washburn, wages	58,225.79
Justin Washburn, holiday	2,240.26

Town of Bartlett, NH

Justin Washburn, mileage	162.00	
Justin Washburn, misc. reimb.	402.44	
	<hr/>	357,679.36
#4215 AMBULANCE	32,000.00	
	<hr/>	32,000.00
#4220 FIRE DEPARTMENT		
Admiral Fire, polo shirts	309.52	
Jeremy Beach, attendance	50.00	
Bergeron Protective Clothing, equip.	3,892.16	
Nina Chandler, training class	350.00	
Computer Port, computer repairs	150.00	
Consolidated Communications, phone	1,964.19	
Philip DeSisto, attendance	200.00	
John Difeo, attendance	50.00	
Eastern Propane, propane	2,858.02	
Fire Program, computer software	905.00	
Fire Tech & Safety, equip	22,704.00	
Frechette Oil, fuel oil, burner maint.	9,287.02	
Chris Geary, cleaning	1,955.00	
Jeremy Gordon, attendance	200.00	
Scott Halpin, attendance	150.00	
Heartsmart, CPR pad	305.10	
Industrial Protection, equip	1,893.78	
Interstate Fire Extinguisher, refill	71.50	
Jackson, Town of, radio signal lease	2,009.40	
Roger Labbe, attendance, reimb.	50.00	
Lakes Region Fire Apparatus, equip. rep., annual service	7,737.44	
James Langdon, attendance	150.00	
Lower Bartlett Water Precinct, water usage	240.00	
Lucy Lumber, misc building supplies	1,320.48	
Macdonald Motors, vehicle maintenance	855.62	
NAPA, vehicle maintenance	1,177.07	
N.H. Electric Coop. Inc.	4,712.20	
Office Depot, office supplies	169.03	
Joe Orsino, attendance	150.00	
Ossipee Mountain Electronics, pager/radio repairs	3,864.90	
Patch's Markets, Inc., fire permits	365.00	
W.D.Perkings, pump class	1,105.00	
Pine Point, training	250.00	
Pope Security, monitoring fee	372.00	
Postmaster, box rent	80.00	
Betsy Rand, Sec. wages	1,789.25	
Lynn P. Roberts, wages	57,302.81	
Lynn P. Roberts, overtime wages	7,162.00	
Lynn P. Roberts, detail pay	604.14	
Lynn P. Roberts, reimb.	487.20	
Lynn P. Roberts, fire permits	63.50	
Lynn P. Roberts, mileage	215.82	
Rose Roberts, attendance	100.00	

Town of Bartlett, NH

Daniel Robinson, attendance	100.00
J. Rogerson Excavating, LLC, plowing	3,230.00
Staples, printer	754.00
Jonathan Taylor, electric repairs	70.00
Tims Garage, veh. repairs	240.00
Treasurer, State of NH, background check	20.75
Valladares, vehicle repairs /inspections	4,984.92
Verizon Wireless, phone	767.04
Peter Villaume, attendance	150.00
White Mtn. Overhead doors, repairs	280.00
Sam Yalenezian, attendance	100.00

WAGES

J. Beach	757.50
T. Chick	212.50
G. Costello-Sanders	238.00
A. Deshais	1,914.00
P. DeSisto	1,519.00
J. Difeo	975.00
J. Gilroy	150.00
J. Gordon	1,949.25
A. Hackett	56.00
S. Halpin	1,232.50
S. Hemple	1,867.50
S. Illsley	2,298.25
R. Labbe	735.00
J. Langdon	2,812.00
J. Orsino	2,598.75
J. Roberts	203.00
R. Roberts	3,371.25
D. Robinson	4,437.00
J. Schaub	511.00
C. Smith	67.50
P. Villaume	2,800.00
S. Yalenezian	1,203.50

182,233.36

#4312 HIGHWAY DEPARTMENT

WAGES

Travis Chick	65,204.39
Logan Eldridge	3,718.50
Hud Gauvin	6,214.50
Bradley Hill	53,615.34
Gerald James	51,456.81
Colton Young	53,573.79

MAINTENANCE HIGHWAY

Advanced Diesel, truck repairs	70,956.19
Airgas East, welder liner/plasma cutter	386.51
Allied Equipment, air valves	1,588.49

Town of Bartlett, NH

Anderson Equipment, loader parts	483.59
Arrow Equipment, furnace repairs	998.92
B-B Chain, parts	32.00
Bob Bryant Wrecker Service, truck towed	1,800.00
Carroll Materials, materials	3,694.66
Chapell Tractor, parts/repairs/welding	427.25
T.Chick, phone reimb.	100.00
Coleman Rental Service, roller, compactor	8,227.78
Conway Sun, ads	279.50
Consolidated Communications, phone	968.24
Crest Chevrolet, veh. repairs	1,401.75
Cross Machine, parts	443.46
Diesel Works, parts	19.99
Eastern Propane, propane	32,584.15
H. Fairfield, repairs/parts	4,252.04
Frechette Tire, repairs	1,129.55
Glen Aggregate, gravel	753.00
Granite State Minerals, salt	57,795.06
High Street Sand, sand	18,843.50
Jordon Equipment, plow blades	10,980.76
Labonville, boots/pants	206.82
L.A. Drew, gravel, materials	6,930.50
Liberty International, vehicle repairs	45.17
Lower Bartlett Water Precinct, water	240.00
Lucy Lumber, misc. supplies	2,551.56
Matheson Tri-Gas, acetylene, oxygen	896.76
Morrison & Sylvester, vehicle maint.	35.24
NAPA, equipment parts	13,516.74
N.H. Electric Coop. Inc.	2,513.90
NH Public Works, dues	25.00
North Conway Disposal Service, septic pumped	1,393.86
Northtrax, rake parts	1,157.01
Paris Farmers, parts	117.25
Pike Industries, cold patch	11,842.61
Portland Glass, windshield repair	393.83
Presby Steel, parts	50.84
J. Rogerson, trucking sand	5,850.00
Rotten Rock, trucking sand	2,040.00
Rymes, propane	5,433.67
Smart Equipment, radio rep.	178.75
Smithfield Plumbing, band coupling	166.81
Southworth-Milton, grader parts	22,965.41
Staples, prints	15.30
State of NH, signs	456.11
Time Warner, internet	839.88
Viking Cives, parts	1,360.98
Colton Young, boots	89.78

533,243.50

Town of Bartlett, NH

#4324 SOLID WASTE DISPOSAL

John Allen, wages	594.00
AVRDD-Mt. Carberry Landfill	76,781.04
William Blackmore, wages	2,176.00
Robert Blake, wages	40,586.88
Thomas Chayer, wages	340.00
Conway Daily Sun, ad	325.00
Benjamin English, Jr., wages	10,224.50
Grover Garland, Jr., wages	1,427.70
Austin Gill, wages	9,018.50
Earl Medeiros, wages	10,978.50
Donald Miller, wages	51,119.90
NH DES, class	50.00
North Conway Incinerator Service, haul off	33,820.00
Ronald Nudd, wages	13,905.00
Office Depot, TP/PT	64.73
Smith & Town, receipt forms	655.00
Stantec Consulting Serv. Inc., groundwater testing	1,890.00
Town of Conway, Hazard Waste Day	1,934.53
Treasurer, State of NH, training & permits	282.07

256,173.35

#4442 WELFARE

General Assistance	2,857.23
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2,857.23

#4520 PARKS & RECREATION

Tammy Bronejko, wages	3,559.75
Ravyn Deshais, wages	1,120.00
Annette Libby, wages	49,266.87
Janice Nichipor, wages	1,467.50

55,414.12

#4550 LIBRARY

Bartlett Public Library, Treasurer	10,119.40
Elizabeth Kelsea, wages	7,646.50
Georginia Miller, wage	84.00
Kathleen VanDeursen, wages	25,450.10

43,300.00

#4583 PATRIOTIC PURPOSES

Bartlett Recreation Dept., parade prizes	1,700.00
Francis P. Murphy, VFW flags	376.25

2,076.25

#4613 CONSERVATION COMMISSION

Bartlett Tree Experts, spraying of trees	180.00
Jackson Heights, mowing	1,335.00
Office Depot, recorder for CC	31.99
NH Assoc Conservation commission, dues	325.00
Tuttle Lawn Care – annuals for intersection	772.60

2,644.59

Town of Bartlett, NH

#4711 PRINCIPAL – LONG TERM BONDS/NOTES

Passumpsic Bank	83,333.34	
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83,333.34

#4721 INTEREST – LONG TERM BONDS/NOTES

Passumpsic Bank	654.11	
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Northway Bank	3,496.00	
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4,150.11

#4723 INTEREST – SHORT TERM NOTES/TAN

Northway Bank – T.A.N.	49,183.32	
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49,183.32

OTHER

Northway Bank – T.A.N. principal	5,500,000.00	
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5,500,000.00

PRECINCTS/COUNTY/STATE/SCHOOL

Carroll County Treasurer	1,353,739.00	
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Kearsarge Lighting Precinct	20,271.00	
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Lower Bartlett Water Precinct	262,763.00	
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North Conway Water Precinct	159,210.00	
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Treasurer, Bartlett School District	7,137,190.00	
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Treasurer, State of NH – dog lic./marriage lic./fees	2,634.00	
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8,935,807.00

REFUNDS/ABATEMENTS/TRANSFERS FROM ACCOUNTS

Gail Paine, replace check	317.13	
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Black Mtn. View Realty, overpaid	1,348.00	
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TD Bank, overpaid	3,031.64	
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Dovenmuehle Mortgage, overpaid	350.00	
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John & Barbara Sullivan, 2017 abatement	202.95	
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John & Barbara Sullivan, 2018 abatement	200.84	
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Chester & Crystal Hooper, 2018 abatement	2,391.70	
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Blaine & Loretta Rogerson, 2018 abatement	638.80	
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Robert Polansky, 2018 abatement	923.85	
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Henderson Family Realty Trust, 2018 abatement	153.02	
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98 Route 302 Realty Trust, 2018 abatement	489.64	
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Northern Inn Holdings, LLC, 2017 abatement	2,636.46	
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Northern Inn Holdings, LLC, 2018 abatement	2,759.83	
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Leon Carson, 2017 abatement	1,093.97	
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Leon Carson, 2018 abatement	1,074.38	
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Terry & Lisa Bourque, 2018 abatement	493.80	
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Terry & Lisa Bourque, 2017 abatement	495.24	
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Benjamin Brown, 2018 abatement	191.00	
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Town of Bartlett, yield tax escrow		
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Ossipee Land Tr abatement	62.00	
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TD Bank, overpaid	116.04	
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Richard Garland, yield tax abatement	48.80	
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Robert Howard, vet.credit	700.00	
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Christopher Booras, vet.credit	300.00	
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Robert & Anita Waldo, 2017 abatement	1,823.00	
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Town of Bartlett, yield tax escrow transfer	1,664.05	
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23,506.14

REPORT OF THE TRUST FUNDS OF THE TOWN OF BARTLETT For the Year Ending December 31, 2019

Date of Creation	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL				INCOME			Grand Total Principal & Income	
				Beginning Balance	New Funds	Withdrawals	Ending Balance	Beginning Balance	Yearly Income	Expended		Ending Balance
1980	Cemetery Capital Reserve	Care Fire Truck	CD&MM CD	\$16,146.00	0	0	\$16,146.00	\$33,214.00	\$405.00	0	\$33,619.00	\$49,765.00
2010	Capital Reserve	Fire Truck	CD	0	0	0	0	749.00	3.00	0	752.00	752.00
2000	Capital Reserve	School Maintenance	CD & MM	70,730.00	0	18,238.00	52,492.00	1,708.00	543.00	0	2,251.00	54,743.00
Various	Capital Reserve	School Bus	CD & MM	5,232.00	0	0	5,232.00	15,850.00	269.00	0	16,119.00	21,351.00
Various	Capital Reserve	School Special Ed	CD & MM	75,645.00	15,000.00	0	90,645.00	33,924.00	1,325.00	0	35,249.00	125,894.00
Various	Capital Reserve	Library	CD	270,000.00	0	25,000.00	245,000.00	14,863.00	1,850.00	0	16,713.00	261,713.00
2004	Capital Reserve	Recreation Land	CD	15,000.00	0	0	15,000.00	2,297.00	165.00	0	2,462.00	17,462.00
2004	Capital Reserve	Bartlett Vlg. Water Precinct	MM	46,628.00	0	0	46,628.00	3,368.00	175.00	0	3,543.00	50,171.00
2013	Capital Reserve	Lower Bartlett Water Precinct	MM	566,064.00	115,540.00	495,815.00	185,789.00	1,296.00	1,972.00	0	3,268.00	189,057.00
TOTAL ALL FUNDS				\$1,065,445.00	\$130,540.00	\$539,053.00	\$656,932.00	\$107,269.00	\$6,707.00	0	\$113,976.00	\$770,908.00

The accounts are located in Northway Bank

REPORT OF THE COMMON TRUST FUND INVESTMENTS CEMETERY FUNDS REPORT For the Year Ending December 31, 2019

# of Shares	Date of Creation	Description of Investment	PRINCIPAL			INTEREST		Ending Balance	Grand Total
			Beginning Balance	Purchases	Ending Balance	Interest Income	Expended		
0.014	1936	Petrie	\$225.00	0	\$225.00	\$1,335.00	\$6.00	0	\$1,341.00
0.019	1963	Chesley	300.00	0	300.00	1,299.00	7.00	0	1,306.00
0.031	1941	Nichols	500.00	0	500.00	3,371.00	13.00	0	3,384.00
0.031	1942	McCotter	500.00	0	500.00	3,802.00	13.00	0	3,815.00
0.031	1952	Drown	500.00	0	500.00	2,710.00	13.00	0	2,723.00
0.031	1967	Rogers	500.00	0	500.00	3,373.00	13.00	0	3,386.00
0.003	1925	Suitor	50.00	0	50.00	246.00	1.00	0	247.00
0.015	1971	Walker	250.00	0	250.00	1,514.00	6.00	0	1,520.00
0.062	1973	Hill	1,000.00	0	1,000.00	3,029.00	25.00	0	3,054.00
0.025	1975	Cote	400.00	0	400.00	2,247.00	10.00	0	2,257.00
0.062	1978	Wyman	1,000.00	0	1,000.00	5,230.00	25.00	0	5,255.00
0.019	1979	Leary	300.00	0	300.00	1,586.00	7.00	0	1,593.00
0.062	1992	Randall	1,000.00	0	1,000.00	1,204.00	25.00	0	1,229.00
0.155	1997	Pitman	2,500.00	0	2,500.00	1,428.00	63.00	0	1,491.00
0.062	2001	Garland A.	1,000.00	0	1,000.00	57.00	25.00	0	82.00
0.309	2016	Burke E.	5,000.00	0	5,000.00	239.00	125.00	0	364.00
0.1006	1997	Intervale Cemetery	1,121.00	0	1,121.00	544.00	28.00	0	572.00
1.0000	Cemetery Trust								
	Fund TOTAL		\$16,146.00	0	\$16,146.00	\$33,214.00	\$405.00	0	\$33,619.00
									\$49,765.00

The accounts are located in Northway Bank.

BARTLETT CONSERVATION COMMISSION 2019 ANNUAL REPORT

The Bartlett Conservation Commission plays an important advisory role in wetlands protection. In this role, the Commission:

- Reviews all New Hampshire Department of Environmental Services (NH DES) wetland applications.
- Conducts visits and meets with owners/representatives, abutters, and other interested parties to assure the reasonableness of plans that might disturb the wetlands and assures the impact is realistically minimized.
- When applicable, suggests the exploration of alternative approaches to involved parties (owners/representatives, NH DES).
- Continues to monitor permitted projects involving the wetlands.

The Commission continues to assist in the NH DES Volunteer River Assessment Program (VRAP). In support of this program, the Commission selected three test sites on the Saco River: one as it enters Bartlett, the second midway and the final as it exits the town boundary. These selections allow the Commission to pinpoint any problem areas should they arise. There is no cost to the Town of Bartlett for this important community service as all scientific equipment and lab services are funded through NH DES, and all data gathering is by volunteers. Results can be viewed at: <https://www.des.nh.gov/organization/divisions/water/wmb/vrap/saco/index.htm>.

In 2019 the Bartlett Conservation Commission considered the following issues:

- Since 2016 the former landfill on private property on Rt. 302 in the Village was identified by the town and NHDES as an area of immediate concern. The Commission continues to work and meet with the town, property owners and NHDES to explore mitigation options. In 2019 Bartlett was awarded \$200K from a 'mitigation fund' to develop riverbank stabilization design and landfill closure design for this property.
- The Bartlett Recreation Department presented plans for the Morrell Family Recreation Complex. The Commission shared a letter of support for this project with the Bartlett Selectmen. The Commission continues to be actively involved in the planning and development of the project. The Commission applied for grant funds through the NHACC to support the funding but ultimately didn't receive the award.
- The Trust for Public Lands and Upper Saco Valley Land Trust presented on the proposed Dundee Community Forest Purchase on Dundee Rd. This proposal spans the town of Bartlett and Jackson and would protect one of the largest private land-holdings in our region. The Commission is very excited about the potential this property offers and provided a letter of support to bolster TPL's request for funding.

Town of Bartlett, NH

- The Commission reviewed a Memorandum of Understanding between Granite Backcountry Alliance and the Town of Bartlett for use and management of the Town-owned Pine Hill Property as an addition to the existing Maple Villa Backcountry Ski Glade. The MOU was reviewed, accepted, and approved.
- The Mt. Washington Valley Trails Association presented conceptual plans for the Bartlett portion of the MWV Rec Path. This group is working to create a non-motorized recreational trail that would connect Bartlett to the Southern Mt. Washington Valley and beyond. The Commission feels this would be a great addition to recreation and transportation options in the Bartlett and is supportive of the MWV Trails Associations' work.

The role our wetlands play in the ongoing availability of clean water for use by all forms of plant and animal life is scientifically defined as "absolutely essential." Therefore, it is clearly in the general public's best interest to protect our wetlands against any and all abuses, whether by accident, lack of knowledge or by design. The Commission remains dedicated to preserving the high quality of the town's water resources both for drinking and recreational purposes and we urge our residents and visitors to be mindful of the wetlands and strive to protect them.

Our current Bartlett Conservation Commission members, Christopher Fithian, Mike Morin and our chairperson, Daryl Mazzaglia, will continue to serve during 2020. We encourage your participation with the Commission and are actively looking for more members to join our group. If you are interested in helping, please contact the Selectmen's office at Town Hall or any sitting Commissioner.

Respectfully submitted,
DARYL MAZZAGLIA, Chairperson

PLANNING BOARD REPORT 2019 ANNUAL REPORT

As we've seen in recent years, Planning Board activity in 2019 followed trend at a slow and steady pace. The Board approved three (3) boundary line adjustments, five (5) subdivisions (3 residential and 2 commercial), and one (1) lot merger. In addition, we provided site plan review for two (2) commercial projects, which were moved along to the Zoning Board of Adjustment.

Of particular importance and interest to the Town was a boundary line adjustment for the Bartlett School District. This adjustment allowed the Bartlett Historical Society to move forward with their quest to acquire the church from the school. The Bartlett Historical Society was finally able to purchase the church from the school in 2019 to the delight of many.

The Mount Washington Valley Housing Coalition presented a talk on affordable housing and encouraged the Board to submit for a grant to study Bartlett's workforce housing ordinance. The grant would provide 50% of the cost of the study, with the Town providing matching funds. After discussion, the Board decided not to pursue this grant.

After approving several cell phone tower requests and holding public hearings from Verizon in recent years, the Board decided it was time to update the Town's Telecommunication Ordinance. This was done in 2019, which brought us into compliance with state and federal requirements. The updated ordinance was approved at Town Meeting in March.

As the Planning Board has oversight of gravel pits in town, several Board members provided inspections of pits in 2019. Gravel Pit Ordinance discussion is ongoing at the Board level.

In March, David Shedd was reelected and Barry Trudeau was elected to the Board. I would like to recognize all members of the Board for their civic duty, their diligence, and their unwavering commitment to uphold the Bartlett zoning ordinance.

Respectfully submitted,
SCOTT GRANT, Chair

BARTLETT PUBLIC LIBRARY 2019 ANNUAL REPORT

"A library card is the start of a lifelong adventure." - Lillian Jackson Braun

2019 was an exciting year for the Bartlett Public Library, we were fortunate enough to create additional space with an expansion of the library. During the Josiah Bartlett Elementary School summer vacation we began and completed phase one of our renovations which involved removing a wall and creating an area where the school and public library can have increased separation. While there are many benefits to our shared space there are times when classes are taking place in the library which overlap with public library hours. This growth provides flexible space to be used for teaching, discussions and programming, and space for audio/visual equipment which adds value to both the public and the school libraries. We will have all of the children's collections in this area which will make these items more accessible for all.

The public library continues to provide a service to its patrons and the community in a variety of ways. The library has a diverse collection of materials; books, fiction and non-fiction, periodicals, DVD's, audiobooks, and a telescope, available for borrowing. The ability to access WiFi at the library is convenient for our users on a personal or professional level, as well as for visitors to our town. Many patrons take advantage of the public library computers, printing and faxing services as well. In addition to these services the library offers a quiet place for a variety of activities.

The 2019 Summer Reading Program, A Universe of Stories was one of a number of programs the public library facilitates for the benefit of the community. This children's program takes place on Tuesday mornings with a pre-school reading program followed by a program for school aged children. This event normally includes a story time followed by an age appropriate craft or project and is well attended by the Bartlett Recreation Summer Program participants and drop-in community members. The Friends of the Bartlett Public Library provide support for this program in addition to a monthly book discussion. This discussion takes place on the second Tuesday of the month at 7:00 PM in the library and includes a variety of book selections. We are able to get multiple copies of the books for discussion through the statewide inter-library loan system which are available at the library. In 2019 we discussed such titles as **Area 51** by Annie Jacobson, *The Day the World Came to Town: 9/11 in Gander Newfoundland* by Jim DeFoe and *The Wide Sargasso Sea* by Jean Rhys to name a few. The Friends also supported a program from NH Humanities entitled New Hampshire's One-Room Rural Schools: The Romance and the Reality. BPL continues its involvement in the community wide read, One Book One Valley where the Library Director serves on the selection committee. This year's title was *Becoming Nicole* by Amy Ellis Nutt and in addition to our regular discussion we had a special presentation, a Pediatricians Understanding of LGBTQ from a visiting professional. We continue to honor Veterans' Day with a special selection and Veteran

facilitator, Barry Jandebour. This year was a special event in that Barry, a part-time Bartlett resident discussed his newest book, *Survive or Die Trying* and also generously donated copies of the book.

The Friends group also provide passes to Squam Lakes Natural Science Center in Holderness and a NH State Parks Library pass for our patrons in addition to hours of hard work in organizing our Annual 4th of July Used Book Sale.

The Librarian is a member of the Carroll County Libraries Cooperative which meets quarterly providing an opportunity to network, collaborate and share ideas with the other libraries in the county. Additionally the Librarian is a member of the BVLA purchasing group which makes selections for additions to the rotating collection of DVD's and audio books which travel bimonthly between ten libraries. Continuing education for the Librarian consists of attending conferences and workshops hosted by the New Hampshire Library Association, The New England Library Association and the New Hampshire State Library. The Librarian has begun pursuing a Paralibrarian certification through the NHLA. The Paralibrarian Certification is a voluntary program designed to recognize the involvement and contributions of paralibrarians in New Hampshire by identifying the achievements and continuing education of participants.

BPL continues to be part of the Overdrive consortium which allows all of our patrons access to the NH Overdrive collection of e-books, audiobooks and e-magazines. The only thing needed to use this system is an active library card which is easily provided by the library, and the librarian is happy to help patrons access this technology. The inter-library loan system throughout the state is an invaluable service which allows our patrons to borrow materials we may not have in our collection from any other library in the state or from one of the state universities. The Bartlett Public Library is grateful for the support of the community and encourages all patrons to take advantage of our services.

Respectfully submitted,
KATHLEEN VAN DEURSEN
Library Director

**BARTLETT PUBLIC LIBRARY
SPECIAL FUNDS
(As of 12/31/19)**

Garland Children's Book Fund Cash on Hand December 31, 2019	\$ 465.00
Jeanette Kimbrough Fund (Earmarked for New Library) Cash on Hand December 31, 2019	\$ 6,134.00
Memorial Gifts (Deposited to Checking) Cash on Hand December 31, 2019	\$ 150.00
Library Fund Cash on Hand December 31, 2019	\$ 9,342.59
History Fund Cash on Hand December 31, 2019	\$ 20,014.08

BARTLETT PUBLIC LIBRARY FINANCIAL REPORT (As of 12/31/19)

2019 Budget		2019 Actual
	<u>INCOME</u>	
\$43,300	Town Appropriation	\$ 43,300
	Copier Fees and Lost Books	237
	Memorial Gifts	150
	TOTAL INCOME	\$ 43,687
	<u>OPERATING EXPENSES</u>	
25,000	Compensation - Librarian	\$ 23,503
7,300	Compensation - Library Assistant	6,677
	Compensation - Library Help	76
32,300	TOTAL	\$ 30,256
	<u>LIBRARY MATERIALS</u>	
6,000	New Books	\$ 7,096
500	Periodicals	391
550	Downloadable Audio Books	
7,050	TOTAL	\$ 7,487
	<u>COMPUTER & TECHNOLOGY</u>	
600	Supplies and Maintenance	\$ 295
500	Destiny Server System	620
1,100	TOTAL	\$ 915
	<u>ADMINISTRATION</u>	
900	Supplies	\$ 525
1,000	Telephone	1,220
325	Travel & Conference	482
100	Copier Maintenance	79
225	Dues	220
100	Continuing Education	0
100	Programs	75
100	Miscellaneous	52
2,850	TOTAL	\$ 2,653
\$ 43,300	TOTAL EXPENSES	\$ 41,311

BARTLETT PUBLIC LIBRARY FINANCIAL REPORT**(As of 12/31/18)****(NOTE: This report was not complete as of the printing of last year's town report so we are including it this year).**

2018 Budget		2018 Actual
	<u>INCOME</u>	
\$43,300	Town Appropriation	\$ 43,300
	Copier Fees and Lost Books	
	Memorial Gifts	
43,300	TOTAL INCOME	\$ 43,300
	<u>OPERATING EXPENSES</u>	
25,000	Compensation - Librarian	\$ 24,675
7,300	Compensation - Library – Assistant(s)	7,914
32,300	TOTAL	\$ 32,589
	<u>LIBRARY MATERIALS</u>	
6,000	New Books/DVDs	\$ 8,050
500	Periodicals	570
550	Downloadable Audio Books	562
7,050	TOTAL	\$ 9,182
	<u>COMPUTER & TECHNOLOGY</u>	
600	Supplies and maintenance	\$ 234
500	Destiny Server System	600
1,100	TOTAL	\$ 834
	<u>ADMINISTRATION</u>	
900	Supplies	515
1,000	Telephone	938
325	Travel & conference	141
100	Copier Maintenance	54
225	Dues	233
100	Continuing Education	-0-
100	Programs	75
100	Miscellaneous	-0-
3,050	TOTAL	1,956
\$43,300	TOTAL EXPENSES	\$ 44,561 (\$1,261)

BARTLETT PUBLIC LIBRARY BUDGET 2020

INCOME

Compensation

Librarian	\$ 25,800
Assistant Librarian	7,500
Total	\$ 33,300

EXPENSES

Library Materials

New Books and Audio Books	\$ 7,500
Periodicals	500
Downloadable Books	600
Total	\$ 8,600

Computer and Technology

Destiny Server System	\$ 650
Supplies and Maintenance	500
Total	\$ 1,150

Administration

Supplies	\$ 800
Telephone	1,500
Travel and Conference	500
Copier Maintenance	100
Dues	250
Continuing Education	100
Programs	100
Miscellaneous	100
Total	\$ 3,450

TOTAL EXPENSES **\$ 13,200**

TOTAL BUDGET **\$ 46,500**

BARTLETT POLICE DEPARTMENT 2019 ANNUAL REPORT

In 2019, the Bartlett Police Department saw some more changes in our personnel ranks. The exit of Officer Michelle MacLeod in March 2019 left us shorthanded. She left us to join the Center Harbor Police Department and it was certainly a loss to the town. We also saw the departure of Corporal Ian MacMillan in May 2019 from full time status to part time status as he left us to join the Effingham Police Department as their Sergeant. We hope that both officers do well in their new endeavors.

On a good note however, we were able to replace both officers with new recruits. Officer Brian Moffitt came to us from the South Berwick Maine Police department where he previously worked as a part time officer serving that town for just over 3 years. Officer David Courville came to us from the hospitality industry after having honorably served our country in the United States Military. A great deal of his prior military training will come in useful in his new career.

Both Officers Moffitt and Courville worked with (field training officers) Sergeant Richard LaFerriere and Corporal Justin Washburn during the summer on completing the field training manual, from June to the end of August. They attended the 180th class of the New Hampshire Police Academy from September to December 2019 graduating in the top 10th of the class. Congratulations to our new officers! We also saw a change in our part time roster this past year as well. Part time Officer Michael Chapman left police service and part time Officer Mitchell Gove left his post with our department. Part time Officer George Cole rounds out our department as of this report.

In 2019 we continued to focus our attention and resources on our community's needs toward providing strong community oriented policing. We participated in a number of community events throughout the year such as: the bicycle safety rodeo held at Story Land, the 4th of July Parade, the Special Olympics Torch Run and the Reach the Beach Relay Race through our town. We also patrolled the neighborhoods to assist with resolving any problems or issues that did not arise to criminal behavior. We worked with the staff at the Josiah Bartlett Elementary School whenever there was an issue at the school. It is our belief that educating all our citizens and starting at a young age is a key component to solving any issues within our community. We strive to be a resource for all our residents to turn to when they have an issue or just a question.

The Mount Washington Valley area continues to experience substance abuse issues from residents and visitors alike and our town has not been without its share this year. We did see a decrease in the number of over-dose cases and deaths in 2019 as a result of all the hard work that the Carroll County Drug Task Force and other participating agencies have done to combat the spread of illegal drugs in our

Town of Bartlett, NH

town and county. The increase in substance abuse treatment offered to those in need is starting to show positive results in NH.

A number of the criminal and motor vehicle cases we dealt with this past year involved persons who suffer from addiction and substance abuse. We have dealt with burglaries, thefts, a robbery and other incidents and arrested the perpetrators only to find that their motivation was to get money to buy drugs. As was stated to me last year, "we as a nation cannot arrest our way out of this or any drug epidemic."

The members of the Bartlett Police Department take a proactive approach to investigations and patrol functions. By doing this it has helped us solve a number of serious incidents/investigations which have led to cases being presented to the Carroll County Grand Jury for indictment and prosecution and a number of those cases being resolved in the Superior Court as pleas instead of contested at trial. We also sent a number of Violation and Misdemeanor level cases through the 3rd Circuit Court - Conway District Court, which resulted in the cases being pled out instead of being contested in trials.

The work product of the Bartlett Police Officers is among the best in the county. In 2019 we saw an increase in officer case load from that of last year, as we had fewer employees to handle the cases. Attached to this letter is a synopsis of the 2019 Bartlett Police Activity Report.

The members of the Bartlett Police Department wish to thank the Bartlett Selectmen and the staff at the Bartlett Town Hall for their continued support along with the members of the Bartlett Fire Department, the Bartlett/Jackson Ambulance Service, the members of the Bartlett Public Works Department as well as for the assistance provided to the Town of Bartlett by the Carroll County Sheriff's Department, the New Hampshire State Police, the Conway Police Department and the Jackson Police Department. With all of your assistance we were able to maintain a safe environment for all our residents and visitors to town.

Last but certainly not least, we wish to thank the citizens of Intervale, Glen & Bartlett Villages for your continued support of the Police Department. We continue to serve the citizens of our town with the utmost respect and dedication. We hope everyone has a healthy and safe 2020.

Respectfully submitted,
Chief CHRISTOPHER KEATON

POLICE ACTIVITY REPORT 2018

The Bartlett Police Department received thousands of calls for service during 2019. The following are samples of the types of calls.

Activity	Number of Calls
Alarms	306
Animal Calls.....	88
Assaults (Aggravated & Simple).....	15
Arrests	109
Assist Motorists	77
Burglary	12
Criminal Mischief.....	12
Criminal Trespass	11
Directed Patrols	130
Disorderly Persons	5
Disturbance / Noise Complaints	87
Domestic Violence Calls	27
Embezzlement Investigation	1
Fraud Reports.....	8
Incident Reports	126
Lost / Missing Persons.....	8
Motor Vehicle Accidents.....	62
Motor Vehicle Stops.....	721
Motor Vehicle Complaints	107
Pistol Permits	27
Property Checks.....	150
Robbery	1
Sex Offender Registrations	4
Suicide Attempts / Calls	4
Suspicious Activity Reports	84
Thefts.....	52
Untimely / Unattended Deaths	5
Welfare Checks (check well-being).....	102
911 Hang Up Calls.....	62

BARTLETT JACKSON AMBULANCE 2019 ANNUAL REPORT

Bartlett Jackson Ambulance again had a busy year in 2019 with 587 emergency medical calls, a 6.7% increase from the previous year! Calls for our service included medical emergencies, traumatic injuries, motor vehicle collisions, fires, back country carry-outs, assistance to surrounding towns, and interfacility transfers. We are proud to have served our community strictly using paid-call volunteers dedicated to helping friends, neighbors, and visitors in the towns of Bartlett, Jackson, and Hart's Location.

All members of the service are nationally certified and New Hampshire licensed EMT's, Advanced-EMT's, and Paramedics who have gone through rigorous training, testing, and continuing education to provide professional emergency medical care at the basic and advanced life support levels. Several of our members have pursued advanced medical training and we are proud to have physicians, physicians' assistants, critical care nurses, and both pre-medical and medical students among our ranks. Our service is further strengthened with members from the United States Air Force, law enforcement, America Mountain Guide Association, and the National Ski Patrol, just to name a few. We are thankful to have such a diverse group of medical providers who deliver such high quality and compassionate care to our patients.

Bartlett Jackson Ambulance Service continues to partner with local EMS school systems, such as SOLO, ALSI, and The Kane Schools, as well as serving as a clinical precepting site for EMT and AEMT students. We have also teamed with the VNA and other home-health care providers of the Mount Washington Valley and the Carroll County Coalition. In 2019, we also established a strong working relationship with the Little Angels Service Dogs and look forward to working with them more in the future. Beyond this, our recruitment has been up, and we have added multiple new EMT's, AEMT's, and paramedics to our roster.

Our ongoing research efforts into policies and practices in the emergency medical field has led us to making some impressive improvements in our vehicles. In 2019, we implemented several changes that have been safety oriented with tremendous success. First, we installed a new power-load system, which will help to prevent devastating back injuries that are so rampant in the first responder field. Second, we procured several new technologies, like a new Scoop Stretcher, a Titan Soft stretcher, BK safety straps, etc., aimed at improving the lifting angle of providers to make lifting and carrying patient's safer for both the patient and our providers. BJAS also placed Technomount monitor mounts in both of our ambulances to facilitate interchangeability of our cardiac monitors while still upholding our rigorous safety standards. Additionally, our website (<http://bartlett-jacksonambulanceservice.org/>) has generated nearly 1000 user visits and has helped to streamline communication to the public. Because of this, we have been able to accommodate community members seeking information on local medical

services, our patient's looking for additional information about bills, or to thank rescuers, and to our providers to allow online training access. These changes, and future projects, could not be possible without community support and we here at BJAS cannot thank you enough!

Many folks continue to use equipment from our loan project, from lift systems, to walkers, canes to other healthcare devices. BJAS would like to thank people that have donated equipment to this project; your donations have greatly enhanced the lives of those in need, and your generosity has been greatly appreciated. Thanks to our donations, we may be able to offer accommodations to those with special needs in the coming year.

We would like to thank the towns of Bartlett and Jackson, the citizens of both towns and the folks or Hart's Location for their support, we can't do this without you! We would like to thank both the NH Fish and Game, and the NH state police from troops E and F, for their continued support in all they do to keep us safe in both the urban and wilderness settings.

We would like to thank Mountain Rescue Service, Androscoggin Valley Search and Rescue, Lakes Region Search and Rescue, Bartlett Fire and Police, Jackson Fire and Police, Carroll Country Sheriff's Dispatch and their officers, the United States Forest Service, Memorial Hospital, and Saco River Medical Group, for your efforts, trust, and support of BJAS. Thank you, AMC, Attitash, Jackson Ski Touring, Black Mountain Patrol, The Kane Schools, and SOLO for sharing your professional, compassionate, and hard-working personnel and students, it has been a pleasure to work with them all. We would also like to recognize the amazing crews of both DHART and Life Flight of Maine for their support and coverage when we need them most. Lastly, we want to thank the crews at Northern Extremes for supplying equipment and personnel for remote wilderness rescues. Working with all of you has been a pleasure and we look forward to strengthening these relationships in the new decade!

Respectfully submitted,
RICK MURNIK
SUE GAUDETTE
ERIC PEDERSON
Co-Directors

2019 BARTLETT JACKSON AMBULANCE FINANCIAL REPORT

Beginning Balance	\$14,194.15	\$14,194.15	\$22,256.37
INCOME			
Payments	\$ 55,000.00	\$104,588.88	\$65,000.00
Medicare	41,000.00	57,979.17	50,000.00
Other Income	-0-	2,692.14	-0-
Town of Bartlett	32,010.00	32,000.00	20,610.00
Town of Jackson	21,340.00	21,340.00	13,740.00
Hart's Location	500.00	500.00	500.00
Revenue Not Received 2018		-1,807.73	
Total Income	\$149,850.00	\$217,292.46	\$149,850.00
EXPENSES			
Equipment Maintenance/ Rental	600.00	1,270.44	600.00
Insurance	14,000.00	19,209.00	19,000.00
Other Expenses	1,200.00	576.08	450.00
Payroll Expenses (incl. FICA+MC)	120,000.00	118,708.95	120,000.00
Supplies/New Equipment	8,000.00	37,629.54	7,000.00
Telephone/Internet	1,200.00	3,864.23	1,200.00
Training/Dues	2,000.00	1,194.50	1,000.00
Contract Services	2,600.00	25,869.64	500.00
Postage	250.00	630.00	100.00
Bank Charges	0	277.86	0
TOTAL	\$149,850.00	\$209,230.24	\$149,850.00
Ending Balance	14,194.15	22,256.37	

DONATION ACCOUNT SUMMARY

(CD's in Citizens Bank)

Beginning Balance 1/1/19	\$25,462.74
Donations	1,045.00
Interest	130.95
Ending Balance 12/31/19	\$26,638.69

BARTLETT JACKSON AMBULANCE 2019 PAYROLL

Beck, Laura	\$ 75.00
Beres, Christine	960.00
Berridge, Carl D. II	2,936.00
Billingham, Jesse	65.00
Boehringer, Brad	70.00
Braun, Dierdre	432.00
Brodney, Daniel	345.00
Chandler, Nina	90.00
Clark, Nancy	1,087.00
Costello-Sanders, Griffin	502.00
Duffy, Quinn	497.00
Dyer, Beth	9,273.50
Estes, Lorelei	101.00
Gaudette, Natasha	272.50
Gaudette, Susan	8,325.00
Gomez, Adriana	2,646.50
Greig, Thomas	8,869.50
Hutchinson, Alan	4,086.00
Mahoney, Finn	535.00
Marques, James	45.00
Mignone, Matthew	2,782.00
Murnik, Lara	19,654.00
Murnik, Michael R.	30,195.00
O'Brien, Carol	387.50
Pedersen, Eric	110.00
Pifer, Rachel	105.00
Reiners, Robert	1,273.00
Roberts, L. Patrick	917.00
Roman, Joe	5,938.00
Rose, Anya	1,024.00
Siegel, Alexa	320.00
Sims, Jennifer	510.00
Slade, W. Scooter	135.00
Tauber, David	360.00
Villaume, Peter	305.00
Willis-Carroll, Jameson	680.00
Wunderlich, Holly	2,943.00
Yeaton, Bryan	55.00
TOTAL	\$108,906.50

BARTLETT FIRE DEPARTMENT 2019 ANNUAL REPORT

I would like to open this narrative with a heartfelt thank you to Bob King, who retired in 2019 as the Town's Emergency Management Director. Bob took on this task shortly after Hurricane Katrina struck in 2005. Bob did a great job as the Emergency Management Director keeping the Town's Emergency Operations and Hazard Mitigation plans up to date. Bob attended multiple meetings to keep our plans updated and Bob and I spent a significant number of hours together during Tropical Storm Irene as well as the October 2017 flood event. Bob and I as well as Selectman Gene Chandler have taken countless Federal, State Officials, and others on multiple tours of the areas affected by the flooding in Bartlett. Bob spent countless hours as the Emergency Management Director as a true volunteer as he never asked for a dime for his time. It is now time for the Selectmen to hire someone to step into Bob's shoes and take over this extremely important position.

Unfortunately emergency calls do not occur when it is convenient. We are on call 24 hours a day, 7 days a week, 365 days per year whether on warm sunny afternoon in Sunday in August or a bitter cold, windy February vacation week night. Because we live in a major tourist destination, approximately 70% of our calls occur nights, weekends, and holidays, and of our call volume, 90% involved the visitors to our Town. It is often stated that tourism has little or no impact to the educational tax rate but it does put a strain on the infrastructure of a Town and affects the Municipal portion of the tax rate.

Our call volume is down slightly as we responded to 313 calls in 2019. Perhaps this is a direct reflection of our cooperative effort with local businesses and their alarm system providers constantly reviewing false alarms seeking possible changes with the system to help reduce these calls, all the while maintaining the system in a compliant manner. Our false alarm response numbers seem to be holding at a pretty constant number. This is mainly due to new residential construction or expansion of some businesses that may require a fire alarm system. This number would be significantly higher if not for the effort to reduce these calls.

Many fire departments, including the Bartlett Fire Department, do much more beyond responding to emergency calls in their jurisdictions. Every call generates an incident report, many require some sort of an investigation or follow up, all of which must be documented. The Fire Department oversees the issuing of approximately 700 fire permits, answering fire code questions and inquiries, maintaining the fire stations, apparatus, and all of the equipment. In addition issuing the required oil burner permits and inspecting the completed installation of new oil burners, inspecting foster care homes as the fire official and health officer, just to mention a very few responsibilities. Practically everything we do or say needs to be documented which creates a significant amount of paper work and administrative type of work.

For the fifth year now we are requesting the hiring of a full time Firefighter/EMT position for the Fire Department. This position has been needed for some time as the

Town of Bartlett, NH

responsibilities and work load has grown well past what one full time Fire Chief can effectively and efficiently accomplish. The Fire Chief is the only employee or official who is truly on call 24/7/365 and this new full time position will help give the Chief some well-deserved time off.

We have included in this narrative for the last few years a reminder to put up your 911 number on your property. This helps tremendously when any of the emergency responders and even the package delivery people try to find your house. If you haven't already, please, please put up your 911 number on your property so we can easily see it from the road, day or night so it does need to be reflective.

As difficult as it is to believe, most fire incident related deaths are caused by either a lack of smoke and carbon monoxide detection, detectors that have been rendered inoperable by the occupants, or detectors that are old and outdated. Please check and test all of your detectors to make sure they are properly installed, have fresh batteries, are operating correctly, and have not exceeded their life expectancy. There is a date of manufacture stamped on every smoke and CO detector which manufacturers have been doing for well over two decades. If there is no date stamped on your detector it is well over 20 years old!! Typically smoke detectors have a 10 year life expectancy depending on the make or model and carbon monoxide detectors have a 5 year life expectancy. Please refer to the instructions that came with the detector for all the information you will need in regards to maintaining and replacement of your detectors. Studies and statistics show time and time again that properly installed and maintained smoke and carbon monoxide detectors save lives!!

We are always in need of new members and if you have the time and are interested in helping your friends and neighbors, please stop by the Glen Station anytime you see the red Chief/Command vehicle parked out front or come to a training meeting @ 6pm the second or fourth Tuesday nights of the month and see some of what we do. You must be 18 years old, have a clean driving and criminal record, have lived in Bartlett for at least 6 months, and if you have been a member of another fire department, been an asset and positive participating member.

We would like to take this opportunity to thank all of the people and agencies that support us throughout the year. The 11 member Departments of the Mt. Washington Valley Mutual Aid Association, the Jackson Fire Dept., Bartlett Highway, Bartlett Police Dept., Selectmen's Office, and the Bartlett/Jackson Ambulance Service. Last but not least the hard working tax payers of this Town, for without your support none of this would be possible.

If you find yourself needing our assistance please do not hesitate in calling 911 and we will respond to your call. This is what we do, 24 hours a day, 7 days a week, and 365 days a year.

Please stay fire safe,
L. PATRICK ROBERTS
Chief

BARTLETT FIRE DEPARTMENT 2019 CALL ACTIVITY

TYPE OF ACTIVITY	NO. OF CALLS
Structure Fire	3
Chimney Fire	4
Vehicle Fire	1
Electrical Fire	4
Dryer Fire	0
Mutual Aid Calls	1
Grass/Brush Fires	3
Motor Vehicle Accidents	40
Structural Collapse	5
Power Lines/Trees Down	13
Propane Incidents	11
Carbon Monoxide Calls	20
Rescues	0
Assist EMS	18
Lightning Strikes	0
Service Calls	25
Assist Other Depts.	11
Fire Alarm Activations	121
Oil Burner Problems	0
Hazardous Conditions	5
Smoke Investigations	15
Animal Rescue	0
Oven Fires	1
Search Lost Subjects	0
Wood Stove Problems	0
Dumpster Fires	1
Weather Related	11
2019 TOTAL CALLS	313

BARTLETT RECREATION DEPARTMENT 2019 ANNUAL REPORT

The Morrell Family Community Complex broke ground this summer and during the fall the land was cleared for the community gardens, fitness & nature trails. At the time of writing this report, we are in hopes that the area will be ready for some cross-country skiing and snowshoeing in the winter months to come.

The first phase of the project is being done completely on fund raising efforts, and will provide 30 raised beds for the communities, one, two, & three feet high. There will be tool shed, compost bin and a water source. We are currently writing some grants to secure seeds for those in need for the planting season. A picnic pavilion, complete with a shade structure, tables and grills for community and family functions is being developed as well. The $\frac{3}{4}$ mile of fitness and walking trails weave in and around the first phase of the property. We are currently working on the garden packet that will provide all the information and registration information. There is a small fee for a garden bed, but we also will be offering aid or no cost to those in need, as we want to everyone to have the opportunity to raise fresh vegetables.

We are now taking donations for phase 2 of the project, which will build a regulation size soccer/multipurpose field, as well as baseball and softball fields. With these being constructed, even the youngest of our players in sports will be able to have practices after school and utilize the late bus, without having to have parents transport them to practice in the evenings. You can donate by sending a check to us and add phase 2 to the note line. Thank you in advance for your support.

Our scholarship program provided over \$9,000 to families in need of after school care, high school scholarships, summer program and even provides funds to the school's Children of Bartlett program.

Our Children's Shopping event was big this year! Each year we transform the Community Room into a Santa's Workshop. We had 125 children shop for over 752 gifts, which we wrap, ribbon and tag for each child to take home and put under their tree. We offer 'Santa Bucks' to some of our children in need, so they shop for free. I want to thank the Tramway Artisans for their donations to our shopping event. Over the past 2 years they have provided over \$5,000 dollars (retail) to our event and no matter what the sticker says, they all sell for \$1.50. The smiles we create, makes all the work worth it. The kids love this event! We are always in need of gently used & new items, men's gifts, large bags, and jewelry boxes.

Town of Bartlett, NH

As some have heard and asked about, Bartlett Athletic and Recreation Association, the legal name of our 501c- (3) nonprofit, is exploring the idea of purchasing The Club at Christmas Mountain. In the next months, and after a feasibility study is conducted, we would then begin sending out information and beginning a capital campaign pledge drive. The purchase would provide us space to host swimming lessons year-round, increased offerings of fitness and sport programs, senior programming, pre-K programs, monthly activities and functions, teen gaming nights, and more. We hope that you will join us in the spring for another open house at the club. If you would like to take a tour of the clubhouse, give me a call, I would love to show you the opportunities!!

Respectfully submitted,

ANNETTE G. LIBBY

Executive Director

BARTLETT RECREATION DEPARTMENT 2019-2020 SCHOOL CONTRIBUTION

Referees Fees	\$ 2,700
Nordic Ski Club	400
Field Hockey	600
Preschool/Elementary Basketball	200
Elementary Boys 5-6 Basketball	900
Assistant Boys 5-6 Basketball	500
Elementary Girls 5-6 Basketball	900
Assistant Girls 5-6 Basketball	500
Grade 3-4 Boys Basketball	400
Grade 3-4 Girls Basketball	400
Elementary Soccer Grade 5-6	800
Assistant Grade 5-6 Soccer	400
Grade 3-4 Soccer	600
Grade 3-4 Soccer Assistant	200
Grade 1-2 Soccer	200
Preschool/Kindergarten Soccer	200
Girls Softball	800
Tee Ball	200
Lacrosse	300
Half Athletic Director	1,300
Adult Education	0
Enrichment	9,400
Friday Night Activities	1,400
Equipment	1,200
	<hr/>
	\$24,500

BARTLETT-JACKSON TRANSFER STATION OPERATING ACCOUNT - 2019

ACCOUNT SUMMARY

Beginning balance 01/01/19	\$46,166.63
Deposits	55,654.91
Sub Total	\$93,534.17
Minus expenses	40,600.41
Balance on hand – 12/31/19	\$52,933.76

DETAIL OF EXPENSES-OPERATING ACCOUNT

Androscoggin Valley, glass disposal	\$ 4,179.84
Robert Blake, mileage	63.45
Consolidated Communications, phone	442.72
Diesel Works, parts	274.08
Eastern Propane & Oil, diesel fuel	2,539.56
Frechette Tire, tires	674.70
Garland Waste, unit rentals	410.84
Intervale Lock Shop, lock & keys	196.50
Jackson Signsmith, 3 alum. signs	105.00
Lucy Lumber, misc. bldg. & equip. supplies	493.38
Donald Miller, mileage	324.87
Milton Cat, equipment repairs	5,735.45
NAPA, equipment maintenance	384.48
New Hampshire Electric Coop., electricity	4,941.57
North Conway Incinerator, haul off	7,140.00
Northeast Resource Recovery Assoc., dues, electronics, co-mingles	7,889.43
Office Depot, TP/PT	42.15
Presidential Pest Control	900.00
Recycling Mechanical of NE, baler repairs	1,728.48
J. Rogerson, haul machine to and from Milton Cat	1,875.00
Rymes propane	153.91
Treasurer, State of NH, recertification	50.00
U.S. Postage, stamps	55.00
TOTAL	\$40,600.41

DETAIL OF INCOME - OPERATING ACCOUNT

Bartlett collected for tires/matt/refr/furn/etc.	\$29,236.00
Jackson collected for tires/matt/refr/furn/etc.	7,859.00
Northeast Resource Recovery Assoc., paper, metal, etc.	15,145.93
Roger Labbe, metal contract	1,250.00
Hartford Insurance, damage to building	1,804.28
Bank error (read check amount wrong)	1.00
Planet Aid, clothes	358.70
TOTAL	\$55,654.91

2019 ROAD AGENT REPORT

The plow season for 2019 as you may remember was a long and busy season with plenty of snow to move around. Once the winter season was over, the Highway Department started in on the regular spring clean up of sweeping, grading, repairing and cold patching.

After that work was done, it was on to our scheduled road improvement work which included reclaiming and paving part of Glen Ledge Road to Jericho Road and then Jericho Road to US Rt. 302. The area of Town Hall Road between Rt. 16 and 16A was also repaired and repaved. Our crew also reconstructed Stone Ledge Road where we dug up about two feet of unsuitable road material consisting of clay, loam, stumps, rocks and wood, replaced it with road fabric and the proper crushed gravel at the correct depth and compaction, replacement and upgrading of all the old metal culverts to plastic ones and finally paving. Other work done was the removal of some rocks and shimming on Popple Hill Road, a hot top shim done on Ellis Ridge Road, Stanton Farm Road, and Hillside Avenue. Brush cutting and ditching was done in various places to improve drainage.

There are several scheduled roads to have work done in 2020, but we never know what Mother Nature will bring us during the winter months and early spring and final decisions can't be made until we inspect the roads to see what level of damage has been done.

I want to express my deepest appreciation and thanks to the townspeople for all of your support and patience especially during construction projects and during the winter when we are trying to clear the roads. I want to thank my hard working crew that I have of Brad Hill, Colton Young, Gerald James and our village plow guy Logan Eldridge as these guys do a great job on the road all year long 24 hours a day/7 days a week if needed. I also want to thank the "girls" in the office, the Board of Selectmen, Chief Roberts and the Bartlett Fire Department and Chief Keaton and the Bartlett Police Department for their support.

Respectfully submitted,
TRAVIS CHICK
Road Agent

2019 TOWN MEETING MINUTES

Moderator Norman Head opened the annual Town Meeting at 7:55AM to swear in the election officials and then opened the polls at the Bartlett Town Hall at 56 Town Hall Road on Tuesday, March 12, 2019 at 8:00AM by reading the following: "To the inhabitants of the Town of Bartlett, New Hampshire in the County of Carroll in said State, qualified to vote in the Town affairs: You are hereby notified to meet in the Town Hall, 56 Town Hall Road, in said Bartlett on Tuesday, March 12, 2019 at eight o'clock in the forenoon to act upon the following subjects hereinafter set forth. The voting on Articles 1-4 will be by official ballot at the Town Hall and the polls shall open for balloting at eight o'clock in the forenoon and shall not close before seven o'clock in the evening. The following articles (Articles 5-26) in the warrant will be acted upon on Thursday, March 14, 2019 at six thirty o'clock in the evening at the Josiah Bartlett Elementary School, 1313 US. Rt. 302 in Bartlett Village. We hereby certify that we posted a like copy of said Town Warrant and Budget on February 25, 2019 at the Post Offices in Glen and Bartlett, at the Town Hall in Intervale (Bartlett) and the Josiah Bartlett Elementary School (the places of meeting), all being public places within the said Town of Bartlett, New Hampshire. Given under our hands and seals - Board of Selectmen Gene G. Chandler, David A. Patch, Vicki L. Garland."

Voting on the following articles began:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. Are you in favor of the adoption of AMENDMENT No. 1 as proposed by the Planning Board for the Town of Bartlett Zoning Ordinance as follows: To amend the Telecommunications Facilities portion of the Zoning Ordinance to make changes to comply with current federal and state regulations. Planning Board approves 7-0. Yes or No.

ARTICLE 3. Are you in favor of increasing the Board of Selectmen to five (5) members. Submitted by a petition signed by Kevin M. McEnaney and others. Yes or No. Selectmen oppose.

ARTICLE 4. To see if the Town will vote to allow the Granite Backcountry Alliance to trim tree branches and thin certain areas on the town-owned William G. Duprey property that was given to the town for conservation purposes in 1977; said property being described in the deed recorded in Book 663 Page 462 in the Carroll County Registry of Deeds as the area above 1200 feet above mean sea level on Bartlett Mountain and would be utilized for back country glade skiing. Terms regarding such items as insurance, size and amount of vegetation removal, length of agreement and any other pertinent details shall be determined by the Board of Selectmen in conjunction with the Bartlett Conservation Commission. Yes or No. Selectmen favor.

Town of Bartlett, NH

The polls were then open until 7:00PM. Voting occurred throughout the day. Motion was made by Cheryl Nealley, seconded by Gail Paine to close the polls and reconvene the meeting on Thursday, March 14, 2019 at 6:30PM at the Josiah Bartlett Elementary School. VOTE: PASSED. The ballots were then counted. There were 614 ballots cast. The results were announced as follows: (*denotes the winners)

2019 TOWN RESULTS

SELECTMAN (3 yrs)

Gene G. Chandler = 470*

Edward "Charlie" Furlong = 105

TRUSTEE OF TRUST FUND (3 yrs)

William "Bill" Fabrizio = 545*

TRUSTEE OF TRUST FUND (1 yr)

Nancy Hayes = 519*

PLANNING BOARD (3 yrs) (Vote for 2)

David Shedd = 501*

Barry Trudeau = 438*

ZONING BOARD OF ADJUSTMENT (3 yrs) (Vote for 2)

Julia King = 474*

Richard Plusch = 449*

LIBRARY TRUSTEE (3 yrs)

Jacalyn Egan = 492*

AUDITOR (1 yr)

No one signed up – various write-ins – winner to be determined

ARTICLE 2 – Zoning Amendment – Telecommunications

Yes = 544 No = 45 PASSED

ARTICLE 3 – Change from 3 to 5 member Board of Selectmen

Yes = 220 No = 385 FAILED

ARTICLE 4 – Use of Town land for glade skiing – Yes = 532 No = 62 PASSED

2019 SCHOOL RESULTS

MODERATOR (1 yr)

No one signed up – various write-ins – winner to be determined

SCHOOL CLERK (1 yr)

Gail Paine = 92* (write-in)

SCHOOL BOARD MEMBER (3 yrs) (Vote for 2)

Scott Grant = 505*

Andrew Light = 469*

TREASURER (1 yr)

Sheila Glines = 536*

There were various write-ins for various positions and copies of the complete tallies are available at the Town Clerk's Office.

Moderator Head then reconvened the meeting for the deliberative portion on Thursday, March 14, 2019 at 6:40 PM at the Josiah Bartlett Elementary School. Moderator Head explained to voters to register with the Supervisors of the Checklist in the hallway in order to get their ballots as there will be bond articles and possibly others to vote on. The Pledge of Allegiance was led by newly retired long time firefighters Roger Labbe and Bruce Bennett. Selectmen thanked Labbe for his 52 years of service and Bennett for his 44 years of service and the crowd gave them a standing ovation. Moderator Head then announced the results of the voting (listed above).

Moderator Head continued with the rest of the warrant. Motion was made by Selectman Gene Chandler, seconded by Selectman Vicki Garland to take Article 7 first. Chandler explained that we were hoping to get the road article out of the way so we could take all the articles relating to flooding together but NH Department of Revenue Administration advised us that we must take that article first as it is a bond article over \$100,000. No discussion. VOTE: PASSED to change the article order and take Article 7 first.

Moderator Head then read the article as follows:

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$200,000.00 for additional flood damage repairs not covered by FEMA and to authorize the issuance of not more than \$200,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any additional balance to be raised by taxation. The total estimated additional costs of repairs not covered by FEMA is \$200,000.00 (2/3 majority vote by ballot required). Agreeable to a petition signed by William Fabrizio and others. Selectmen oppose as worded. Motion was made by William Fabrizio, seconded by Patsy Rogerson to accept the article as read. Fabrizio spoke to the article, referencing last year's article with the matching funds from FEMA where the projects were not approved by the time petitions were due, so they felt they needed this article as an insurance policy so that work that may be necessary but not FEMA supported could be done along with the FEMA projects. Doug Garland asked why the Selectmen don't favor this article. Chandler stated that we didn't feel it was necessary and the wording was a little vague as to what was covered, however, it isn't a big deal one way or the other if it passes. D. Garland asked if we could discuss the other flood articles and then ask to reconsider this article. Moderator Head indicated that if we voted on this and it was asked to be reconsidered later in the meeting, it could not be reconsidered until at least 7 days after this meeting (per NH RSA 33:8-a).

Amelia Emery asked if there was money for the Rocky Branch River work in this as there has been lots of discussion on the Saco but not much on the Rocky

Branch. Chandler stated that a lot of focus has been on the Saco and on that work the town shares 25% of the costs, but on the Rocky Branch the town's share will be two-thirds of 25% as the State is sharing in these costs due to the affects on US Rt. 302. Linda Bernard pointed out that the projects in this are not new but to restore the area to original condition. D. Garland disputed the statement that they are restoring to original condition as the plan calls for creating a much larger dike, not replacing what was there and feels we need a plan or study first. Burr Phillips asked if we can do something not part of the plan or are we just limited to specific projects. Fabrizio stated that there are two parts to this –

1) if we do a study, we are another year before getting answers – we just want to put back what was there, and 2) safety is a major concern as services could be cut off on that side of the river and assistance could not get in either, people could not get out, which would affect approximately 130 homes. Moderator Head then stated that speaking of safety, he forgot to mention at the beginning of the meeting where the emergency exits and AED were, which he then explained, and apologized to Fire Chief Pat Roberts for forgetting to mention it in the beginning. Discussion continued with Patsy Rogerson stating that she has lived there over 7 yrs recently and grew up over there as a child and has seen flooding but the levee has been there for over 50 yrs when there were only 10 houses on that side of the river but development has increased tremendously with Stillings' Grant and it is a real safety issue now as the levee is gone and there is no protection, so she hopes people will support the article. D. Garland stated that the development of the Rogerson property has caused part of the problem. Rogerson stated that water has gone down River St. before and nothing will stop that water as it will still go there one way or the other. Moderator Head cautioned speakers about directing comments to each other and not through him. Phillips stated that if we open up the floodplain, it is less likely to come across the berm. Rogerson stated she is not an engineer or hydrologist but common sense will tell you that if you dig out the cobble that has accumulated and put it back where it belongs, it won't get any worse and the purpose of this article is to cover things that need to be done that FEMA won't cover. Kevin McEnaney stated that the Selectmen discussed doing a hydrological study a year ago but decided they didn't want to do it due to costs but it needs to be done expeditiously. Motion was made by Roger Labbe, seconded by Scott Grant to move the question. Moderator Head stated this was non-debatable and called for a vote to move the question. VOTE: PASSED TO MOVE THE QUESTION. Moderator Head then announced at 7:25PM that the polls would open for voting on Article 7 for at least one hour.

Moderator Head then continued and read:

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$80,000.00 for the purpose of repairing the Spruce Avenue bridge/culvert and road and to authorize the issuance of not more than \$80,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to

Town of Bartlett, NH

authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. (2/3 majority vote by ballot required) Selectmen favor. Motion was made by Selectman Chandler, seconded by Selectman Garland to accept the article as read. Chandler explained the article and its location. Road Agent Travis Chick explained more detail in the work planned and indicated that the school bus used to use this route but cannot anymore. Thomas Moore spoke in favor of the article as he is one of the ones affected by the school bus not being able to run through this area. No further discussion. Moderator Head then announced at 7:35PM that the polls would open for voting on Article 5 for at least one hour.

Moderator Head then took the opportunity to auction off a few baked goods for the benefit of the Bartlett PTO. Corinne Ray successfully bid \$25 on a chicken pot pie, David Publicover successfully bid \$40 on a chocolate cake, and Kathleen Sullivan Head successfully bid \$40 for a pineapple upside down bundt cake despite her husband's efforts to the contrary.

Moderator Head continued with the warrant as follows:

ARTICLE 6. Shall the Town vote to authorize the expenditure of any unused portion of the bond approved in 2018 (Article 5) for the purpose of flood damage repairs and to raise and appropriate the balance of unused bond proceeds for flood damage repairs and flood mitigation work on Federal Emergency Management Agency (FEMA) projects in excess of what FEMA covers per NHRSA 33:3-a, II. No amount of money needs to be raised by taxation. (2/3 majority vote by ballot required) Selectmen favor. Motion was made by Selectman Chandler, seconded by Selectman Garland to accept the article as read. Chandler explained the purpose of the article is to utilize any surplus funds from last year's article requiring matching funds, that we have checked with NH Department of Revenue Administration and they have indicated we can spend the funds without the match, but we wanted to be sure to cover ourselves in case it gets interpreted differently at tax rate time.

No discussion. Moderator Head stated this is another ballot vote and declared the polls open at 7:45PM with the polls to remain open for at least one hour.

Moderator Head stated that in honor of National Pie Day, we would auction off another pie and the successful bidder was David Patch for a chocolate cream pie for \$40.

Moderator Head continued with the warrant as follows:

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$60,000 for the purpose of conducting a hydrological study on the Saco River. The scope of the study would start at Second Iron bridge and continue down stream to the site of the old dump located below River Street Bridge on Iovino property (formerly Ward property). The purpose of this study is to evaluate best long term flood control options. Agreeable to a petition signed by Douglas Garland and others. Chandler/Patch favor/Garland abstain. Motion was made by Doug Garland,

seconded by Gail Paine to accept the article as read. Doug Garland (lead petitioner) spoke to the article stating that this study only applies to the Saco River and not the Rocky Branch, that after TS Irene the Selectmen (which he was one at that time) looked at doing a study but the cost was way too high, but the cost has come down by limiting the scope and is more reasonable and needs to be done to be sure we are doing the right things to correct the river problems. Julia King asked if any science had been done on the proposed projects by FEMA. Selectman Chandler stated no, FEMA doesn't do science although their representatives may have some science background. King stated that they should and that this needs to get done and supports the article. Publicover stated he agreed and we need a long term solution. Rogerson stated that you say this needs to be done and she agrees but does not want any more delay in getting things done that we have already been working with FEMA on. Selectman Chandler stated that the Selectmen's position is that we agree that the hydrological study needs to be done but we are not going to wait for the study before proceeding with the projects we have submitted to FEMA. Jennifer Robinson stated she was affected by the Rocky Branch flooding and does this include the Rocky Branch. Selectmen Chandler stated no, it was only the Saco in the village area. Ray Kelley stated he feels the study is only solving half the problem and he is a whole problem solver, so he thinks the whole river needs to be done. Chandler stated we don't need the Rocky Branch as that is more of a state issue and some studies have been done by the US Forest Service on it. Kelley was okay with that answer. Fabrizio stated he supports this study as long as it doesn't slow down other projects. Amelia Emery asked if the NH Dept. of Environmental Services requires permits for work in the river. Selectman Chandler stated yes and they have indicated we would get permits. No further discussion. Moderator Head called for the vote on the article. **VOTE: PASSED (\$60,000)**

Moderator Head continued with the next article:

ARTICLE 9. To see if town will vote to prevent the Board of Selectmen from expending any money distributed to the town from FEMA, or any other source, for the purpose of mitigation and flood control until a hydrological study of the Saco River is completed. Emergency work needed during a declared emergency will be exempt from these restrictions. The purpose of this article is to be sure taxpayers' money is being spent in the most efficient manner. A considerable amount of taxpayer money is going to be spent on Saco River mitigation and flood control projects. It would make sense to have an overall hydrological plan in place first to assure money is spent wisely. Agreeable to a petition signed by Douglas Garland and others. Chandler/Patch oppose/Garland abstain. Motion was made by Doug Garland, seconded by Mark Spaulding to accept the article as read. Lead petitioner D. Garland spoke to the article stating he was surprised the Selectmen didn't support the article, stating that he wished this had been petitioned last year in order to spend the money wisely after a study has been done as it doesn't make sense to do work without the study. Rogerson stated that we have been working on

Town of Bartlett, NH

the plan for the restoration work for a long time and why hold this up any more and putting lives on the line. Publicover stated that he doesn't support this as proposed but there are things you can do to make things so that they don't affect any more areas and improve the situation. Selectmen Chandler stated that the Selectmen will be going forward regardless because once FEMA has approved all the projects we will be going forward expeditiously. Phillips asked what if the study comes back before the FEMA projects begin and disputes a FEMA approved project, what then. Chandler stated that is a hypothetical question that he can't answer. Kathleen Sullivan Head asked if this article had any effect on the Selectmen doing any work. Chandler stated that the Selectmen are against this article because it is unclear whether this will hinder the FEMA projects already in the works because we have not received the FEMA money yet and final approval.

D. Garland asked if we have a set of plans since we have raised a bunch of money for projects. Chandler stated we have had our engineer involved in this and that the majority of people who were flooded or potentially flooded would want us to go forward with this work.

D. Garland asked how much money is for the huge berm. Chandler stated that FEMA originally left off the berm from the project list and we have asked whether it was by mistake or design but the original project was estimated at \$200,000 total with the town's share being \$25,000 to clear cobble and restore the berm and that we have a cohesive plan for seven projects just not a set of designed plans yet. Fabrizio stated that regarding the berm, it failed and River Street still flooded. Motion was made by Ray Kelley and seconded by Scott Grant to move the question. Moderator Head stated the motion was non-debatable and called for the vote. **VOTE: PASSED TO MOVE THE QUESTION.** Selectmen Chandler asked the Moderator for a parliamentary inquiry. The Moderator accepted. Chandler asked that if he were in favor of moving ahead with the river projects would he vote no on this article. Moderator Head stated yes and called for the vote. **VOTE: FAILED**

Moderator Head then auctioned off a key lime pie to Ray Kelley for \$45 and continued with the next article:

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$2,358,133.00 to defray Town charges for the ensuing year and make appropriations of the same. Selectmen favor. Motion was made by Selectman Vicki Garland, seconded by Phil Franklin to accept the article as read. Selectman Chandler reviewed the budget by each department. Peter Villaume asked where the \$6,500 went that was raised last year for the Fire Chief's salary. Selectman Garland explained that while it is wonderful to know that the residents of Bartlett value these town employees, the Selectmen wanted to highlight that we value all town employees and that giving substantial raises to some and not others simply wasn't fair. For the purpose of equity, the monies raised at the Town Meeting were distributed to all full time employees using a formula based on longevity and dedication to the town. Villaume asked what the timeframe was on wages. Selectman Garland

stated it is basically April 1 to March 31, so the number reflected in town report next to each employee represents 13 weeks at one rate and 39 weeks at another rate. Taking the weekly rate from the 39 week period and multiplying by 52 would give you their current annual salary. Villaume stated that the Fire Chief does not get paid appropriately for overtime and would like him to get time and a half for anything over 40 hrs per week. He would like him to get \$76,000 per year like the Town of Carroll Fire Chief does who also has two assistants. Selectman Garland stated that the Fire Chief has a certain pay schedule he agreed to when hired that is a combination of salary and hourly depending on the hours worked over a month's time, however, the over time rate was increased for him recently from \$13/hr to \$18/hr. Moderator Head made a clarification that voters cannot specifically dictate wages, that under NH RSA 32:11 only the Selectmen have the authority to do that, the voters can only make comments or recommendations but the Selectmen do not have to follow them. Villaume disagreed with the Moderator's interpretation but stated that from information that was discussed in a closed meeting, that there may be some issues with the way the Fire Chief is paid. Selectman Chandler stated that he should be careful discussing information publicly of what was discussed in non-public session that he was not part of.

Moderator Head then briefly interrupted to CLOSE the polls for Article 7 at 8:30PM and asked the Town Clerk to supervise counting of the ballots. *(see results after Article 17)*

Discussion continued with Fire Chief L. Patrick Roberts stating that there is a dispute over his salary amount as what is shown in the town report is not what he is supposed to be getting and the handout provided tonight is not correct and does not include the whole picture as he contributes to his health benefits and retirement. Jane Labbe then spoke on behalf of the Fire Chief stating he has worked for the town in some capacity for 40 years as a firefighter, the Road Agent, and now the Fire Chief, he works 24/7 and deserves to be paid accordingly.

Moderator Head then briefly interrupted to CLOSE the polls for Article 5 at 8:35PM and asked the Town Clerk to supervise counting of the ballots. *(see results after Article 17)*

Selectman Chandler continued with the rest of the budget, explaining he would like to add the following amounts: Highway add \$6,000 for sand/salt, Police add \$5,500 for a radio, and Fire add \$1,500 for radio work for a total of \$13,000. Motion was made by Selectman Chandler, seconded by Selectman David Patch to add \$13,000 to the budget. No discussion. **VOTE: AMENDMENT PASSED (add \$13,000)** Moderator Head called for a vote on the article as amended. **VOTE: PASSED (\$2,371,133)**

Moderator Head then CLOSED the polls for Article 6 at 8:50PM and asked the Town Clerk to supervise counting of the ballots. *(see results after Article 17)*

Moderator Head then continued with the rest of the warrant:

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$400,000.00 for the purpose of town road improvements, with \$200,000.00 to come from the unassigned fund balance, with the balance to be raised by taxation. Chandler/Garland favor/Patch opposed. Motion was made by Selectman Vicki Garland and seconded by Road Agent Travis Chick to accept the article as read. Selectman Chandler spoke to the article indicating the plan of work and roads to be addressed is listed in the town report. Roger Labbe asked if some could be spent on Town Hall Rd. where it intersects NH Rt. 16A and NH Rt. 16/302 as it has been a mess this year and cars are dangerously going in the wrong lanes to avoid the holes. Chandler stated that we have a problem here as we believe the damage is in the State right-of-way and is their responsibility to fix, even though we have fixed it several times this winter but we are checking into this. Annette Libby asked if we had a long term plan for roads. Chandler again directed her to elsewhere in the town report. Moderator Head then mentioned while on the topic of roads that the road ban will be in effect starting Monday, March 18, 2019 that vehicles whose gross vehicular weight exceeds 8 tons are prohibited from using the roads and this ban is on 24 hours a day with no exceptions. No further discussion so the Moderator called for the vote. **VOTE: PASSED (\$400,000)**

ARTICLE 12. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$24,400.00 for the fourth year's payment for the backhoe for the Highway Department, which was a five year lease agreement for \$113,700.00 approved at the 2016 Town Meeting. This lease agreement contains an escape clause. Selectmen favor. Motion was made by Selectman David Patch, seconded by Selectman Vicki Garland to accept the article as read. Selectman Chandler spoke to the article explaining that we like to try to keep the tax rate stable and spreading payments out through these types of lease agreements helps accomplish that. No discussion. **VOTE: PASSED (\$24,400)**

ARTICLE 13. To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$11,426.00 for the third year's payment for the purpose of leasing a backhoe for the Transfer Station in a five year lease agreement for \$54,750.00 (Bartlett's 60% share) approved at the 2017 Town Meeting. This is a shared expense with the Town of Jackson (Bartlett 60%/Jackson 40%) with the total cost of the backhoe being \$91,250.00. This lease agreement contains an escape clause. Selectmen favor. Motion was made by Selectman David Patch, seconded by Selectman Vicki Garland to accept the article as read. No one spoke to the article and no discussion. **VOTE: PASSED (\$11,426)**

Moderator Head auctioned off another chicken pot pie to Phil Franklin for \$40.00 then continued with the rest of the warrant:

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$3,500.00 for the purpose of purchasing a ballot counting machine. Selectmen

favor. Motion was made by Jane Labbe, seconded by Kevin McEnaney to accept the article as read. Town Clerk Tax Collector Cheryl Nealley spoke to the article explaining that it is a refurbished AccuVote electronic ballot counter (which is the only machine approved in NH for use), that our elections are getting bigger and our number of registered voters increasing with currently 2,550 voters on the checklist. In this election we had 614 ballots cast and in the 2016 Presidential election we had 1,984 ballots cast. There are 190 towns in NH using this machine and she asks for the town's support. No discussion. **VOTE: PASSED (\$3,500)**

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 (as Bartlett's share) for the purpose of paving approximately 1300 feet of the road at the Transfer Station. This is a shared expense with the Town of Jackson (50/50) with the total cost of the project being \$60,000.00. Selectmen favor. Motion was made by Selectman David Patch, seconded by Selectman Vicki Garland to accept the article as read. No one spoke to the article. No discussion. **VOTE: PASSED (\$30,000)**

ARTICLE 16. To see if the voters of the Town of Bartlett will vote to raise and appropriate the sum of \$9,800.00 for the sole purpose of increasing the base salary of the Recreation Director to \$56,572.00. This increase will not exclude the recreation director from consideration in any annual across-the-board cost of living increases by the Board of Selectmen to all town employees. Agreeable to a petition signed by Annette G. Libby and others. Selectmen oppose. Motion was made by Annette Libby, seconded by Stephen Libby to accept the article as read. Moderator Head announced that he had received a proper petition requesting a secret ballot vote on this article. Annette Libby, the Recreation Director, spoke to the article stating she has done a survey of towns in the state to compare with her salary and she is the lowest paid.

She met with the Selectmen to discuss this and agrees that all employees need to be considered but that she asked for a meeting with all the employees in the room together to talk about it and it was not done. Prior to the budget hearing, that she did not attend, she got a note stating that even if the article passes, the law does not allow for the selectmen to abide by the article and that all she wanted was a voice and for all the employees to be in the same room to talk. Selectman Garland stated that every department head was invited to meet with the Selectmen at a public meeting and anyone could attend and that she called towns that were similar to us in size and asked what they had for programs and only one had a full time director that was paid more and the others either didn't have a director, it was part time or were paid less. Scott Grant asked if she was the only employee or did she have an assistant. A. Libby responded that she does have an assistant position that is not filled at this time due to it only being limited hours, she did ask for an increase in hours but Selectmen only allowed more weeks by increasing it to 47 weeks but still at 25 hrs a week. Selectman Chandler stated that you had an assistant, what happened to her. A. Libby responded that it was not a good fit. Grant stated he wanted to

point out that the rec program is also part of the school's program and they pay for coaches and some programs. Stephen Libby stated that the town and school only pay for salary and school programs, that the director does all other fund raising for the programs along with the assistant and a board of directors, and that she was not informed of a mutual fund program that was available to other employees. Selectman Chandler stated that the payroll deducted mutual fund program was explained to her. Road Agent Travis Chick stated he has worked for the town for 17 yrs, he loves his job, and he decided to go to the Selectmen this year and ask for a little more money, that his father was the Road Agent for the Town of Madison for 30 yrs and only got \$56,000, and that all employees need to be considered in pay raises. K. McEnaney stated that Annette works darn hard as do the other employees but a warrant article is not the way to do it, that the Selectmen need to do a wage and benefit study and review it each year along with an employee handbook and personnel policies and he urges the Selectmen to hire a consultant. Selectman Garland stated we are proceeding with a wage/benefit study. Lone Ellen Emery asked a question about overtime for the highway department from the handout and Selectman Chandler clarified it for her. A. Libby stated that she also loves her job, loves working with the kids and just wanted to get the conversation going and she would like to make a motion to withdraw this article, which was seconded by S. Libby. Moderator Head then stated that you cannot withdraw this article as it was petitioned, it would be cleaner to just vote and defeat it. He then noted that two people who signed the petition for a secret ballot have left the meeting, therefore, the secret ballot vote is no longer valid. Leslie Mallett then voiced her disagreement with the procedure. Motion was then made by Selectman Chandler, seconded by Selectman Patch to pass over the article. No further discussion. **VOTE: PASSED OVER**

Moderator Head then auctioned off another chicken pot pie to David Patch for \$30, and apple pie to Scott Grant for \$25, and that left two key lime pies.

ARTICLE 17. To see if the Town will vote to change the purpose of the Recreation Land Capital Reserve Fund established in 2004 to the Recreation Land and Development Fund. Selectmen favor. (2/3 vote required) Motion was made by Selectman Gene Chandler, seconded by Selectman Vicki Garland to accept the article as read. Chandler stated that since we already had the land donated, this is to allow expenditure of funds to develop the land for recreation purposes. No discussion. **VOTE: PASSED BY UNANIMOUS VOTE**

Moderator Head then read the results of the ballot votes which were as follows:

ARTICLE 5 – YES = 121 NO = 5 PASSED (\$80,000)

ARTICLE 6 – YES = 117 NO = 2 PASSED

ARTICLE 7 – YES = 71 NO = 53 FAILED (needed 2/3)

Motion was made by Fabrizio, seconded by Selectman David Patch to take Articles 18 through 25 as a block. **VOTE: PASSED (to take Articles 18-25 together)** Moderator Head asked for any discussion. Selectman Chandler stated that Article 19 for the Conway Area Humane Society is a 100% increase over last year plus they are asking us to pay \$125 per dog plus board when last year only 6 animals were taken down there. Darlene McEnaney, lead petitioner and member of the CAHS Board, explained this is not just for strays but also for such things as when elderly people need to surrender their animals due to inability to care for them anymore. Lauren Orsini spoke stating she was also a former board member and we need to support the animals and she also is with Starting Point if anybody has any questions. No further discussion. Moderator Head called for a vote on the block of Articles 18-15. **VOTE: PASSED (TOTAL = \$31,054)**

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for distribution at the Selectmen's discretion to a Public Education and Government TV Station for Valley Vision to provide Channel 3 to Bartlett. Selectmen favor. **(PASSED \$5,000)**

ARTICLE 19. To raise and appropriate the sum of \$2,000.00 for the Conway Area Humane Society in Conway, NH for the purposes of continuing services for stray, abandoned or animals brought to the shelter. Agreeable to a petition signed by Darlene McEnaney and others. Patch/Garland favor/Chandler opposed-favors last year's amount of \$1,000. **(PASSED \$2,000)**

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to support Bartlett home delivered meals (Meals on Wheels), congregate meals, transportation, and program services provided by the Gibson Center for Senior Services, Inc. Agreeable to a petition signed by Paul Pearson and others. Selectmen favor. **(PASSED \$5,000)**

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Family Resource Center of Children Unlimited, Inc. Agreeable to a petition signed by Leah Hammer and others. Selectmen favor. **(PASSED \$4,000)**

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$2,700.00 in support of Starting Point providing advocacy and support to the victims of domestic and sexual violence and their children. Agreeable to a petition signed by Patricia Higgins and others. Selectmen favor. **(PASSED \$2,700)**

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$3,582.00 to assist The Mental Health Center. Agreeable to a petition signed by Charles Hanlon and others. Selectmen favor. **(PASSED \$3,582)**

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for support of the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Bartlett. Agreeable to a petition signed by Ellen Hayes and others. Selectmen favor. **(PASSED \$4,000)**

Town of Bartlett, NH

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$4,772.00 to support White Mountain Community Health Center to help meet the healthcare needs of the uninsured and under-insured residents of Bartlett. Agreeable to a petition signed by Mark Linehan and others. Selectmen favor. **(PASSED \$4,772)**

ARTICLE 26. To transact any other business that may legally come before said meeting. No business was discussed.

Motion was made by Ray Kelley, seconded by Vicki Harlow to adjourn. VOTE: Adjourned at 9:45PM.

Respectfully submitted,
LYNN P. JONES,
Administrative Assistant to the Selectmen
CHERYL NEALLEY,
Town Clerk-Tax Collector

2019 VITAL STATISTICS

TO THE SELECTMEN - In compliance with an act of Legislature passed June session 1887, requiring clerks of towns and cities to furnish a transcript of the records of births, marriages, and deaths to the municipal officers for publication in the Annual Report, I hereby submit the following:

RESIDENT BIRTH REPORT - 01/01/2019-12/31/2019

<u>CHILD'S NAME</u>	<u>BIRTH DATE</u>	<u>BIRTH PLACE</u>	<u>FATHER'S/ PARTNER'S NAME</u>	<u>MOTHER'S NAME</u>
Anderson, Austin Brett	03/31/2019	No. Conway, NH	Anderson, Ian	Clark, Lindsey
Hopkins, Cameron Paul	04/20/2019	No. Conway, NH	Hopkins, Michael	Nickerson, Elise
Dyer, Kiernan Christine	04/25/2019	No. Conway, NH	Dyer, William	Dyer, Erica
Lowberg, Elena Marie	05/20/2019	No. Conway, NH	Lowberg, Jeremie	Lowberg, Kayla
Caceres, Malachai Manuel	06/02/2019	No. Conway, NH	Caceres III, Mario	Caceres, Kali
Allen, Colleen River	06/29/2019	No. Conway, NH	Allen, Dustin	Brennick, Kali
Davis, Verity June	07/26/2019	No. Conway, NH	Davis, Joshua	Davis, Samantha
Crathern, Mazikeen Emra	07/29/2019	No. Conway, NH	Crathern, Justin	Dethlefs, Allison
Stovall-Russell, Hart Ahlstrom	08/26/2019	No. Conway, NH	Russell, Christopher	Stovall, Gwyneth
Dimitrov, Oliver	09/23/2019	No. Conway, NH	Dimitrov, Nikola	Dimitrov, Jasmina
Lorway, Rowan Hope	09/23/2019	No. Conway, NH	Lorway, Sean	Darling, Katherine
Nosek, Odin Rye	09/28/2019	No. Conway, NH	Nosek, Ryan	McGowan, Reilly

RESIDENT MARRIAGE REPORT - 01/01/2019-12/31/2019

<u>PERSON A'S NAME AND RESIDENCE</u>	<u>PERSON B'S NAME AND RESIDENCE</u>	<u>TOWN OF ISSUANCE</u>	<u>PLACE OF MARRIAGE</u>	<u>DATE OF MARRIAGE</u>
O'Neil, Shane P. Glen, NH	Wansor, Alexa L. Center Conway, NH	Conway	Jackson	01/02/2019
Dimitrov, Nikola Bartlett, NH	Jovanovska, Jamina Bartlett, NH	Conway	Bartlett	02/04/2019
Matthews, Lisa M. Glen, NH	McCoy, Paul C. Glen, NH	Bartlett	Jackson	04/06/2019
Forbes Jr., Richard A. Intervale-Bartlett, NH	Mudgett, Heather L. Intervale-Bartlett, NH	Bartlett	Tuftonboro	07/13/2019
Fernald, Earle W. Bartlett, NH	Cote-Thompson, Leighanne N. Bartlett, NH	Bartlett	Bartlett	08/04/2019
Rogan, Thomas G. Intervale-Bartlett, NH	Brown, Suzanne L. Intervale-Bartlett, NH	Bartlett	Jackson	08/11/2019
Wilkinson, Leon M. Bartlett, NH	Fleming, Christopher R. Bartlett, NH	Bartlett	Bartlett	08/26/2019
Fogg, Richard A. Bartlett, NH	Gordon, Peter L. Bartlett, NH	Bartlett	Bethlehem	09/09/2019
Anderson, Ian R. Glen, NH	Clark, Lindsey M. Glen, NH	Bartlett	Bartlett	09/14/2019
Houlihan, Paige E. Bartlett, NH	Kane, Michael O. Bartlett, NH	Bartlett	Albany	09/14/2019
Whatley, Robin B. Bartlett, NH	Knakkergaard, Dhane V. Bartlett, NH	Bartlett	Jackson	09/22/2019
Dupuis, Michael J. Intervale-Bartlett, NH	Van Horn, Samara J. Intervale-Bartlett, NH	Bartlett	Conway	09/26/2019
Kelley, Brea S. Intervale-Bartlett, NH	Lower, Corey D. Intervale-Bartlett, NH	Bartlett	Berlin	10/10/2019

Town of Bartlett, NH

RESIDENT DEATH REPORT - 01/01/2019-12/31/2019

<u>DECEDENT'S NAME</u>	<u>DEATH DATE</u>	<u>DEATH PLACE</u>	<u>FATHER'S/PARENT'S NAME</u>	<u>MOTHER'S/PARENT'S NAME PRIOR TO FIRST MARRIAGE/ CIVIL UNION</u>	<u>MILITARY</u>
Cooper Jr., James	01/06/2019	No. Conway	Cooper Sr., James	Orvis, Bette	N
Uggerholt, Chris	01/09/2019	Portsmouth	Uggerholt, Walter	Dolliver, Shirley	N
Ohl Sr., Charles	01/10/2019	No. Conway	Ohl, Edwin	Boydin, Harriet	Y
Stone, Lorraine	01/20/2019	Lebanon	Stone, Arthur	Pike, Gladys	N
O'Connell, Maureen	01/24/2019	Bartlett	O'Connell, William	Olsson, Marilyn	N
Potochniak, Patrick	02/01/2019	No. Conway	Potochniak, Richard	Maude, Theresa	N
Day, M.	02/08/2019	No. Conway	Liscomb, Robie	Davis, Margaret	N
Bickford Jr., Harold	02/09/2019	Glen	Bickford Sr., Harold	Kitchredge, Bernice	Y
Betz, David	02/27/2019	Wolfeboro	Betz, William	Mahoney, Catherine	Y
Guptill, Sandra	05/02/2019	Bartlett	Fisher, Charles	Macri, Margaret	N
Kropac, John	05/14/2019	No. Conway	Kropac Jr., William	Weber, Charlotte	Y
Chappee, Douglas	06/16/2019	Bartlett	Chappee, Louis	Whitcher, Margaret	N
Shaw Jr., John	07/10/2019	Bartlett	Shaw Sr., John	Arsenault, Rita	Y
Barnes, Belvin	07/16/2019	No. Conway	Barnes, Sydney	Hobbs, Marjorie	N
Leclerc, Roland	07/25/2019	New Hampton	Leclerc, Adrien	Cadorette, Claire	N
Huhn, Holly	07/30/2019	Bartlett	Huhn, Charles	Frowe, Roberta	N
Fernald, Earle	08/15/2019	Bartlett	Fernald, George	Day, Marilyn	N
Trecarten, Dale	08/24/2019	No. Conway	Trecarten, Sanford	Stanton, Gertrude	Y
Shipman, Raymond	08/26/2019	Lebanon	Shipman, William	Spendlov, Phyllis	N
Pillion Jr., Frederick	10/04/2019	No. Conway	Pillion Sr., Frederick	O'Connor, Catherine	Y
Carr Romanski, Patricia	10/07/2019	Intervale-Bartlett	Carr, Thomas	Gronski, Helen	N
Greer, Robert	10/29/2019	Glen	Greer, Eugene	Barton, Isabelle	Y
Silva, Emily	11/18/2019	No. Conway	Kohut, Ignatius	(Unknown), Victoria	N
Whalley, Pauline	12/15/2019	Intervale-Bartlett	Moan, Philip	Goebel, Rosalia	N

I hereby certify that the above and foregoing is a true transcript of the record of all births, marriages and deaths that have been reported to me for the year ending DECEMBER 31, 2019.

CHERYL A. NEALLEY, Town Clerk

TOWN OF BARTLETT REGULATIONS

The Town of Bartlett Officials closely monitor compliance with the following ordinances, regulations and by-laws. This list is provided to make people aware that these regulations exist and a summary of each regulation appears here. Complete descriptions may be obtained from the Selectmen's Office and any questions should be directed to that office.

WINTER PARKING ORDINANCE: prohibits parking on town streets between November 1 and May 1 (24 hours a day). Violation - fines plus towing charges.

SNOW PLOWING REGULATION: prohibits the plowing/snowblowing of snow into or across any town road.

EXCAVATION PERMIT REGULATION: requires permits to be acquired 24 hours prior to excavation in a town road. Violation - fine of \$100.00.

ILLEGAL DUMPING ORDINANCE: prohibits dumping and littering at other than in authorized areas at the Transfer Station. Violation - fine of \$100.00.

ALCOHOLIC BEVERAGE ORDINANCE: prohibits drinking of alcoholic beverages in public places. Violation – various fines per offense.

TEST PIT INSPECTION ORDINANCE: requires town inspection of pits prior to application for State septic design approval. Fee of \$25.00 per pit dug.

SEPTIC SYSTEM DESIGN AND CONSTRUCTION ORDINANCE: governs the design and construction of septic systems and requires all septic system designs, prior to submission to the State, to be reviewed by the Selectmen's Office. Fee of \$50.00 per design.

BUILDING PERMIT ORDINANCE: required for construction of signs, structures, changes of use, etc. which would affect property value (no minimum value) and/or to which zoning requirements apply. Violation - fine up to \$275/day.

PERMIT TO OCCUPY ORDINANCE: required prior to occupancy of any construction that is intended for habitation or for which a septic system is required. Violation - fine of up to \$100 and/or \$10/day each day of violation.

ZONING ORDINANCE: addresses the regulation of such items as signs, setbacks, density, green areas, frontage, permitted uses, telecommunications, ridgeline development, etc.

SITE PLAN REVIEW REGULATIONS: governs the review and approval /disapproval by the Planning Board of site plans for the development, change, or expansion of use of non-residential tracts where the total square footage of the footprint of the building(s) is greater than 5,000 square feet.

FLOODPLAIN ORDINANCE: governs activity in the floodplain.

GRAVEL PIT ORDINANCE: governs excavation of gravel pits.

DOG LEASH BY-LAW: requires that all dogs be restrained by leash or under direct control of owner. Violation - various fines depending on offense plus board reimbursement.

SPECIAL EVENTS ORDINANCE: regulates the conduct of special events and must be submitted 90 days prior to event. Violation - fine of up to \$300.

ELECTIONEERING ORDINANCE: eliminates all electioneering or signature gathering on Town or School owned property at any meetings or elections held within the Town of Bartlett.

TOWN OF BARTLETT INFORMATION

BARTLETT JACKSON TRANSFER STATION

Located at 102 Transfer Station Road off of NH Rt. 16 at the Bartlett-Jackson town line.

HOURS OF OPERATION: FRIDAY THRU TUESDAY
12 NOON - 6PM
CLOSED WEDNESDAYS & THURSDAYS
CLOSED CHRISTMAS DAY

MANDATORY RECYCLING & MANDATORY DUMP STICKERS REQUIRED

Dump stickers can be obtained from the TOWN CLERK'S OFFICE and complete information regarding recycling comes with the sticker. Questions regarding the Transfer Station should be directed to the Selectmen's Office.

TOWN CLERK/TAX COLLECTOR OFFICE

56 Town Hall Road, Intervale, NH 03845 (603) 356-2300

Email: townclerk@townofbartlettnh.org

OFFICE HOURS: MON. 7AM-12:30PM & 1:30PM-6PM
TUES.-WED.-FRI. 8AM-12:30PM & 1:30PM-4PM
FIRST SAT. OF EACH MONTH 8AM-11AM
CLOSED THURS. & SUN.

Services: Vehicle registrations, birth, death, marriage certificates, voter registration, dog licenses, and collection of tax bills.

OFFICE OF THE SELECTMEN

56 Town Hall Road, Intervale, NH 03845 (603) 356-2950

Email: selectmen@townofbartlettnh.org

OFFICE HOURS: MONDAY-FRIDAY 8AM-1PM

Selectmen meetings vary and appointments to get on the agenda are suggested (although not required) and can be made by calling during office hours. Special times can be arranged for those who cannot make it during regular hours. Please call ahead as meeting times may change.

Services: Assessment of property and tax abatements, building permits, zoning issues, transfer station stickers, requests for aid, road maintenance, and other general government issues.

POLICE DEPARTMENT

56 Town Hall Road, Intervale, NH 03845 **EMERGENCY - DIAL 911**

Email: police@townofbartlettnh.org NON-EMERGENCY (603) 356-5868

OFFICE HOURS: MONDAY-FRIDAY HOURS VARY

PLEASE NOTE: This office does NOT dispatch police officers. Emergency calls should be made by dialing 911. All other calls for assistance should be directed to 1-800-552-8960.

Town of Bartlett, NH

Services: Emergency calls, dog complaints, notifications of owners being away, pistol permits, and other general police matters.

FIRE DEPARTMENT

90 US Rt. 302
PO Box 104, Glen, NH 03838
Email: firechief@townofbartlettnh.org

EMERGENCY - DIAL 911
NON-EMERGENCY (603) 383-9555

PLEASE NOTE: This office does NOT dispatch firefighters. Emergency calls should be made by dialing 911. All other calls should be directed to the Glen Station Office. This office is not manned any specific hours. Messages can be left on the answering machine.

Services: Emergency fire calls, oil heating system inspections, burn permits, permits of assembly, and other general fire matters.

BARTLETT-JACKSON AMBULANCE SERVICE

90 US Rt. 302
PO Box 422, Glen, NH 03838
NO OFFICE HOURS

EMERGENCY - DIAL 911
24 HOUR EMERGENCY SERVICE
E-Mail: bartlett_jackson70@yahoo.com
or bartlettjacksonambulance@gmail.com
Website: <https://www.bartlett-jacksonambulance.org/>

BARTLETT PUBLIC LIBRARY

1313 US Rt. 302 (in the school)
PO Box 399, Bartlett, NH 03812

(603) 374-2755
Website: bartlettpubliclibrary.org

HOURS: MONDAY 2PM-8PM
 TUESDAY 2PM-5PM
 WEDNESDAY 2PM-8PM
 THURSDAY 2PM-5PM
 SATURDAY 11AM-3PM

OTHER BOARD MEETINGS INFO:

PLANNING BOARD: Meets the first Monday and third Tuesday of the month. To get on the agenda, call (603) 356-2226 or email planningboard@townofbartlettnh.org.

ZONING BOARD OF ADJUSTMENT: Meets the second Monday of the month as needed. For more info, call (603) 356-2226 or email zba@townofbartlettnh.org.

CONSERVATION COMMISSION: Meets the second Wednesday of the month but may vary. For more info, call (603) 356-2950.

TOWN WEBSITE: www.townofbartlettnh.org

