

**ANNUAL REPORT**  
**of the**  
**Officers of the**  
**TOWN OF BARTLETT**  
**New Hampshire**



**for the fiscal year ending December 31**  
**2018**

SMITH & TOWN PRINTERS, LLC  
Berlin, New Hampshire

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## **SPECIAL ACKNOWLEDGEMENT**

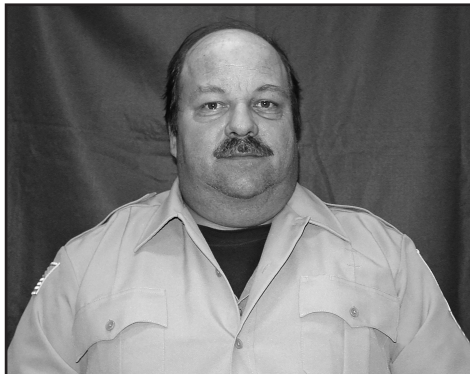
**ROGER LABBE** – Roger started with the Glen Fire Department back in 1966 when there were two separate Fire Departments, the Glen Fire Department and the Bartlett Village Fire Department. In 1983, the two departments merged and became the Bartlett Fire Department with two stations, the Glen Fire Station and the Village Station and Roger became the Fire Chief of this newly merged Department. Roger was hired as the Town's first full time Fire Chief in 1989 and retired from that position in late 2003. Roger continued serving the Department until December 31, 2018 for a total of 52 years.

**BRUCE BENNETT** – Bruce started his career as a Cadet of the Bartlett Village Fire Department in 1974 as a teenager under the direction of Doug Williams, who was in charge of these young raw individuals. Bruce held various Officer positions during his career, becoming the Fire Chief of the Bartlett Village Department until our merger as a single Department in 1983. Following our merger, Bruce served as the Assistant Chief of the Bartlett Fire Department, Village Station from 1983 until 2018 when Bruce decided it was time to retire after 44 consecutive years.

Thanks to both of these individuals for their long and dedicated service to the Fire Department and the Town of Bartlett.



*Roger Labbe*



*Bruce Bennett*

## SPECIAL RECOGNITION

From time to time throughout the year, the Town has employees or volunteers who leave town service or a business or organization has a notable milestone we wish to acknowledge. The following fit that category and the Board of Selectmen wish to thank and congratulate them all for their dedication and efforts on behalf of Bartlett's citizens:

- \* **JONATHAN HEBERT** – for his service on the Board of Selectmen and the Zoning Board of Adjustment
- \* **PETER GAGNE** – for his service on the Planning Board
- \* **HELEN CROWELL** – for her service on the Zoning Board of Adjustment
- \* **PETER PELLETIER** – for his service on the Zoning Board of Adjustment
- \* **POLICE OFFICER ROBERT KNIGHT** – who retired after 14 years of being a part time officer for the Bartlett Police Department
- \* **PASTOR WILLIAM ROSE** – who retired from the Bartlett Fire Department as a member and as the department's Chaplain
- \* **JAMES M. HOWARD (late)** – who served the town as a School Board member, Zoning Board of Adjustment member, Bartlett Village Water Precinct commissioner, and a Bartlett Fire Department member, who passed away on April 24, 2018 at the age of 94.
- \* **BARTLETT JACKSON FOOD PANTRY** – for the volunteers who dedicate many hours of work at the Pantry, provide Thanksgiving food baskets, and also pick up the food for distribution. This is a vital service to some of the citizens in our community
- \* **KATHY BELCIK** – for her beautiful plantings and maintenance of the flowers at the Town Hall, which add a touch of splendor to the grounds
- \* **MALCOLM GURNEY** – for maintaining the planter at the entrance sign at the Hart's Location town line that greets our visitors traveling US Rt. 302
- \* **MOUNTAIN GARDEN CLUB** - for the continued donations of flowers and the annual holiday wreath at the Town Hall along with other plantings around town
- \* **VILLAGE GREEN LAWN CARE, TUTTLE LAWN CARE, AND EG CHANDLER INC.** – who give unselfishly their time and donation of materials to keep the Glen intersection flower beds and village park looking spiffy for residents and visitors alike
- \* **AARP AGE-FRIENDLY COMMUNITY** – thanks to the efforts of the Gibson Center, Bartlett was declared an Age-Friendly Community which allows our town to participate in coordinated improvement efforts with all the area towns covering aspects of health, transportation, housing, outdoor spaces and community connections for citizens of all ages.

## TOWN OFFICERS

### **ELECTED OFFICIALS**

#### **BOARD OF SELECTMEN**

Gene G. Chandler	Term expires 2019
David A. Patch	Term expires 2020
Vicki L. Garland	Term expires 2021

#### **TREASURER**

Jean Mallett	Term expires 2020
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#### **TOWN CLERK/TAX COLLECTOR**

Cheryl Nealley	Term expires 2020
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#### **MODERATOR**

Norman Head	Term expires 2020
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#### **SUPERVISOR OF THE CHECKLIST**

Sheila Glines	Term expires 2020
Gail F. Paine	Term expires 2022
Elaine Ryan	Term expires 2024

#### **AUDITOR**

Vacant	Term expires 2019
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#### **TRUSTEE OF TRUST FUNDS**

William Fabrizio	Term expires 2019
Eric Corbett	Term expires 2020
Beverly Shaw	Term expires 2021

#### **LIBRARY TRUSTEES**

Jacalyn Egan	Term expires 2019
Leo Sullivan	Term expires 2020
John LaPointe	Term expires 2020
Arden Schoen	Term expires 2021
Laura Schoen	Term expires 2021

#### **PLANNING BOARD**

David Shedd	Term expires 2019
Phil Franklin, Chair	Term expires 2019
Kevin Bennett	Term expires 2020
David L. Patch	Term expires 2020
Scott Grant	Term expires 2021
Kevin McEnaney	Term expires 2021
David A. Patch, Selectman	ex officio member

**ZONING BOARD OF ADJUSTMENT<sup>1</sup>**

Richard Plusch, Chair	Term expires 2019
Julia King	Term expires 2019
Anita Burroughs	Term expires 2020
Douglas Garland, alternate	Term expires 2020
Peter Gagne	Term expires 2021
Norman Head	Term expires 2021

**APPOINTMENTS**

**CONSERVATION COMMISSION**

Nancy Oleson	Term expires 2019
Chris Fithian	Term expires 2019
Vacancy	Term expires 2020
Daryl Mazzaglia, Chair	Term expires 2021
Mike Morin	Term expires 2021

**HEALTH OFFICER**

Board of Selectmen

**ROAD AGENT**

Travis Chick

**POLICE CHIEF**

Christopher Keaton

**CODE COMPLIANCE OFFICER**

Board of Selectmen

**FIRE CHIEF/FOREST FIRE WARDEN**

L. Patrick Roberts

**ASSESSORS**

Board of Selectmen

**EMERGENCY MANAGEMENT DIRECTOR**

Robert King

**WELFARE OFFICER**

Board of Selectmen

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<sup>1</sup> In 2015, the Town voted to make the Zoning Board of Adjustment Members an elected position rather than appointed. Appointed members maintain their seat until their terms expire, then they are filled by an elected member. Alternates are appointed by the ZBA and not elected.

## 2018 TOWN MEETING WARRANT

To the inhabitants of the Town of Bartlett, New Hampshire in the County of Carroll in said State, qualified to vote in the Town affairs: You are hereby notified to meet in the Town Hall, 56 Town Hall Road, in said Bartlett on Tuesday, March 12, 2019 at eight o'clock in the forenoon to act upon the following subjects hereinafter set forth. The voting on Articles 1-4 will be by official ballot at the Town Hall and the polls shall open for balloting at eight o'clock in the forenoon and shall not close before seven o'clock in the evening. The following articles (Articles 5-26 ) in the warrant will be acted upon on Thursday, March 14, 2019 at six thirty o'clock in the evening at the Josiah Bartlett Elementary School, 1313 US. Rt. 302 in Bartlett Village.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** Are you in favor of the adoption of AMENDMENT No. 1 as proposed by the Planning Board for the Town of Bartlett Zoning Ordinance as follows: To amend the Telecommunications Facilities portion of the Zoning Ordinance to make changes to comply with current federal and state regulations. Planning Board approves 7-0. Yes or No.

**ARTICLE 3.** Are you in favor of increasing the Board of Selectmen to five (5) members. Submitted by a petition signed by Kevin M. McEnaney and others. Yes or No. Selectmen oppose.

**ARTICLE 4.** To see if the Town will vote to allow the Granite Backcountry Alliance to trim tree branches and thin certain areas on the town-owned William G. Duprey property that was given to the town for conservation purposes in 1977; said property being described in the deed recorded in Book 663 Page 462 in the Carroll County Registry of Deeds as the area above 1200 feet above mean sea level on Bartlett Mountain and would be utilized for back country glade skiing. Terms regarding such items as insurance, size and amount of vegetation removal, length of agreement and any other pertinent details shall be determined by the Board of Selectmen in conjunction with the Bartlett Conservation Commission. Yes or No. Selectmen favor.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$80,000.00 for the purpose of repairing the Spruce Avenue bridge/culvert and road and to authorize the issuance of not more than \$80,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. (2/3 majority vote by ballot required) Selectmen favor.

**ARTICLE 6.** Shall the Town vote to authorize the expenditure of any unused portion of the bond approved in 2018 (Article 5) for the purpose of flood damage repairs and to raise and appropriate the balance of unused bond proceeds for flood

## Town of Bartlett, NH

damage repairs and flood mitigation work on Federal Emergency Management Agency (FEMA) projects in excess of what FEMA covers per NHRSA 33:3-a, II. No amount of money needs to be raised by taxation. (2/3 majority vote by ballot required) Selectmen favor.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$200,000.00 for additional flood damage repairs not covered by FEMA and to authorize the issuance of not more than \$200,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any additional balance to be raised by taxation. The total estimated additional costs of repairs not covered by FEMA is \$200,000.00 (2/3 majority vote by ballot required). Agreeable to a petition signed by William Fabrizio and others. Selectmen oppose as worded.

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$60,000 for the purpose of conducting a hydrological study on the Saco River. The scope of the study would start at Second Iron bridge and continue down stream to the site of the old dump located below River Street Bridge on Iovino property (formerly Ward property). The purpose of this study is to evaluate best long term flood control options. Agreeable to a petition signed by Douglas Garland and others. Chandler/Patch favor/Garland abstain.

**ARTICLE 9.** To see if town will vote to prevent the Board of Selectmen from expending any money distributed to the town from FEMA, or any other source, for the purpose of mitigation and flood control until a hydrological study of the Saco River is completed. Emergency work needed during a declared emergency will be exempt from these restrictions. The purpose of this article is to be sure taxpayers' money is being spent in the most efficient manner. A considerable amount of taxpayer money is going to be spent on Saco River mitigation and flood control projects. It would make sense to have an overall hydrological plan in place first to assure money is spent wisely. Agreeable to a petition signed by Douglas Garland and others. Chandler/Patch oppose/Garland abstain.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$2,358,133.00 to defray Town charges for the ensuing year and make appropriations of the same. Selectmen favor.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$400,000.00 for the purpose of town road improvements, with \$200,000.00 to come from the unassigned fund balance, with the balance to be raised by taxation. Chandler/Garland favor/Patch opposed.

**ARTICLE 12.** To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$24,400.00 for the fourth year's payment for the backhoe for the Highway Department, which was a five year lease agreement for \$113,700.00 approved at the 2016 Town Meeting. This lease agreement contains an escape clause. Selectmen favor.



**ARTICLE 13.** To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$11,426.00 for the third year's payment for the purpose of leasing a backhoe for the Transfer Station in a five year lease agreement for \$54,750.00 (Bartlett's 60% share) approved at the 2017 Town Meeting. This is a shared expense with the Town of Jackson (Bartlett 60%/Jackson 40%) with the total cost of the backhoe being \$91,250.00. This lease agreement contains an escape clause. Selectmen favor.

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$3,500.00 for the purpose of purchasing a ballot counting machine. Selectmen favor.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$30,000.00 (as Bartlett's share) for the purpose of paving approximately 1300 feet of the road at the Transfer Station. This is a shared expense with the Town of Jackson (50/50) with the total cost of the project being \$60,000.00. Selectmen favor.

**ARTICLE 16.** To see if the voters of the Town of Bartlett will vote to raise and appropriate the sum of \$9,800.00 for the sole purpose of increasing the base salary of the Recreation Director to \$56,572.00. This increase will not exclude the recreation director from consideration in any annual across-the-board cost of living increases by the Board of Selectmen to all town employees. Agreeable to a petition signed by Annette G. Libby and others. Selectmen oppose.

**ARTICLE 17.** To see if the Town will vote to change the purpose of the Recreation Land Capital Reserve Fund established in 2004 to the Recreation Land and Development Fund. Selectmen favor. (2/3 vote required)

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for distribution at the Selectmen's discretion to a Public Education and Government TV Station for Valley Vision to provide Channel 3 to Bartlett. Selectmen favor.

**ARTICLE 19.** To raise and appropriate the sum of \$2,000.00 for the Conway Area Humane Society in Conway, NH for the purposes of continuing services for stray, abandoned or animals brought to the shelter. Agreeable to a petition signed by Darlene McEnaney and others. Patch/Garland favor\Chandler opposed-favors last year's amount of \$1,000.

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to support Bartlett home delivered meals (Meals on Wheels), congregate meals, transportation, and program services provided by the Gibson Center for Senior Services, Inc. Agreeable to a petition signed by Paul Pearson and others. Selectmen favor.

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Family Resource Center of Children Unlimited, Inc. Agreeable to a petition signed by Leah Hammer and others. Selectmen favor.

Town of Bartlett, NH

**ARTICLE 22.** To see if the Town will vote to raise and appropriate the sum of \$2,700.00 in support of Starting Point providing advocacy and support to the victims of domestic and sexual violence and their children. Agreeable to a petition signed by Patricia Higgins and others. Selectmen favor.

**ARTICLE 23.** To see if the Town will vote to raise and appropriate the sum of \$3,582.00 to assist The Mental Health Center. Agreeable to a petition signed by Charles Hanlon and others. Selectmen favor.

**ARTICLE 24.** To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for support of the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Bartlett. Agreeable to a petition signed by Ellen Hayes and others. Selectmen favor.

**ARTICLE 25.** To see if the Town will vote to raise and appropriate the sum of \$4,772.00 to support White Mountain Community Health Center to help meet the healthcare needs of the uninsured and under-insured residents of Bartlett. Agreeable to a petition signed by Mark Linehan and others. Selectmen favor.

**ARTICLE 26.** To transact any other business that may legally come before said meeting.

Given under our hands and seals this 11th day of February in the year 2019.

Board of Selectmen:

GENE G. CHANDLER

DAVID A. PATCH

VICKI L. GARLAND

## BUDGET SUMMARY FOR THE YEAR 2018-2019

ACCT. #	DEPARTMENT	BUDGET 2018	ACTUAL 2018	+/-	BUDGET 2019
4130	TOWN OFFICERS SALARIES	\$ 56,500	\$ 56,175.50	\$ -324.50	\$ 58,700
4140	ELECTIONS	5,850	5,962.42	+112.42	2,900
4150	TOWN OFFICERS ADMIN.	189,300	169,613.92	-19,686.08	199,900
4152	PROPERTY ASSESSMENT	13,000	23,611.11	+10,611.11	15,000
4153	LEGAL EXP/DOG DAMAGE	20,000	49,279.93	+29,279.93	30,000
4155	EMPLOYEE BENEFITS	366,000	344,724.41	-21,275.59	353,100
4191	PLANNING/ZONING	20,300	25,486.63	+5,186.63	21,400
4194	GENERAL GOVT. BLDGS	17,100	15,243.63	-1,856.37	20,100
4195	CEMETERIES	4,000	857.90	-3,142.10	5,000
4196	INSURANCE	72,800	72,749.00	-51.00	66,300
4198	TAX MAP	1,500	-0-	-1,500.00	2,000
4210	POLICE	342,500	343,521.29	+1,021.29	367,400
4215	AMBULANCE	32,000	32,000.00	-0-	32,000
4220	FIRE	174,650	167,223.70	-7,426.30	189,450
4312	HIGHWAY	481,250	441,697.26	-39,552.74	493,750
4324	SOLID WASTE DISPOSAL	254,500	252,126.72	-2,373.28	261,500
4442	WELFARE	10,000	3,833.56	-6,166.44	8,000
4520	PARKS/RECREATION	57,000	59,533.15	+2,533.15	65,000
4550	LIBRARY	43,300	43,300.00	-0-	43,300
4583	PATRIOTIC PURPOSES	2,300	2,070.00	-230.00	2,300
4613	CONSERVATION	3,500	2,645.83	-854.17	3,500
4711	PRINCIPAL/LONG TERM DEBT	83,500	83,333.34	-166.66	83,333
4721	INTEREST/LONG TERM	1,900	1,883.54	-16.46	4,200
4723	INTEREST/SHORT TERM	21,000	47,305.55	+26,305.55	30,000
<b>TOTAL</b>		<b>2,273,750</b>	<b>2,244,178.39</b>	<b>-29,571.61</b>	<b>2,358,133</b>
Town Meeting Voter					
	Amendments	+30,500			
		<b>2,304,250</b>	<b>2,244,178.39</b>	<b>-60,071.61</b>	

## TOWN OF BARTLETT REVENUES SUMMARY FOR YEAR 2018-2019

ACCT. NO.	SOURCE OF REVENUE	ESTIMATED 2018	ACTUAL 2018	ESTIMATED 2019
<b><u>TAXES</u></b>				
3120	LAND USE CHANGE TAXES	\$ 10,000	\$ 10,380.00	\$ 1,000.00
3185	YIELD TAXES	1,500	1,454.59	8,000.00
3186	PAYMENT IN LIEU OF TAXES	80,000	82,622.00	80,000.00
3187	EXCAVATION TAX	400	329.34	400.00
3190	INT/PENALTIES ON TAXES	20,000	62,743.66	20,000.00
<b><u>LICENSES/PERMITS/FEEES</u></b>				
3220	MOTOR VEHICLE PERMIT FEES	700,000	761,366.95	750,000.00
3230	BUILDING PERMITS/PTO'S	2,000	2,781.00	2,500.00
3290	OTHER LICENSES, FEES	4,000	4,794.90	4,500.00
<b><u>FROM FEDERAL GOVT.</u></b>				
3311	HOMELAND SECURITY	-0-	-0-	-0-
<b><u>FROM STATE</u></b>				
3351	SHARED REVENUES	-0-	-0-	-0-
3352	MEALS & ROOMS TAX	145,000	144,497.31	145,000.00
3353	HIGHWAY BLOCK GRANT	106,600	106,687.91	106,000.00
3357	FLOOD CONTROL REIMBURSEMENT	44,200	64,182.89	50,000.00
3359	OTHER (INCL. RR TAX/ FOR FIRE/GRANTS)	13,800	17,177.70	15,000.00
3379	FROM OTHER GOVTS.	40,000	42,476.58	40,000.00
<b><u>CHARGES FOR SERVICES</u></b>				
3401	INCOME FROM DEPTS.	35,000	65,705.56	40,000.00
3409	OTHER (TAX DEED PROPERTY/ DETAILS/CONSTR. DEB.)	75,000	66,495.03	70,000.00
<b><u>MISCELLANEOUS REVENUES</u></b>				
3501	SALE OF TOWN PROPERTY	137,000	137,276.00	50,000.00
3502	INTEREST ON INVESTMENTS	1,300	2,013.00	1,500.00
3509	OTHER - CATV FRANCHISE FEE	81,035	81,034.76	81,000.00
3912	FROM SPECIAL REVENUE FUNDS	-0-	3,587.75	600.00
3915	TRANSFER CAPITAL RESERVE	105,000	104,994.12	-0-
3934	PROCEEDS - LONG TERM BONDS	190,000	190,000.00	280,000.00
<b><u>SUBTOTAL OF REVENUES</u></b>		1,791,835	1,952,601.05	1,745,500.00
VOTED FROM FUND BALANCE		215,000	215,000.00	Undetermined
<b>TOTAL REVENUES AND CREDITS</b>		<b>2,006,835</b>	<b>2,167,601.05</b>	<b>1,745,500.00</b>
OVERLAY		20,000	20,000.00	Undetermined

**WARRANT ARTICLES 2018**

<b>Art. #</b>	<b>Purpose</b>	<b>Appropriation</b>	<b>Expended</b>	<b>Balance</b>
#4	Highway Truck	\$ 190,000.00	\$ 103,169.00	\$ 86,831.00
#5	Flood Damage	400,000.00	-0-	400,000.00
#7	Town Road Improvements	300,000.00	300,000.00	-0-
#8	Backhoe Lease HW	24,400.00	24,259.80	140.20
#9	Backhoe Lease TS	11,426.00	11,424.24	1.76
#10	Transfer Station Renovations	85,000.00	72,403.37	12,596.63
#11	Ambulance	65,000.00	63,604.30	1,395.70
#12	Hwy. Grader/Chipper Repair/ Screen	30,000.00	14,592.51	15,407.49
#13	GFD Doors/Hose/ Hwy. Lighting	27,000.00	11,544.98	15,455.02
#14	Financial Audit	25,000.00	-0-	25,000.00
#15	Fire Utility Truck	160,000.00	-0-	160,000.00
#16	Valley Vision	5,000.00	5,000.00	-0-
#17	Humane Society	1,000.00	1,000.00	-0-
#18	Eastern Slope Airport	500.00	-0-	500.00
#19	Gibson Sr. Center	5,000.00	5,000.00	-0-
#20	Children Unlimited	4,000.00	4,000.00	-0-
#21	Starting Point	2,160.00	2,160.00	-0-
#22	Mental Health Center	3,582.00	3,582.00	-0-
#23	TriCounty Community Action	4,000.00	4,000.00	-0-
#24	White Mt. Community Health	5,479.00	5,479.00	-0-
<b>TOTAL</b>		<b>\$1,348,547.00</b>	<b>\$631,219.20</b>	<b>\$717,327.80</b>

**PRIOR YEARS' ARTICLES**

<b>Art #</b>	<b>Year</b>	<b>Purpose</b>	<b>Appropriation</b>	<b>Previously Expended</b>	<b>2018 Expended</b>	<b>Balance</b>
#10	2014	Morrell Site	\$7,500.00	\$3,386.70	-0-	\$4,113.30
#13	2015	Landfill Testing	2,800.00	-0-	2,800.00	-0-
#5	2016	Town Bldg. Repairs	53,000.00	43,239.50	-0-	9,760.50
#4	2017	Highway Truck	160,000.00	112,312.75	41,165.00	6,522.25
#6	2016	Transfer St. Renov.	85,000.00	26,031.26	58,968.74	-0-
<b>TOTAL</b>			<b>\$308,300.00</b>	<b>\$184,970.21</b>	<b>\$102,933.74</b>	<b>\$20,396.05</b>

**BUDGET DETAIL FOR YEAR 2019**

<b>ACCT. #</b>	<b>DEPARTMENT/DETAIL</b>	<b>BUDGET 18</b>	<b>ACTUAL 18</b>	<b>BUDGET 19</b>
<b><u>4130 TOWN OFFICERS' SALARIES</u></b>				
	SELECTMEN	\$ 12,000	\$ 12,000.00	\$ 12,000
	TREASURER	4,000	4,000.00	4,200
	CLERK/COLLECTOR	40,000	40,175.50	42,000
	AUDITOR	500	0.00	500
	<b>TOTAL</b>	<b>56,500</b>	<b>56,175.50</b>	<b>58,700</b>
<b><u>4140 ELECTION/REGISTRATION/VITALS</u></b>				
	SUPERVISORS	4,000	3,567.93	1,600
	MODERATOR	450	450.00	300
	BALLOT CLERKS	700	924.00	500
	NOTICES/PRINTING/EXPENSES	700	1,020.49	500
	<b>TOTAL</b>	<b>5,850</b>	<b>5,962.42</b>	<b>2,900</b>
<b><u>4150 FINANCIAL ADMIN./TOWN OFFICERS EXPENSES</u></b>				
	ADMIN. ASST./PERSONNEL	133,000	109,975.29	133,000
	OFFICE SUPPLIES/EQUIPMENT	7,000	5,254.43	7,000
	PUBLICATIONS	200	0.00	200
	TELEPHONE	4,100	3,794.43	4,000
	POSTAGE/TAX BILL ENVELOPES	7,500	7,991.80	8,500
	REGISTRY OF DEEDS	1,000	753.50	1,000
	PUBLIC MTGS./TOWN REPORT	2,500	2,478.00	2,600
	ASSOCIATION DUES	5,000	4,705.00	5,000
	PUBLIC NOTICES	1,000	873.50	1,000
	TAX BILLING	500	388.53	1,000
	MILEAGE	1,000	2,143.28	2,000
	TOWN CLERK/COLL. DEPUTY	9,000	5,587.95	9,000
	TAX COLL. PROPERTY SEARCH FEES	2,000	1,421.46	2,000
	COMPUTER SUPPORT FEES	4,500	9,637.00	9,600
	MISCELLANEOUS	1,000	30.00	2,000
	TEST PIT INSPECTOR	2,000	820.00	2,000
	CODE ENFORCEMENT (offset by revenue)	8,000	13,759.75	10,000
	<b>TOTAL</b>	<b>189,300</b>	<b>169,613.92</b>	<b>199,900</b>
<b><u>4152 PROPERTY ASSESSMENT</u></b>				
	ASSESSOR/PERSONNEL	8,000	18,547.26	9,500
	COMPUTER SUPPORT	4,500	5,043.85	5,000
	MISCELLANEOUS EXPENSES	500	20.00	500
	<b>TOTAL</b>	<b>13,000</b>	<b>23,611.11</b>	<b>15,000</b>
<b><u>4153 LEGAL EXPENSES</u></b>				
	LEGAL COUNSEL	20,000	49,279.93	30,000
	<b>TOTAL</b>	<b>20,000</b>	<b>49,279.93</b>	<b>30,000</b>
<b><u>4155 EMPLOYEE BENEFITS</u></b>				
	SOCIAL SECURITY	46,000	46,951.37	49,000

Town of Bartlett, NH

RETIREMENT	65,000	70,044.44	75,000
HEALTH INSURANCE	217,000	187,822.29	193,000
DENTAL INSURANCE	18,000	15,029.13	17,000
MEDICARE	14,000	14,449.70	15,000
MUTUAL FUND RETIREMENT	5,000	4,067.48	4,100
MISCELLANEOUS (vacation payout)	1,000	6,360.00	-0-
<b>TOTAL</b>	<b>366,000</b>	<b>344,724.41</b>	<b>353,100</b>

**4191 PLANNING AND ZONING**

PLAN BD/ZBA SECRETARY	13,000	14,483.83	15,000
CODE COMPLIANCE REVIEW	500	391.00	500
SUPPLIES/POSTAGE/BOOKS	1,000	485.00	1,000
NOTICES	1,000	858.00	1,000
REGISTRY OF DEEDS	400	208.98	300
LEGAL EXPENSES	1,000	4,933.00	1,000
MILEAGE	100	0.00	100
ENGINEERING FEES (offset by revenue)	1,500	0.00	500
TELEPHONE	1,000	1,006.82	1,000
MISCELLANEOUS	800	3,120.00*	1,000
<b>TOTAL</b>	<b>20,300</b>	<b>25,486.63</b>	<b>21,400</b>

\* \$3,000 for Hazard Mitigation Plan offset by revenue

**4194 GENERAL GOVERNMENT BUILDINGS**

IMPROVEMENT/REPAIRS	5,000	2,459.31	6,000
HEAT	4,000	3,687.70	4,100
ELECTRICITY	4,500	4,316.78	4,500
CUSTODIAL WAGES	2,400	2,261.70	2,300
CUSTODIAL SUPPLIES	500	0.00	500
MAINT./SNOW REMOVAL	500	2,288.14	2,500
WATER	200	230.00	200
<b>TOTAL</b>	<b>17,100</b>	<b>15,243.63</b>	<b>20,100</b>

**4195 CEMETERIES**

TOTAL	4,000	857.90	5,000
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**4196 INSURANCE**

PACKAGE POLICY/BONDS	40,300	40,307.00	40,300
WORKMEN'S COMP	32,500	32,442.00	26,000
<b>TOTAL</b>	<b>72,800</b>	<b>72,749.00</b>	<b>66,300</b>

**4198 TAX MAP**

TOTAL	1,500	0.00	2,000
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**4210 POLICE DEPARTMENT**

CHIEF SALARY	60,000	58,805.76	61,500
OFFICERS' SALARIES	165,000	168,949.73	198,000
SPECIAL OFFICERS	30,000	28,614.23	24,000
CRUISER OPERATIONS	7,000	11,219.02	10,000
EQUIPMENT REPAIRS	500	360.00	500
GASOLINE	13,000	12,757.42	14,000

Town of Bartlett, NH

TELEPHONE	2,800	2,731.52	2,900
UNIFORMS	7,000	8,201.50	4,000
OFFICE SUPPLIES	600	522.40	800
BLOOD/INTOX TESTS	100	0.00	100
NEW/MISC. EQUIPMENT	5,000	2,524.58	6,000
WITNESS FEES	200	0.00	200
DETAILS (offset by revenues)	6,000	8,752.50	7,000
DUES/BOOKS	400	370.00	400
SECRETARY	20,000	16,653.28	20,000
ANIMAL CONTROL	1,200	2,345.00	1,500
EXTRA INVESTIGATION/TRAVEL	500	0.00	500
TRAINING	2,500	801.00	2,000
VEHICLE EQUIPMENT	300	873.00	500
SOFTWARE SUPPORT	13,700	12,900.58	6,000
MISCELLANEOUS	700	493.27	500
HOLIDAY PAY	6,000	5,007.59	6,000
SHERIFF DEPT. SHIFTS	-0-	0.00	1,000
DRUG FORFEIT. ACCT. ITEMS	-0-	638.91	-0-
<b>TOTAL</b>	<b>342,500</b>	<b>343,521.29</b>	<b>367,400</b>

**4215 AMBULANCE**

B/J AMBULANCE SERVICE	32,000	32,000.00	32,000
RESCUE	-0-	0.00	-0-
<b>TOTAL</b>	<b>32,000</b>	<b>32,000.00</b>	<b>32,000</b>

**4220 FIRE DEPARTMENT**

FIRE CHIEF SALARY	53,500	53,371.42	59,500
FIRE CHIEF OVERTIME	3,000	2,704.00	3,000
NEW EQUIPMENT	28,000	36,543.91	40,100
EQUIPMENT OPER./MAINT.	22,000	18,988.11	23,000
WAGES/TRAINING/SEC.	32,000	20,570.25	27,000
FIRE DEPT. DETAILS (offset by revenue)	500	0.00	-0-
HEAT	7,000	8,871.40	10,000
ELECTRICITY	5,500	5,135.29	5,500
TELEPHONE	3,200	2,946.60	3,200
COMMUNICATIONS MAINT.	2,000	91.48	1,000
GROUNDS/BLDG. MAINTENANCE	8,000	10,778.43	8,000
OFFICE SUPPLIES	1,500	141.73	2,000
GASOLINE	3,500	2,923.70	3,000
FOREST FIRES/PERMITS	500	424.00	500
WATER	250	230.00	250
UNIFORMS	500	264.00	300
MILEAGE	100	0.00	100
SECRETARY	3,000	2,010.94	2,500
MISCELLANEOUS	600	1,228.44	500
<b>TOTAL</b>	<b>174,650</b>	<b>167,223.70</b>	<b>189,450</b>

**4312 HIGHWAY DEPARTMENT**

WAGES	230,000	207,576.27	240,000
COLD PATCH	2,000	2,210.30	2,000
SAND	25,000	20,179.00	25,000



Town of Bartlett, NH

ASPHALT/PAVING	3,000	703.77	3,000
CRUSHED GRAVEL	2,000	118.06	2,000
SALT	60,000	63,936.48	65,000
ROAD SUPPLIES/TEXTILES	1,000	0.00	1,000
SIGNS/POSTS	1,000	1,287.29	1,000
CULVERTS	1,500	2,083.35	1,500
GASOLINE	300	544.16	300
EQUIPMENT	4,000	553.77	3,000
TELEPHONE/INTERNET	2,000	1,801.04	2,000
ELECTRICITY	3,000	2,808.34	3,000
CYLINDER RENTAL	1,000	1,406.73	1,500
HEAT	4,000	5,726.37	5,000
EQUIPMENT RENTAL	8,000	9,403.75	10,000
DIESEL FUEL	32,000	42,370.25	45,000
UNIFORMS/MISC.	2,500	2,090.01	2,500
TIRES	6,000	6,347.49	8,000
MILEAGE	200	0.00	200
VEHICLE MAINTENANCE	90,000	59,831.22	70,000
BUILDING REPAIR/SUPPLIES	2,000	2,014.82	2,000
RADIO REPAIR	500	107.50	500
WATER	250	233.00	250
WARRANT ART. OVERAGES		8,364.29	
<b>TOTAL</b>	<b>481,250</b>	<b>441,697.26</b>	<b>493,750</b>
<b><u>4324 SOLID WASTE DISPOSAL</u></b> <i>(also see Revenues from Town of Jackson)</i>			
HAULING/TIPPING FEES	130,000	119,596.40	122,000
B/J TRANSFER ST. ACCT.	500	0.00	500
LABOR/PERSONNEL	120,000	127,840.83	136,000
EQUIP./ENGIN./MISC.	1,000	3,296.49	1,000
HAZ. WASTE DAY/MISC.	3,000	1,393.00	2,000
<b>TOTAL</b>	<b>254,500</b>	<b>252,126.72</b>	<b>261,500</b>
<b><u>4442 WELFARE/DIRECT ASSISTANCE</u></b>			
<b>TOTAL</b>	<b>10,000</b>	<b>3,833.56</b>	<b>8,000</b>
<b><u>4520 PARKS &amp; RECREATION</u></b>			
<b>TOTAL</b>	<b>57,000</b>	<b>59,533.15</b>	<b>65,000</b>
<b><u>4550 LIBRARY</u></b>			
<b>TOTAL</b>	<b>43,300</b>	<b>43,300.00</b>	<b>43,300</b>
<b><u>4583 PATRIOTIC PURPOSES</u></b>			
<b>TOTAL</b>	<b>2,300</b>	<b>2,070.00</b>	<b>2,300</b>
<b><u>4613 CONSERVATION/TREEPLANTING</u></b>			
<b>TOTAL</b>	<b>3,500</b>	<b>2,645.83</b>	<b>3,500</b>
<b><u>4711 PRINCIPAL - LONG TERM BONDS/NOTES</u></b>			
<b>TOTAL</b>	<b>83,500</b>	<b>83,333.34</b>	<b>83,333</b>

Town of Bartlett, NH

**4721 INTEREST - LONG TERM BONDS/NOTES**

TOTAL	1,900	1,883.54	4,200
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**4723 INTEREST - SHORT TERM NOTES/T.A.N.**

TOTAL	21,000	47,305.55	30,000
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<b>GRAND TOTAL</b>	<b>\$2,273,750</b>	<b>\$2,244,178.39</b>	<b>\$2,358,133</b>
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PLUS VOTER AMENDMENTS	30,500		
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<b>AMENDED TOTAL</b>	<b>\$2,304,250</b>	<b>\$2,244,178.39</b>	<b>\$2,358,133</b>
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**AMENDMENTS SUMMARY**

**2,245,750 ORIGINAL BUDGET TOTAL**

+ 28,000 (recommended by Selectmen for various depts –  
INCLUDED IN BREAKDOWN ABOVE)

**\$2,273,750 TOTAL AFTER SELECTMEN AMENDMENTS**

**VOTED AT TOWN MEETING**

+ 6,500 (recommended for Fire Chief) NOT INCLUDED IN BREAKDOWN ABOVE

+21,000 (recommended for Police) NOT INCLUDED IN BREAKDOWN ABOVE

+ 3,000 (recommended for Rec Dir) NOT INCLUDED IN BREAKDOWN ABOVE

**\$2,304,250 AMENDED BUDGET TOTAL**

## **SELECTMEN'S REPORT**

We started off last year's Selectmen's report talking about the 2017 October storm and we will start off the 2018 Selectmen's report on the same topic. On the good news side of the equation, the town has been reimbursed its share of all the emergency repairs that were done after the storm. That part of the process worked very well. Unfortunately, the process of getting approvals to repair berms and remove cobble and debris associated with the storm has been very slow and cumbersome. We have been approved for work on the wing wall and associated area on the north side of the Saco River bridge on River Street, which when completed will help protect the bridge during future events. Hopefully by town meeting, we will have some definitive answers and costs. It has been a very time consuming process with many meetings and visits from officials, but we think we see the light at the end of the proverbial tunnel. Since the majority of the damage caused from the Rocky Branch River flooding was to State property (US Rt. 302 and bridges), we are in negotiation with the State regarding how much of the town's match the State will pay towards the repairs for this area. We are optimistic that the State will pony up its fair share of the town's 25% match.

Please note the Road Agent's report for roads worked on during 2018. For 2019, we plan on working on Popple Hill Road, Glen Ledge Road, Stillings' Grant Road, and a portion of Jericho Road. As always, work will be determined by post spring inspections. Plans for 2020 include Skyline Drive, Cow Hill Road, Haystack Loop, and Jericho Road. In 2021, the list includes Hillside Avenue, Spring Avenue, and Stillings' Grant. Unfortunately it looks like we need to do a major repair job on the stone bridge/culvert on Spruce Avenue in Alpendorf and we have placed an article on the warrant to do this work. We looked at trying to dead end the road on either side of the structure, but there is no good way to provide turn around areas.

The work at the Transfer Station is substantially complete and once we get the storage trailers in place, we will have everything ready to roll in the recycling program as well as mainstream trash removal. A reminder that recycling is mandatory and we encourage all residents to recycle as much as possible – it saves money and the planet! Recycling at the Transfer Station is going pretty well and the new layout is providing more opportunities. We continue to recycle scrap metal, glass, steel cans, aluminum cans, HDPE natural plastic (which is semi-clear plastic), and PETE plastic (which is clear plastic). Starting in mid February, office paper has been added as recyclable, however, this does not include window envelopes or shredded paper (preferably in brown paper

bags). Window envelopes and shredded paper will go in Window #6. The office paper will go in one of the two small windows by the corrugated cardboard window. Loose newspaper and inserts (not bundled) will go in the other small window by the corrugated cardboard window. Our staff will be able to guide you through the process. We have placed an article on the warrant to repave the section of the Transfer Station road from the bottom of the hill to the top of the hill which is a shared (50/50) expense with the Town of Jackson.

During the 2018 Town Meeting, several citizens made motions to raise the salary of members of the Bartlett Police Department, the Fire Chief, and the Recreation Director. While it is wonderful to know that the residents of Bartlett value these town employees, the Selectmen wanted to highlight that we value all town employees and that giving substantial raises to some and not others simply wasn't fair. For the purpose of equity, the monies raised at the Town Meeting were distributed to all full time employees using a formula based on longevity and dedication to the town. While preparing this year's budget, the Selectmen met with each department head and provided substantial raises to most town employees. All raises were greater than COLA (cost of living). In addition, the balance of the monies requested for the Recreation Director and the Fire Chief from last year's meeting will be reflected in their raises this year. We have looked at the pay given to employees of other towns and compared them to the pay given to Bartlett employees in similar positions. In some cases the other towns paid more and in some cases Bartlett paid more. It is very difficult to make a town to town comparison because each town has unique qualities, with no town having the distinct attributes that make Bartlett the "Greatest Little Town on Earth". Moving forward, the Board of Selectmen will not support any motion that favors one town employee over any other. We are extremely grateful to each of our town employees. They are our town's most valuable asset.

We finally have a full complement of police officers under the capable tutelage of Police Chief Chris Keaton. Please see the Chief's report elsewhere in the town report for the status of the department.

This year's budget came in approximately \$60,000 under projections and along with revenues that exceeded estimates by approximately \$160,000 this yielded a fund balance of approximately \$220,000 this year alone. We will be proposing to use \$200,000 from the total fund balance along with some limited bonding in hopes of keeping the town's tax rate stable. With the 7% increase in the school budget and some necessary expenses on the town side, we urge restraint on approving additional spending items. It is not by accident that we are able to maintain a low town portion of the tax rate and we need to be ever

mindful of those in town on fixed or low and moderate incomes who cannot afford high or higher taxes.

Along with voting for town officers on Tuesday, March 12, 2019, there are a couple of articles that will appear on the ballot that will be voted on that day and not at the deliberative portion. There is an article to see if the town will vote to grant permission to the Back Country Alliance to use town-owned property on Bartlett Mountain (off the end of East Branch Rd) for glade skiing and allow the Selectmen to negotiate a deal with the Alliance to trim trees, brush, etc. to accommodate glade skiing. The Selectmen support voting yes on this ballot question. The other article on the ballot was submitted by petition to increase the Board of Selectmen from three members to five members. The Selectmen do not support this article as we believe it just increases the size of government and would lead to more and costly bureaucracy. Of the forty towns in NH with a population of 2,000-4,000 (Bartlett is 2,807), only 7 towns have five Selectmen and the rest have three. Of the 7 towns that have five Selectmen, three of those have populations over 3400. Over the years, it has seemed that a three member board works well and it is unusual to find any more than one challenger to an incumbent, so it is hard to fathom how we would fill two more slots with quality candidates. Other than personal issues, we have not heard of any valid reasons why a five member board and its increased bureaucracy would serve Bartlett's citizens.

While it may seem repetitive because we always end with this type of paragraph, we cannot overstate our thanks on behalf of the citizens of Bartlett to our town employees, volunteers, and various local board members who dedicate many hours to benefit the town. It is through their efforts that Bartlett remains a great place to live, work, and raise a family. The community spirit is alive and well in the Town of Bartlett!

Board of Selectmen

GENE G. CHANDLER

DAVID A. PATCH

VICKI L. GARLAND

# SUMMARY INVENTORY OF VALUATION FOR TAX YEAR 2018

	ASSESSED VALUATIONS	TOTALS	KEARSARGE LIGHTING	INTERVALE LIGHTING*	LOWER BARTLETT WATER	NO. CONWAY WATER	BARTLETT VILLAGE WATER
<b>VALUE OF LAND ONLY</b>							
Current Use @ Current Use Values (6,810 acres)	\$ 494,402		\$ 20,537	-0-	\$ 60,977	\$ 36,474	\$ 25,493
Residential (5,839 acres)	285,813,100		11,022,900	-0-	30,915,800	23,562,100	12,692,500
Commercial (2,507 acres)	32,148,000		556,700	-0-	4,002,100	1,434,500	1,563,000
<b>TOTAL OF TAXABLE LAND</b> (15,156 acres)		318,455,502	11,600,137	-0-	34,978,877	25,033,074	14,280,993
Tax Exempt/Non-Taxable Land Value (\$8,322,300)							
<b>VALUE OF BUILDINGS ONLY</b>							
Residential	661,089,500		14,953,100	-0-	75,107,000	40,015,700	21,809,100
Manufactured Housing	2,259,200		-0-	-0-	41,500	24,900	252,900
Commercial	73,811,700		1,210,900	-0-	8,508,000	2,682,600	2,267,200
<b>TOTAL OF TAXABLE BUILDINGS</b>		737,160,400	16,164,000	-0-	83,656,500	42,723,200	24,329,200
Tax Exempt/Non-Taxable Buildings Value (\$8,118,500)							
<b>PUBLIC UTILITIES - ELECTRIC/WATER A</b>							
VALUATION BEFORE EXEMPTIONS		1,064,505,002	27,764,137	-0-	118,635,377	67,756,274	38,610,193
ELDERLY EXEMPTIONS (19 granted)	358,300		-0-	-0-	-0-	30,000	50,000
<b>TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b>		358,300	-0-	-0-	-0-	30,000	50,000
<b>NET VALUATION ON WHICH TAX RATE IS SET FOR TOWN, COUNTY &amp; LOCAL SCHOOL LESS PUBLIC UTILITIES A</b>		\$1,064,146,702	\$27,764,137	-0-	\$118,635,377	\$67,726,274	\$38,560,193
<b>NET VALUATION LESS UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED</b>		1,055,257,602					
TAX CREDITS - Veterans Credit 159 @ \$300.00 = \$47,640							
Totally/Permanent Disabled Veterans 4 @ \$700.00 = \$2,800							
All Veterans Tax Credit 7 @ \$300.00 = 2,100							
<b>TOTAL TAX CREDITS 170 in the amount of \$52,540</b>							

\* Intervale Lighting Precinct dissolved in 2017 and therefore, no precinct taxes are collected for them anymore.

## COMMISSIONER'S LETTER

November 30, 2018

Town of Bartlett Board of Selectmen  
 56 Town Hall Road  
 Intervale, NH 03845

Dear Governing Body,

Your 2018 tax rate has been computed and established in accordance with RSA 21-J:35. The tax rate, its breakdown, the amount to be committed to the tax collector, and appropriations due other units of government, the amount of overlay, and the assessment used to calculate the tax rate are listed below as follows:

### 2018 Tax Rate Calculation

#### -Town Portion-

Gross Appropriations	\$ 4,852,797	
Less: Revenues	(3,349,902)	
Less: Fund Balance Voted Surplus	(215,000)	
Less: Fund Balance to Reduce Taxes	(0)	
Add: Overlay	23,291	
Add: War Service Credits	<u>52,540</u>	
Net Town Appropriation		1,363,726
<b>Approved Town Tax Effort</b>		<b>1,363,726</b>
<b>Town Rate</b>		<b>1.28</b>

#### -School Portion-

Net Local School Appropriations	7,043,267	
Less Net Education Grant	0.00	
Less State Education Taxes	(2,221,528)	
<b>Net Required Local Education Tax Effort</b>		<b>4,821,739</b>
<b>Local School Rate</b>		<b>4.53</b>
<b>-State Education Taxes-</b>	<b>2,221,528</b>	
<b>State School Rate</b>		<b>2.11</b>

Town of Bartlett, NH

**-County Portion-**

Due to County	1,289,912		
<b>Approved County Tax Effort</b>		<b>1,289,912</b>	
<b>County Tax Rate</b>			<b>1.21</b>
<b>TOTAL TAX RATE</b>			<b>9.13</b>

**Tax Commitment Calculation**

Total Property Taxes Assessed	9,696,905
Less: War Service Credits	(52,540)
Add: Village District Commitments	446,115
<b>Total Property Tax Commitment</b>	<b>10,090,480</b>

**2018 CALCULATION OF PRECINCT TAXES**

<b>Precinct</b>	<b>Tax Effort</b>	<b>Valuation</b>	<b>Tax Rate</b>
Bartlett Village Water	-0-	\$ 38,560,193	0.00
Intervale Lighting	-0-	00,000,000	0.00
			see *note below
Kearsarge Lighting	15,270	27,764,137	0.55
Lower Bartlett Water	285,911	118,635,377	2.41
North Conway Water	144,934	67,726,274	2.14
<b>Total Precinct Commitment</b>	<b>446,115</b>		

THOMAS HUGHES  
 Assistant Director - Municipal and Property Division  
 NH Department of Revenue Administration

\* Intervale Lighting Precinct voted to dissolve in 2017 and, therefore, there is no separate precinct tax for them anymore.



**FINANCIAL REPORT**  
**For the Year Ending December 31, 2018**  
**(UNAUDITED)**

**EXPENDITURES**

<b><u>GENERAL GOVERNMENT</u></b>	<b>2018 <u>APPROPRIATED</u></b>	<b>2018 <u>EXPENDED</u></b>
Executive/Town Officers	\$ 56,500	\$ 56,175.50
Election and Registration	5,850	5,962.42
Financial Administration	189,300	169,613.92
WA #14 Audit	25,000	0
Revaluation of Property	13,000	23,611.11
Legal Expenses	20,000	49,279.93
Personnel Administration	366,000	344,724.41
Planning and Zoning	20,300	25,486.63
General Government Buildings	17,100	15,243.63
WA #13 Bldg. Repairs/Lights	27,000	11,544.98
Cemeteries	4,000	857.90
Insurance	72,800	72,749.00
Other General Govt. (Tax Map)	1,500	-0-
WA #5 Flood Damage Repairs	400,000	-0-
<b><u>PUBLIC SAFETY</u></b>		
Police	342,500	343,521.29
Ambulance	32,000	32,000.00
WA #11 Ambulance	65,000	63,604.30
Fire - Budget	174,650	167,223.70
WA #15 Fire Truck	160,000	-0-
<b><u>AIRPORT</u></b>		
WA#18 Eastern Slope Airport	500	-0-
<b><u>HIGHWAYS AND STREETS</u></b>		
Highway Maintenance	481,250	441,697.26
Other Highway		
WA #4 Highway Truck	190,000	103,169.00
WA #4 (2017) Highway Truck		41,165.00
WA #7 Road Improvements	300,000	300,000.00
WA #8 Backhoe Lease	24,400	24,259.80
WA #12 Grader/Chipper Repair/Screen	30,000	14,592.51

Town of Bartlett, NH

**SANITATION**

Solid Waste Disposal	254,500	252,126.72
WA #10 Transfer St. Renovations	85,000	72,403.37
WA #9 Backhoe Lease	11,426	11,424.24
WA #13 (2015) Landfill Testing	-0-	2,800.00
WA #8 (2017) Trans St. Renovations	-0-	58,968.74

**WELFARE**

Direct Assistance	10,000	3,833.56
Other Welfare		
WA #17 Conway Area Humane Soc.	1,000	1,000.00
WA #19 Gibson Center	5,000	5,000.00
WA #20 Children Unlimited	4,000	4,000.00
WA #21 Starting Point	2,160	2,160.00
WA#22 Mental Health Center	3,582	3,582.00
WA #23 TriCounty CAP	4,000	4,000.00
WA#24 White Mt. Comm. Health	5,479	5,479.00

**CULTURE AND RECREATION**

Parks and Recreation	57,000	59,533.15
Library	43,300	43,300.00
Patriotic Purposes	2,300	2,070.00
Other – WA #16 Valley Vision	5,000	5,000.00

**CONSERVATION**

Purchase of Natural Resources	3,500	2,645.83
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**DEBT SERVICE**

Principal Long Term Bond	83,500	83,333.34
Interest Long Term Bond	1,900	1,883.54
Interest Short Term Notes (TAN)	21,000	47,305.55

<b>SUBTOTAL</b>	<b>\$3,622,297</b>	<b>\$2,978,331.33</b>
<b>Town Meeting Amendments</b>	<b>+30,500</b>	
<b>TOTAL</b>	<b>\$3,652,797</b>	<b>\$2,978,331.33</b>

**PAYMENTS TO OTHER GOVERNMENTS**

Taxes Assessed for County 2018	1,289,912	1,289,912.00
Taxes Assessed for Precincts 2018	446,115	446,115.00
Local Education Taxes Assessed 2018	4,821,739	4,821,739.00
State Education Taxes Assessed 2018	2,221,528	2,221,528.00
Other – State Fees (Vital Records)	3,183	3,183.11

<b>SUBTOTAL</b>	<b>\$ 8,782,477</b>	<b>\$ 8,782,477.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$12,435,274</b>	<b>\$11,760,808.33</b>

Town of Bartlett, NH

**REVENUES**

<b><u>TAXES</u></b>	<b><u>2018 ESTIMATED</u></b>	<b><u>2018 ACTUAL</u></b>
Property Taxes 2018 Commitment	\$10,090,480	\$10,090,480.00
Plus Overlay	23,291	23,291.00
<b>SUBTOTAL</b>	<b>\$10,113,771</b>	<b>\$10,113,771.00</b>
Land Use Change Taxes	10,000	10,380.00
Timber Taxes	1,500	1,454.59
Payments in Lieu of Taxes	80,000	82,622.00
Excavation Taxes	400	329.34
Other Taxes (Prior Years)		
Interest and Penalties on Delinquent Taxes	20,000	62,743.66
<b><u>LICENSES, PERMITS AND FEES</u></b>		
Motor Vehicle Permit Fees	700,000	761,366.95
Building Permits/PTO's	2,000	2,781.00
Other Licenses, Permits, Fees	4,000	4,794.90
<b><u>FROM FEDERAL GOVT.</u></b>		
Homeland Security	0	0
<b><u>STATE OF NH</u></b>		
Shared Revenue	0	0
Meals and Rooms Distribution	145,000	144,497.31
Highway Block Grant	106,600	106,687.91
Flood Control Reimbursement	44,200	64,182.89
Other State Grants and Reimbursements	13,800	17,177.70
<b><u>OTHER GOVT.</u></b>		
Hart's Location (Emergency Services)	5,000	
Jackson (TS Reimb. Expenses)	37,476.58	
	40,000	42,476.58
<b><u>CHARGES FOR SERVICES</u></b>		
Income from Departments		
Fines (Dog/Parking/Dump/Bldg.)	2,300.00	
Planning Board Fees	3,950.49	
Zoning Board fees	520.00	
Police Reports	450.00	
Pistol Permits	270.00	
Copy Fees	1,119.25	

Town of Bartlett, NH

Septic Design Fees	2,700.00		
Test Pit Fees	1,225.00		
Fire Inspection Fees	2,366.25		
Witness Fees	44.28		
Engineer Review Fee			
Reimbursement	13,534.50		
R. Snow Restitution	1,025.64		
Reimbursements	482.46		
Overpayment Refunds	652.12		
Police Contract Buyout	13,563.85		
WorkComp Repayments	1,251.72		
Legal Reimbursement	20,000.00		
Insurance Payment- Vehicle Damage	250.00		
<b>SUBTOTAL</b>		<b>35,000</b>	<b>65,705.56</b>
Other Charges			
Construction Debris Fees	33,417.00		
Police/Fire Detail Charges	12,506.00		
Tax Deeded/Lien Property	20,572.03		
<b>SUBTOTAL</b>		<b>75,000</b>	<b>66,495.03</b>
<b><u>MISCELLANEOUS SOURCES</u></b>			
Sale of Municipal Property	137,000		137,276.00
Interest on Investments	1,300		2,013.00
Cable TV Franchise Fee	81,035		81,034.76
Transfer from Special Funds (drug escrow)	-0-		3,587.75
Transfer from Capital Reserve Funds	105,000		104,994.12
Proceeds – Long Term Bond	190,000		190,000.00
<b>SUBTOTAL</b>		<b>1,791,835</b>	<b>1,952,601.05</b>
<b>Voted from Fund Balance</b>		<b>215,000</b>	<b>215,000.00</b>
<b>Unreserved Fund balance to reduce taxes</b>		<b>-0-</b>	<b>-0-</b>
<b>SUBTOTAL</b>		<b>215,000</b>	
<b>215,000.00</b>			
<b>TOTAL REVENUE SOURCES WITHOUT TAXES</b>		<b>\$ 2,006,835</b>	<b>\$ 2,167,601.05</b>
<b>TOTAL REVENUE WITH TAXES</b>		<b>\$12,120,606</b>	<b>\$12,281,372.05</b>
<b>RECONCILIATION OF SCHOOL DISTRICT LIABILITY</b>			
Liability at the Beginning of the Year	1,371,396		
ADD: School District Assessment for Current Year	7,043,267		
Total Liability within Current Year	8,414,663		
LESS: Payments made to School District	6,770,479		
Due to School District End of Year	1,644,184		

## BALANCE SHEET (Unaudited)

### ASSETS

**As of December 31, 2018**

<u>CURRENT ASSETS</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Cash and Equivalents	\$2,623,942	\$3,071,213
Taxes Receivable	793,538	832,266
Tax Liens Receivable	275,752	257,337
Accounts Receivable		
Due From Other Governments	-0-	-0-
Due From Other Funds	-0-	-0-
Other Current Assets	160,000	400,000
<b>TOTAL ASSETS</b>	<b>\$3,853,232</b>	<b>\$4,560,816</b>

### LIABILITIES AND FUND EQUITY

<u>CURRENT LIABILITIES</u>		
Warrants and Accounts Payable	\$ 108,738	\$ 717,328
Due to Other Governments		
Precincts	116,235	129,253
Flood refund	24,444	-0-
Due to School Districts	1,371,396	1,644,184
Deferred Revenue		
Bonds/Escrows	68,261	66,780
Truck Bond	160,000	-0-
Other Payables	43,062	
<b>TOTAL LIABILITIES</b>	<b>\$1,892,136</b>	<b>\$2,557,545</b>

### FUND EQUITY

Restricted Fund Balance	-0-	-0-
Committed Fund Balance	1,384,821	1,524,930
Assigned Fund Balance	303,275	200,341
Unassigned Fund Balance	273,000	278,000
<b>TOTAL FUND EQUITY</b>	<b>\$1,961,096</b>	<b>\$2,003,271</b>
<b>TOTAL LIABILITIES - FUND EQUITY</b>	<b>\$3,853,232</b>	<b>\$4,560,816</b>

## SCHEDULE OF LONG TERM DEBT

### Highway Truck Bond (2018 Article 4) - Northway Bank

Bond Issued 12/31/2018 Principal \$190,000 / Net Interest Cost 3.6% - Northway Bank  
Term 4 Years

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
1	07/15/2019	\$190,000.00		\$ 3,496.00	\$ 3,496.00	\$ 3,496.00
2	01/15/2020	190,000.00	\$ 47,500.00	3,420.00	50,920.00	
3	07/15/2020	142,500.00		2,565.00	2,565.00	53,485.00
4	01/15/2021	142,500.00	47,500.00	2,565.00	50,065.00	
5	07/15/2021	95,000.00		1,710.00	1,710.00	51,775.00
6	01/15/2022	95,000.00	47,500.00	1,710.00	49,210.00	
7	07/15/2022	47,500.00		855.00	855.00	50,065.00
8 Payoff	01/15/2023	47,500.00	47,500.00	855.00	48,355.00	48,355.00
<b>TOTAL</b>			<b>\$190,000.00</b>	<b>\$17,176.00</b>	<b>\$207,176.00</b>	<b>\$207,176.00</b>

## SCHEDULE OF LONG TERM DEBT

### Road Reconstruction (WA #2 - 2016 Annual Meeting) - Passumpsic Bank

Note Issued 11/07/2016 / Principal \$250,000 / Net Interest Cost 1.50%

Term 11/07/2016-01/15/2019

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
1	01/15/2017	\$250,000.00	\$ 83,333.33	\$ 708.90	\$ 84,042.23	
	07/15/2017	166,666.67		1,239.72	1,239.72	\$ 85,281.95
2	01/15/2018	166,666.67	83,333.33	1,260.27	84,593.60	
	07/15/2018	83,333.34		619.86	619.86	85,213.46
3 Payoff	01/15/2019	83,333.34	83,333.34	630.13	83,963.47	83,963.47
<b>TOTAL</b>			<b>\$250,000.00</b>	<b>\$4,458.88</b>	<b>\$254,458.88</b>	<b>\$254,458.88</b>

**SCHEDULE OF TOWN PROPERTY**  
**As of December 31, 2018**

Town Hall - Land and Buildings	\$ 998,000
Furniture and Equipment	157,000
Library - Furniture and Equipment	105,000
Police Department - Furniture and Equipment/Vehicles	100,000
Fire Department - Land and Buildings	1,488,000
Equipment/vehicles	700,000
Highway Department - Land and Buildings	585,500
Equipment/Vehicles	600,000
Materials and Supplies	5,000
Parks/Beaches	146,600
School - Land, Buildings, Equipment	3,532,400
Transfer Station - Land and Buildings	686,500
Cemetery Land	422,400
All Land and Buildings Acquired Through Tax Collector's Deeds	<u>194,500</u>
<b>Total</b>	<b>\$9,720,900</b>



**TOWN CLERK REPORT**  
**For Year Ending December 31, 2018**

Motor Vehicle Permits	4990	\$749,709.75
State of NH Decals		11,657.50
Dog Licenses/Fines	155	1,265.00
Vital Records	77	1,022.50
Marriage Licenses	36	1,800.00
Other		707.40
<b>TOTAL PAID TO TREASURER</b>		<b>\$766,162.15</b>

Respectively submitted,  
CHERYL NEALLEY  
Town Clerk

## TAX COLLECTOR'S REPORT Summary of Tax Accounts December 31, 2018

	<b>**DEBITS**</b>	
	<b>2018</b>	<b>2017</b>
Uncollected Taxes:		
Property Taxes		\$816,628.64
Yield		
Property Tax Credit Balance	-\$23,090.55	
Land Use		
Taxes Committed to Collector		
Property	10,088,269.00	3,068.00
Yield Tax	1,454.06	
Current Use	10,380.00	
Excavation Tax	329.34	
Added Taxes		
Properties		
Fees Collected		
Overpayments	23,124.00	
Yield Tax Interest		
Property Interest & Costs		30,158.67
Tax Lien Interest/Costs	4.34	
<b>TOTAL DEBITS</b>	<b><u>\$10,100,470.19</u></b>	<b><u>\$849,855.31</u></b>

	<b>**CREDITS**</b>	
	<b>2018</b>	<b>2017</b>
Remittances to Treasurer:		
Property	\$ 9,256,036.45	\$633,911.08
Yield	1,454.06	
Yield Tax Interest	4.34	
Excavation	329.34	
Land Use Changes	10,380.00	
Property Interest/Costs		24,257.22
Penalties		5,901.45
Property Tax Lien		182,627.86
Abatements/Tax Deeds		
Property		144.95
Yield		
Current Use		
Current Levy Deeded		
Uncollected Taxes		
Property	856,605.41	3,012.75
Yield		
Current Use		
Property Tax Credit Balance	-24,339.41	
<b>TOTAL CREDITS</b>	<b><u>\$10,100,470.19</u></b>	<b><u>\$849,855.31</u></b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS**  
**Fiscal Year Ending December 31, 2018**  
**- Levies of Tax Sale Accounts to Others -**

	<b>2017</b>	<b>** DEBITS **</b> <b>2016</b>	<b>2015</b>
Balance of Unredeemed Taxes		\$233,778.41	\$41,973.62
Taxes Executed to Town:	\$198,252.79		
Property			
Added Taxes			
Correction to Warrant			
Overpayment			
Interest & Costs Collected after Lien	4,984.94	36,606.98	6,784.82
Property Interest			
Yield Tax Interest			
Current Use Interest			
<b>TOTAL DEBITS</b>	<u><u>\$203,237.73</u></u>	<u><u>\$270,385.39</u></u>	<u><u>\$6,784.82</u></u>

	<b>2017</b>	<b>** CREDITS **</b> <b>2016</b>	<b>2015</b>
Remittances to Treasurer:			
Property Redemption	\$ 75,540.74	\$127,338.18	\$10,593.96
Yield Redemption			
Current Use Redemption			
Interest & Costs After Tax Sale/Lien	4,984.94	36,606.98	6,784.82
Redemption Interest/Costs			
Yield Tax			
Current Use			
Abatements of Unredeemed Liens	238.93	1,953.46	1,002.65
Liens Deeded to Municipality			
Unredeemed Taxes at End of Year:	122,473.12	104,486.77	30,377.01
Property Redemption			
Yield			
Current Use			
<b>TOTAL CREDITS</b>	<u><u>\$203,237.73</u></u>	<u><u>\$270,385.39</u></u>	<u><u>\$48,758.44</u></u>

## TAX COLLECTOR'S REPORT

### Y-T-D REMITTANCES TO TREASURER - DEC. 31, 2018

Remittances to Treasurer	\$10,182,550.34
<b>TOTAL RECEIPTS</b>	<b>\$10,182,550.34</b>

**Detail of Payments Posted:**

2018	Property Tax	\$ 9,254,940.32
2017	Property Tax	637,678.44
	Interest	14,518.32
2017	Lien Redemptions	75,669.17
	Interest/Costs	5,006.51
2016	Property Tax	1,172.92
	Interest	76.79
2016	Lien Redemptions	127,927.86
	Interest/Costs	37,017.30
2015	Lien Redemptions	6,213.34
	Interest/Costs	3,510.99
2014	Lien Redemptions	3,435.56
	Interest/Costs	2,101.50
2013	Lien Redemptions	605.14
	Interest/Costs	512.25
2018	Timber Tax	1,454.06
	Interest/Costs	0.53
2018	Land Use Change Tax	10,380.00
	Interest/Costs	
2018	Excavation Tax	329.34
<b>TOTAL PAYMENTS POSTED</b>		<b>\$10,182,550.34</b>

## TREASURER'S REPORT 2018

### GENERAL FUND

Balance January 1, 2018		\$ 2,555,681.39	
Town Clerk Receipts	\$ 766,162.15		
Tax Collector Receipts	\$10,182,550.34		
Misc. Receipts	<u>\$12,356,004.93</u>		
Total Receipts		<u>\$23,304,717.42</u>	
Subtotal		\$25,860,398.81	
Less Expenditures		<u>\$22,855,965.40</u>	
Balance December 31, 2018			\$3,004,433.41

### YIELD TAX AND ESCROW ACCOUNTS SUMMARY<sup>1</sup>

Balance January 1, 2018	\$68,260.90		
Deposits	\$ 2,100.00		
Interest	\$ 6.48		
Withdrawals	<u>\$ 3,587.75</u>		
Balance December 31, 2018		<u>\$66,779.63</u>	
<b>TOTAL ALL FUNDS IN HANDS OF TREASURER</b>			<b>\$3,071,213.04</b>

JEAN MALLETT  
Treasurer

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<sup>1</sup> See detail elsewhere in this report

## DETAIL OF YIELD TAX AND ESCROW ACCOUNTS 2018

### YIELD TAX ESCROW ACCOUNT

Beginning balance 01/01/18	\$37,742.61
Deposits	2,100.00
Withdrawals	-0-
Interest	3.79
Ending balance 12/31/18	\$39,846.40

### ROAD/DEVELOPMENT ESCROW ACCOUNTS

M. Dunn/East Branch Rd.	
Beginning balance 01/01/18	\$11,027.49
Deposits	-0-
Withdrawals	-0-
Interest	1.00
Ending balance 12/31/18	\$11,028.49

(The following accounts are held in a pooled account with interest distributed proportionally)

Intervale Crossroads (road) (Opened 03/2005)	
Beginning balance 01/01/18	\$ 3,467.63
Deposits	-0-
Withdrawals	-0-
Interest	0.47
Ending balance 12/31/18	\$ 3,468.03

Bearfoot Creek (road) (Opened 09/06)	
Beginning balance 01/01/18	\$ 3,397.37
Deposits	-0-
Withdrawals	-0-
Interest	0.39
Ending balance 12/31/18	\$ 3,397.76

### RECREATION SITES & FACILITIES (Opened 12/28/2006)

Beginning balance 01/01/18	\$ 5,951.77
Deposits	-0-
Withdrawals	-0-
Interest	0.60
Ending balance 12/31/18	\$ 5,952.37

Town of Bartlett, NH

**BARTLETT COMMUNITY TOWN SQUARE ACCOUNT**

Beginning balance 01/01/18	\$ 2,264.76
Deposits	-0-
Withdrawals	-0-
Interest	0.23
<hr/>	
Ending balance 12/31/18	\$ 2,264.99

**CONSERVATION COMMISSION ACCOUNT**

Beginning balance 01/01/18	\$ 183.79
Interest	-0-
<hr/>	
Ending balance 12/31/18	\$ 183.79

**POLICE DEPARTMENT DRUG ESCROW ACCOUNT**

Beginning balance 01/01/18	\$ 4,225.48
Deposits	-0-
Withdrawals	3,587.75
Interest	0.07
<hr/>	
Ending balance 12/31/18	\$ 637.80

\* (all funds have been expended but not transferred)

**TOTAL YIELD TAX AND ESCROW FUNDS  
IN HANDS OF TREASURER**

**\$66,779.63**

JEAN MALLET  
Treasurer

## DETAIL OF RECEIPTS

### TAX COLLECTOR'S RECEIPTS

2018 Property Taxes	\$9,254,940.32
2018 Excavation Tax	329.34
2018 Yield Tax	1,454.59
2018 Land Use Change Tax	10,380.00
Prior Year's Property Tax/Interest/Costs	653,446.47
Tax Liens Redeemed/Interest/Costs	261,999.62

\$10,182,550.34

### TOWN CLERK'S RECEIPTS

Motor Vehicle Registrations	749,709.75
State of NH Decals	11,657.50
Dog Licenses/Fines	1,265.00
Marriage Licenses	1,800.00
Vital Records	1,022.50
Misc. Fees (copies, bank chgs., etc.)	707.40

\$ 766,162.15

### STATE OF NEW HAMPSHIRE/FEDERAL RECEIPTS

Shared Revenue	-0-
Rooms & Meals Revenue	144,497.31
Highway Subsidy	106,687.91
Payment in Lieu of Taxes (BLM)	82,622.00
Halloween Flood – FEMA	64,182.89
Railroad User Fee	7,490.54
NH Elec Coop Grant (Garage lights)	3,531.16
NH the Beautiful – Baler Grant	3,156.00
Hazard Mitigation Plan Grant	3,000.00

\$ 415,167.81

### RECEIPTS FROM LOCAL SOURCES

Building Permits	2,760.00
Permits to Occupy	21.00
Fines (Dog/Parking/Dump/Bldg.)	2,300.00
Planning Board Fees	3,950.49
Zoning Board Fees	520.00
Police Reports	450.00
Pistol Permits	270.00
Copy Fees	1,119.25
Septic Design Fees	2,700.00
Test Pit Fees	1,225.00
Fire Inspection Fees/False Alarms	2,366.25
Witness Fees	44.28
Sale of Town Property (Truck, Car)	10,250.00
Engineer Review Fee Reimbursement	13,534.50
R. Snow Restitution	1,025.64
Reimbursements	482.46



Town of Bartlett, NH

Overpayment Refunds	652.12	
Police Contract Buyout (Chapman/Mosher)	13,563.85	
WorkComp Repayments	1,251.72	
Insurance Payment-Vehicle Damage	250.00	
Police/Fire Details	12,506.00	
Construction Debris Fees	33,417.00	
Tax Deeded Property Auction/Redemption	147,598.03	
Interest on Deposits	2,013.45	
Cable TV Franchise Fee	81,034.76	
Town of Jackson (Transfer Station Expenses)	37,476.58	
Hart's Location (1 Year Emergency Services)	5,000.00	
Legal Reimbursement (Furlong-Partial)	20,000.00	
	397,782.38	\$

**TREASURER'S TRANSACTIONS**

Temporary Loans (T.A.N.)	4,500,000.00	
Voided Checks	6,726,197.67	
NSF Checks/Fees	18,275.20	
Transfer of Funds		
Yield Tax Escrow	1,622.75	
Drug Forfeiture Escrow	1,965.00	
Ambulance CRF	49,994.12	
Fire Truck CRF	55,000.00	
Bond – Hwy. Truck	190,000.00	
	11,543,054.74	
<b>TOTAL ALL RECEIPTS</b>		<b>\$23,304,717.42</b>

## DETAILED STATEMENT OF PAYMENTS

### #4130 TOWN OFFICERS' SALARIES

Gene G. Chandler, Selectman	\$ 4,000.00
Vicki Garland, Selectmen	3,000.00
Jonathan Hebert, Selectman	1,000.00
Jean Mallett, Treasurer	4,000.00
Cheryl Nealley, Town Clerk/Tax Collector	40,175.50
David A. Patch, Selectman	4,000.00
	4,000.00

\$56,175.50

### #4140 ELECTION AND REGISTRATION

Candace Armstrong, ballot clerk	126.50
Conway Daily Sun, ads	396.50
Marjorie Enos, ballot clerk	38.50
Thomas Enos, ballot clerk	38.50
Philip Franklin, ballot clerk	132.00
Susan Franklin, ballot clerk	110.00
Sheila Glines, supervisor	1,354.13
Paula Graham, ballot clerk	88.00
Norman Head, moderator, food, ballots	543.55
Julia King, ballot clerk	220.00
Kringles Store, food	89.08
Cheryl Nealley, dividers	15.58
Office Depot, paper	82.48
Gail Paine, supervisor & mileage	1,257.55
Elaine Ryan, supervisor	989.00
George Ryan, Jr., ballot clerk	170.50
Staples, ballots	209.90
White Mtn. Cider, food	100.65
	100.65

5,962.42

### #4150 TOWN OFFICERS' EXPENSES/FINANCIAL ADMINISTRATION

Avitar Assoc., tax bills, TC-TC software	5,059.53
Bergeron Technical Services, bldg. inspections	13,759.75
Charity Blanchette, TC conference	156.00
BMSI, forms, software license, forms	4,596.13
Gene Chandler, mileage	520.00
Computer Hut, printer cartridges	327.90
Computer Port, computer	144.00
Conway Sun, ads	873.50
J. P. Cooke, dog tags	69.28
Dragonfly Aerials, river pictures	30.00
Fairpoint Communications, phone	2,740.97
Vicki Garland, mileage	129.12
Glen Junction, food	49.19
Jonathan Hebert, web reimb.	60.00
Interware Dev. Co., "E" reg.	600.00
Lynn Jones, salary	59,231.91

Town of Bartlett, NH

Lynn Jones, mileage, misc. reimb.	1,393.33	
Jean Mallett, tax collector assistant	209.25	
Jean Mallett, mileage	117.60	
Virginia McGinley, TC confererence	147.00	
Brenda Medeiros, wages	50,743.38	
Brenda Medeiros, mileage	43.20	
Cheryl Nealley, workshop reimb., mileage	384.31	
NH City & Town Clerks Assoc., dues, workshops	625.00	
NH Health Officers, dues	35.00	
NH Municipal Assoc., dues, workshop	4,670.00	
Office Depot, office supplies	3,494.44	
Pitney Bowes, meter rental, ink cartridge	320.28	
Porter Office Machine, copier usage	264.99	
Registry of Deeds, tax liens, plan copies	753.50	
Sanders Searches, tax lien searches	1,421.46	
David Shedd, test pit inspections	820.00	
Smith & Town Printers, annual reports	2,478.00	
Stamp Fulfillment Service, tax envelopes	1,187.75	
Staples, copies/supplies	203.41	
Time Warner, internet	933.46	
Town of Jackson, TC printer	200.00	
Bonnie Tryder, Deputy TC/TC wages	3,648.40	
Bonnie Tryder, mileage	323.80	
U.S. Postal Service, postage	6,804.08	
White Mt. Regional, workshop	45.00	
	169,613.92	
<b><u>#4152 REAPPRAISAL OF PROPERTY</u></b>		
Avitar, software license	5,043.85	
Avitar, assessing, abatement work	18,547.26	
NH Assessing Office, dues	20.00	
	23,611.11	
<b><u>#4153 LEGAL EXPENSES/DOG DAMAGES</u></b>		
DTC Lawyers, legal	49,279.93	
	49,279.93	
<b><u>#4155 EMPLOYEE BENEFITS</u></b>		
Social Security (46,951.37)	46,951.37	
Retirement, payroll deducted (27,083.83)		
Retirement, town share	70,044.44	
Delta Dental, dental insurance	15,029.13	
Health Insurance co-pays	6,358.91	
John Hancock, payroll deducted ret. (16,840.00)		
John Hancock, town's share ret.	4,067.48	
Medicare (14,449.70)	14,449.70	
NHMA, Health Trust, health insurance	181,463.38	
Vacation payout	6,360.00	
	344,724.41	

Town of Bartlett, NH

**#4191 PLANNING AND ZONING**

Barbara Bush, Sec. wages	14,483.83
Carroll County Registry of Deeds	208.98
Civil Solutions, engineer reviews	391.00
Computer Port, repairs	205.00
Conway Sun, ads	858.00
Donahue, Tucker & Ciandella, Attys.	4,933.00
Fairpoint Communications, phone	1,006.82
Mapping & Planning Solutions, haz mit plan	3,000.00
North Country Council, books	280.00
David Shedd, stipend	120.00
	25,486.63

25,486.63

**#4194 GENERAL GOVERNMENT BUILDINGS**

Conway Daily Sun, ad for shoveler	364.00
Frechette Oil, fuel, furnace repairs, water	4,350.70
Chris Geary, clean town hall	2,261.70
Intervale Lock & Safe, back door lock repair	287.90
Limbs to Lawns, mowing at cemetery house	345.00
Lower Bartlett Water Precinct, water usage	230.00
Lucy Lumber, ice melt	132.95
NH Electric Coop. Inc.	4,316.78
Northern Discount Blinds, blinds	1,254.00
Office Depot, supplies	37.79
Pope Security, monitoring fee, testing	372.00
L. Patrick Roberts, shoveling/plowing	945.50
David Shedd, roof shoveling	125.00
Staples, handicap parking signs	30.31
State of NH Treasury, boiler inspection	50.00
Jonathan Taylor, lights repaired	140.00
	15,243.63

15,243.63

**#4195 CEMETERIES**

L.A. Drew, gravel for road at Glen	207.90
Jackson Heights, mowing Bartlett	150.00
Limbs to Lawns, mowing Glen	500.00
	857.90

857.90

**#4196 INSURANCE**

Compensation Funds of NH, workers comp.	32,442.00
NHMA Liability Trust, prop. liab. Ins.	40,307.00
	72,749.00

72,749.00

**#4198 TAX MAP**

0

**#4210 POLICE DEPARTMENT**

**DETAIL WAGES**

Michael Chapman	832.50
George Cole	1,440.00
Robert Knight	1,800.00

Town of Bartlett, NH

Richard Laferriere	1,035.00
Michelle MacLeod	1,395.00
Ian MacMillan	315.00
Michael Mosher	1,935.00

MAINTENANCE POLICE DEPARTMENT

AAA Police Supply, ammo	699.00
Admiral Fire & Safety, uniforms, supplies	639.69
Atlantic Safety, gloves	33.85
Atlantic Tactical, apex carrier	715.00
Burnt Knoll Firearms, case	20.00
Carroll County Chiefs of Police, dues	70.00
Michael Chapman, wages	475.23
George Cole, wages	5,239.70
George Cole, gas reimb.	50.42
Computer Port, firewall	142.50
Crest Chevrolet, vehicle maintenance	2,481.23
Eastern Propane, gasoline	4,770.00
Fairpoint Communications, phone	1,880.43
Frechette Tire, tires	2,254.43
Galls, porelon pad	163.88
Mitchell Gove, wages	786.00
Betty Holmes, animal control officer	2,345.00
Huntress, pants	1,556.90
Christopher Keaton, wages	58,805.76
Christopher Keaton, reimb., plates, case	59.65
Robert Knight, wages	22,113.30
Robert Knight, reimb. supplies	104.25
Richard Laferriere, wages	34,623.42
Richard Laferriere, holiday pay	1,446.16
Lucy Lumber, supplies	200.81
Jesse E. Lyman, Inc., gasoline	7,937.00
Lynn Jones, reimb. supplies	41.34
Michelle MacLeod, wages	38,225.68
Michelle MacLeod, holiday pay	1,003.86
Michelle MacLeod, reimb. uniform alterations	5.61
Ian MacMillan, wages	60,988.16
Ian MacMillan, holiday pay	2,073.06
Ian MacMillan, decals	20.00
Michael Mosher, wages	32,372.69
Michael Mosher, holiday pay	484.56
Minuteman Press, forms	158.85
NAPA, vehicle maintenance	880.61
Neptune, uniforms	4,734.02
New England Embroidery, shirts	630.00
NESPIN, dues	100.00
NH Assoc Chief of Police, dues	150.00
Office Depot, office supplies	250.67

Town of Bartlett, NH

Patchs Market, misc. supplies	102.96	
Porter Office, copier	999.00	
Progressive Auto Works, veh. rep.	5,100.27	
Betsy Rand, wages	16,653.28	
Betsy Rand, misc. reimb.	989.27	
Red River Technology, computer supplies	6,020.48	
Safariland, equipment	186.99	
Sheehy, Jamie-Lynn, refund	174.20	
Sheepdog & Halligen, equipment	873.00	
Staples, office supplies	271.74	
Tim's Garage, cruiser maintenance	180.00	
2-Way Communication, radio work	210.50	
TMDE, radar calibration	360.00	
Treasurer, State of NH, training, law book	151.00	
Tri-Tech Software, computer support	6,880.08	
UPS Store, business cards	113.88	
Verizon Wireless, phones	851.09	
Justin Washburn, wages	2,740.38	
Justin Washburn, uniform reimb.	177.95	
	343,521.29	
<b>#4215 AMBULANCE</b>	<b>32,000.00</b>	
		32,000.00
<b>#4220 FIRE DEPARTMENT</b>		
Aerial Testing	1,934.00	
Jeremy Beach, attendance	150.00	
Bergeron Protective Clothing, equip.	8,425.46	
Bob Bryants Wrecker Service	250.00	
Philip DeSisto, attendance	200.00	
Eastern Propane	811.80	
Fairpoint Communications, phone	2,217.57	
Fire Program, computer software	861.00	
Fire Tech & Safety, equipment	23,705.00	
Frechette Oil, fuel oil, burner maint.	12,810.40	
Frechette Tire	54.90	
Chris Geary, cleaning	2,295.00	
Glen Sand & Gravel, water leak	209.30	
Jeremy Gordon, attendance	500.00	
Scott Halpin, attendance	150.00	
Heartsmart, CPR pad	264.00	
Industrial Protection, equipment	4,413.45	
Interstate Fire Extinguisher, refill	64.00	
Jackson, Town of, radio signal lease	91.48	
Roger Labbe, attendance, reimb.	200.00	
Lakes Region Fire Apparatus, equip. rep., annual service	8,934.11	
James Langdon, attendance	200.00	
Lower Bartlett Water Precinct, water usage	230.00	
Jesse E. Lyman, gas & diesel	2,111.90	
Lucy Lumber, misc. bldg. supplies	588.54	

Town of Bartlett, NH

Macdonald Motors, vehicle maintenance	2,019.81
NAPA, vehicle maintenance	348.88
N.H. Electric Coop. Inc	5,135.29
Office Depot, office supplies	141.73
Joe Orsino, attendance	200.00
Ossipee Mountain Electronics, pager/radio repairs	829.55
Patch's Markets, Inc., fire permits	379.50
Pope Security, monitoring fee	372.00
Postmaster, box rent	70.00
Betsy Rand, Sec. wages	2,010.94
Lynn P. Roberts, wages	53,371.42
Lynn P. Roberts, overtime wages	2,704.00
Lynn P. Roberts, reimb. & shoveling	2,819.94
Lynn P. Roberts, fire permits	44.50
Lynn P. Roberts, haz mit mtg food	108.59
James Schaub, attendance	50.00
SHI International, computer program	51.60
Jonathan Taylor, electric repairs	98.89
Treasurer, State of NH, boiler inspection, background checks	243.00
Valladares, vehicle repairs/inspections	4,552.87
Verizon Wireless, phone	729.03
Peter Villaume, attendance	150.00
Sam Yalenezian, attendance	150.00

WAGES

J. Beach	1,029.00
B.Bennett	246.50
T. Chick	168.00
P. DeSisto	1,898.00
J. Gordon	1,005.75
A. Hackett	208.00
S. Halpin	851.50
S. Illsley	1,140.75
R. Labbe	2,114.00
J. Langdon	2,643.50
J. Orsino	2,380.00
J. Roberts	67.50
R. Roberts	627.75
D. Robinson	533.00
W. Rose	305.50
J. Schaub	968.50
C. Smith	397.50
P. Villaume	1,612.00
S. Yalenezian	773.50

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\$167,223.70

Town of Bartlett, NH

**#4312 HIGHWAY DEPARTMENT**

WAGES

Travis Chick	59,944.35
Hud Gauvin	1,152.00
Patrick Haley	6,484.16
Bradley Hill	50,350.55
Gerald James	40,142.81
Colton Young	49,502.40

MAINTENANCE HIGHWAY

Advanced Diesel, truck repairs	28,559.22
Airgas East, welder liner/plasma cutter	344.08
Allied Equipment, air valves	225.00
Anderson Equipment, loader parts	2,090.80
Aramark, clothes	480.60
B-B Chain, parts	30.00
Bob Bryant Wrecker Service, truck towed	900.00
Chapell Tractor, parts/repairs/welding	770.81
Coleman Rental Service, roller, compactor	808.20
Conway Sun, ads	208.00
Crest Chevrolet, repairs	1,956.97
Cross Machine, parts	260.18
Diesel Works, parts	146.65
Eastern Propane	12,953.58
A. Eastman, plowing	2,400.00
FF & J Trucking, trucking sand	680.00
H. Fairfield, repairs/parts	2,986.44
Fairpoint Communications, phone	955.12
Granite State Minerals, salt	63,936.48
Haley Excavating, wheeler rental	2,325.00
HEB Engineers	250.25
High Street Sand, sand	15,924.00
Hurteau Towing	150.00
Gerald James, physical	155.00
Jordan Equipment, plow blades	8,826.80
Labonville, boots/pants	293.61
L.A. Drew	127.05
Liberty International, vehicle repairs	292.34
Lower Bartlett Water Precinct, water	233.00
Jesse E. Lyman, Inc. gas/diesel	30,653.33
Lucy Lumber, misc supplies	3,000.01
Matheson Tri-Gas, acetylene, oxygen	1,143.81
Milton Cat, "O" ring/filter	225.00
Minuteman Press, forms	77.00
Morrison & Sylvester, vehicle maint.	379.80
NAPA, equipment parts	11,484.95
N.H. Electric Coop. Inc.	2,808.34
NH Public Works, dues	25.00
North Conway Disposal Service, septic pumped	1,205.00



Town of Bartlett, NH

Northrax, rake parts	1,264.87	
Pike Industries, cold patch	2,787.02	
J. Rogerson, trucking sand	3,655.00	
Rotten Rock, trucking sand	2,645.00	
Rymes, propane	5,726.37	
Sanel, blower motor	233.10	
Smart Equipment, radio rep.	107.50	
Smithfield Plumbing, band coupling	1,833.10	
Southworth-Milton, grader parts	1,673.34	
State of NH, signs, boiler insp.	1,384.79	
Stratham Tire, tires	2,970.99	
Time Warner, internet	845.92	
Valladares Repair, vehicle parts/repairs	100.00	
Viking Cives, parts	33.28	
Colton Young, boots	225.00	
WA#7 Overage	8,364.29	
		441,697.26
<b><u>#4324 SOLID WASTE DISPOSAL</u></b>		
AVRDD-Mt. Carberry Landfill	86,206.40	
Robert Blake, wages	23,349.50	
Conway Daily Sun, ad	39.00	
Benjamin English, Jr., wages	5,565.00	
Grover Garland, Jr., wages	6,117.30	
Earl Medeiros, wages	29,016.28	
Donald Miller, wages	47,781.31	
NH DES, class reg	50.00	
North Conway Incinerator Service, haul off	33,390.00	
Ronald Nudd, wages	9,312.00	
Office Depot, TP/PT	45.99	
Pickering, Clinton, wages	6,699.44	
Smith & Town, receipt forms	195.00	
Stantec, old landfill testing	1,130.00	
Town of Conway, Hazard Waste Day	1,393.00	
Town of Jackson, ½ of grant money	1,578.00	
Treasurer, State of NH, training & permits	258.50	
		252,126.72
<b><u>#4442 WELFARE</u></b>		
General Assistance		3,833.56
<b><u>#4520 PARKS &amp; RECREATION</u></b>		
Annette Libby, wages	46,772.20	
Janice Nichipor, wages	5,527.55	
Katie Young, wages	7,233.40	
		59,533.15
<b><u>#4550 LIBRARY</u></b>		
Bartlett Public Library, Treasurer	10,710.96	
Elizabeth Kelsea, wages	7,866.00	

Town of Bartlett, NH

Georgiana Miller, wage	48.00	
Kathleen VanDeursen, wages	24,675.04	
		43,300.00
<b>#4583 PATRIOTIC PURPOSES</b>		
Bartlett Recreation Dept., parade prizes	1,700.00	
Francis P. Murphy, VFW flags	370.00	
		2,070.00
<b>#4613 CONSERVATION COMMISSION</b>		
Bartlett Tree Experts, spraying of trees	180.00	
E. G. Chandler, hose	89.99	
Jackson Heights, mowing	1,060.00	
Limbs to Lawn, mowing	425.00	
NH Assoc Conservation Commissions, dues	296.00	
Tuttle Lawn Care, annuals for intersection	594.84	
		2,645.83
<b>#4711 PRINCIPAL – LONG TERM BONDS/NOTES</b>		
Passumpsic Bank		83,333.34
<b>#4721 INTEREST – LONG TERM BONDS/NOTES</b>		
Passumpsic Bank		1,883.54
<b>#4723 INTEREST – SHORT TERM NOTES/TAN</b>		
Northway Bank – T.A.N.		47,305.55
<b>OTHER</b>		
Northway Bank – T.A.N. principal		4,500,000.00
<b><u>PRECINCTS/COUNTY/STATE/SCHOOL</u></b>		
Carroll County Treasurer	1,289,912.00	
Kearsarge Lighting Precinct	15,270.00	
Lower Bartlett Water Precinct	269,377.00	
North Conway Water Precinct	148,450.00	
Treasurer, Bartlett School District	6,770,479.00	
Treasurer, State of NH, vital records fees	3,183.11	
		8,496,671.11
<b><u>REFUNDS/ABATEMENTS/TRANSFERS FROM ACCOUNTS</u></b>		
Bank of America, overpayment	1,221.00	
Stewart Title, overpayment	759.00	
Alpine Title, overpayment	951.00	
Joan/Mark Mayewski, overpayment	123.00	
Presidential Title, overpayment	777.00	
Gold Title, overpayment	59.00	
Sunset Settlement, overpayment	312.00	
NAF/MF Realty Trust, overpayment	322.00	
Scott Kriss, Atty., overpayment	211.00	
John Booker/Alice Dickerman, overpayment	266.00	
John Booker, overpayment	416.50	
Gail Ferreira, overpayment	194.00	

Town of Bartlett, NH

Virginia Mazman, overpayment	1,047.00
Janet Gorman, overpayment	323.00
Corelogic Centralized (9 overpayments)	15,988.50
Wells Fargo, overpayment	154.00
Bank of America, overpayment	2,397.00
Michael Jay, registration error	84.50
Angela Huertas, 2017 refund	661.00
Kevin & Veronica Grattan, abatement	349.00
Krypel Family Trust, abatement	666.00
Robert F. McLellan, abatement	861.30
Robert McLellan, interest	13.63
David Betz, Sr., abatement	87.00
Brooks Family Trust, abatement	1,168.10
Adelard & Marilyn Desmarais, abatement	88.00
Herbert & Deborah Eskedal, abatement	861.46
Thomas Holberton, abatement	555.22
George Howard Revocable Trust, abatement	605.49
Linda Mason, abatement	214.19
Timothy & Robin Shippee, abatement	413.95
Richard Tucker, abatement	68.00
John & Sylvia Young, abatement	12.00
Robert & Martha Amidon, abatement	764.87
Richard Chrenko, abatement	1,122.88
Polly Howe, abatement	304.13
Lapierre Family Trust, abatement	604.30
Mountain House, LLC, abatement	1,728.98
R & S North Realty Trust, abatement	20.00
North Country Trust, abatement	1,754.44
James Sherrard, abatement	49.00
Hastings Revocable Trust, abatement	1,754.48
Robert & Fay McLeod, abatement	606.80
Meagan Kalinowski, abatement	933.65
Lloyd & Mary Hamblet, abatement	1,154.86
Paul Pagliarulo, abatement	117.42
Janet Swanson, abatement	881.38
Gary & Patricia Thorup, abatement	401.96
Kim Renier, abatement	49.00
98 Route 302 Realty Trust, flood abatement	490.00
John Muldoon, Jr., flood abatement	321.00
William Duggan, flood abatement	285.00
John Gonya, flood abatement	325.00
Dennis Bemis Revocable Trust, flood abatement	327.00
Clifford & St. Martin Family Trust, flood abatement	170.00
Sky Valley, Inc., abatement	925.95
Maryellen Szetela, abatement	2,668.69
William & Deborah Roberts, abatement	1,236.40
John & Alexa Schnauck, abatement	104.74
Mark & Jennifer Genest, abatement	102.70

Town of Bartlett, NH

Gregory Frizzell, abatement	1,070.36
Mark & Beverly Dryjas, abatement	108.64
Nicola Braithwaite, abatement	162.82
James & Kim Clifford, abatement	402.92
Shorrock Family Trust, abatement	605.20
James & Donna Iovino, abatement	645.50
Town of Bartlett, abatement applied to tax bill	2,524.40
Mark & Jennifer Genest, abatement	104.00
Amy Deshais, 2018 tax abatement	34.00
Jeffrey Ogren, 2018 abatement	99.00
James & Kim Clifford, 2018 abatement	411.00
Nicola Braithwaite, 2018 abatement	164.00
Shorrock Family Trust, 2018 abatement	616.00
William & Deborah Roberts, 2018 abatement	675.00
John & Alexa Schnauck, 2018 abatement	106.00
Maryellen Szetela, 2018 abatement	2,804.00
Gregory Frizzell, 2018 abatement	1,086.00
Kenneth Elmer, 2018 abatement	1,786.32
Town of Bartlett, yield tax escrow	1,823.00

# REPORT OF THE TRUST AND CAPITAL RESERVE FUNDS (MS-9) For the Year Ending December 31, 2018

Date of Creation	Name of Fund	Purpose of Fund	How Invested	Beginning Balance	New Funds	PRINCIPAL			INCOME			Grand Total Principal & Income
						Ending Balance	Withdrawals	Ending Balance	Beginning Balance	Yearly Income	Expended	
1980	Cemetery	Care	CD&MM	\$16,146.00	0	0	\$16,146.00	\$32,825.00	\$389.00	0	\$33,214.00	\$49,360.00
2010	Capital Reserve	Fire Truck	CD	55,000.00	0	55,000.00	0	614.00	135.00	0	749.00	749.00
2017	Capital Reserve	Ambulance	CD	50,000.00	0	49,994.00	6.00	0	0	6.00	(6.00)	0
2000	Capital Reserve	School Maintenance	CD & MM	58,508.00	30,000.00	17,778.00	70,730.00	1,177.00	531.00	0	1,708.00	72,438.00
Various	Capital Reserve	School Bus	CD & MM	15,232.00	15,000.00	25,000.00	5,232.00	15,777.00	73.00	0	15,850.00	21,082.00
Various	Capital Reserve	School Special Ed	CD & MM	75,645.00	0	0	75,645.00	33,356.00	568.00	0	33,924.00	109,569.00
Various	Capital Reserve	Library	CD	270,000.00	0	0	270,000.00	13,207.00	1,656.00	0	14,863.00	284,863.00
2004	Capital Reserve	Recreation Land	CD	15,000.00	0	0	15,000.00	2,133.00	164.00	0	2,297.00	17,297.00
2004	Capital Reserve	Bartlett Village Water Precinct	MM	46,628.00	0	0	46,628.00	3,235.00	133.00	0	3,368.00	49,996.00
2013	Capital Reserve	Lower Bartlett Water Precinct	MM	450,135.00	115,929.00	0	566,064.00	95.00	1,201.00	0	1,296.00	567,360.00
<b>TOTAL ALL FUNDS</b>				<b>\$1,052,294.00</b>	<b>\$160,929.00</b>	<b>\$147,772.00</b>	<b>\$1,065,451.00</b>	<b>\$102,419.00</b>	<b>\$4,850.00</b>	<b>\$6.00</b>	<b>\$107,263.00</b>	<b>\$1,172,714.00</b>

The accounts are located in Northway Bank.

# REPORT OF THE COMMON TRUST FUND INVESTMENTS CEMETERY FUNDS REPORT (MS-10) For the Year Ending December 31, 2018

# of Shares	Date of Creation	Description of Investment	PRINCIPAL			INTEREST			Ending Balance	Grand Total
			Beginning Balance	Purchases	Ending Balance	Interest Income	Expended			
0.014	1936	Petrie	\$225.00	0	\$225.00	\$1,329.00	\$6.00	0	\$1,335.00	\$1,560.00
0.019	1963	Chesley	300.00	0	300.00	1,292.00	7.00	0	1,299.00	1,599.00
0.031	1941	Nichols	500.00	0	500.00	3,359.00	12.00	0	3,371.00	3,871.00
0.031	1942	McCotter	500.00	0	500.00	3,790.00	12.00	0	3,802.00	4,302.00
0.031	1952	Drown	500.00	0	500.00	2,698.00	12.00	0	2,710.00	3,210.00
0.031	1967	Rogers	500.00	0	500.00	3,361.00	12.00	0	3,373.00	3,873.00
0.003	1925	Suitor	50.00	0	50.00	245.00	1.00	0	246.00	296.00
0.015	1971	Walker	250.00	0	250.00	1,508.00	6.00	0	1,514.00	1,764.00
0.062	1973	Hill	1,000.00	0	1,000.00	3,005.00	24.00	0	3,029.00	4,029.00
0.025	1975	Cote	400.00	0	400.00	2,237.00	10.00	0	2,247.00	2,647.00
0.062	1978	Wyman	1,000.00	0	1,000.00	5,206.00	24.00	0	5,230.00	6,230.00
0.019	1979	Leary	300.00	0	300.00	1,579.00	7.00	0	1,586.00	1,886.00
0.062	1992	Randall	1,000.00	0	1,000.00	1,180.00	24.00	0	1,204.00	2,204.00
0.155	1997	Pitman	2,500.00	0	2,500.00	1,367.00	61.00	0	1,428.00	3,928.00
0.062	2001	Garland A.	1,000.00	0	1,000.00	33.00	24.00	0	57.00	1,057.00
0.309	2016	Burke E.	5,000.00	0	5,000.00	119.00	120.00	0	239.00	5,239.00
0.1006	1997	Intervale Cemetery	1,121.00	0	1,121.00	517.00	27.00	0	544.00	1,665.00
<b>1.0000</b>		<b>Cemetery Trust</b>								
		<b>Fund TOTAL</b>	<b>\$16,146.00</b>	<b>0</b>	<b>\$16,146.00</b>	<b>\$32,825.00</b>	<b>\$389.00</b>	<b>0</b>	<b>\$33,214.00</b>	<b>\$49,360.00</b>

The accounts are located in Northway Bank.

## **BARTLETT CONSERVATION COMMISSION 2018 ANNUAL REPORT**

The Bartlett Conservation Commission plays an important advisory role in wetlands protection. In this role, the Commission:

- Reviews all New Hampshire Department of Environmental Services (NH DES) wetland applications.
- Conducts visits and meets with owners/representatives, abutters, and other interested parties to assure the reasonableness of plans that might disturb the wetlands and assures the impact is realistically minimized.
- When applicable, suggests the exploration of alternative approaches to involved parties (owners/representatives, NH DES).
- Continues to monitor permitted projects involving the wetlands.

The Commission continues to assist in the NH DES Volunteer River Assessment Program (VRAP). In support of this program, the Commission selected three test sites on the Saco River: one as it enters Bartlett, the second midway and the final as it exits the town boundary. These selections allow the Commission to pinpoint any problem areas should they arise. Results can be viewed at: <https://www.des.nh.gov/organization/divisions/water/wmb/vrap/saco/index.htm>. There is no cost to the Town of Bartlett for this important community service as all scientific equipment and lab services are funded through NH DES, and all data gathering is by volunteers.

Starting in 2016 the Commission addressed two areas of concern affecting the Saco River:

- The establishment and proliferation of invasive species in the USRV (Upper Saco River Valley) which had been identified as a high-risk area. To address this issue the commission contacted Doug Cygan of NH Agriculture who presented a public forum on the topic last spring 2018.
- The site of the former Bartlett burning dump continues to deteriorate and has been identified by NH DES as an area of immediate concern. The Commission continues to work and meet with the town, property owners and NH DES to explore mitigation options.

The role our wetlands play in the ongoing availability of clean water for use by all forms of plant and animal life is scientifically defined as “absolutely essential.” Therefore, it is clearly in the general public’s best interest to protect our wetlands against any and all abuses, whether by accident, lack of knowledge or by design. The Commission remains dedicated to preserving the high quality of the town’s water resources both for drinking and recreational purposes and we urge our residents and visitors to be mindful of the wetlands and strive to protect them.

Our current Bartlett Conservation Commission members Nancy Oleson, Christopher Fithian, Mike Morin and our chairperson, Daryl Mazzaglia, will continue to serve during 2019. We encourage your participation with the Commission and are actively looking for more members to join our group. If you are interested in helping, please contact the Selectmen’s office at Town Hall.

Respectfully submitted,  
DARYL MAZZAGLIA, Chairperson

## **PLANNING BOARD REPORT 2018 ANNUAL REPORT**

In 2018, development in the town continued to follow the trend we have seen in the past couple of years with a slower pace of activity. The Planning Board approved two voluntary lot mergers, seven residential subdivisions, one commercial subdivision and one boundary line adjustment.

The Planning Board also approved four requests from cell tower owners for modifications to the towers. These modifications are generally upgrades to antennas and usually go unnoticed to anyone. We had a good deal of discussion and two public hearings on a Verizon Wireless proposal to construct a 160' tower in the Glen section of town. After discussion, the Planning Board approved this application. The applicants were advised that their next step is the permitting process with the town selectmen.

In addition to the activity mentioned above, the Planning Board also heard presentations or had discussions on different topics that could impact Bartlett. These presentations included a representative from the Mount Washington Valley Housing Coalition talking about affordable housing and the results of a charrette held at the Fields of Attitash, representatives from the Upper Saco Valley Land Trust presenting the results of a ground water protection study and, finally, a representative from the Lower Bartlett Water Precinct explaining planned upgrades to their water system. We also had informal discussions on several projects that might be submitted for review as well as gravel pits.

In March, the Planning Board submitted, for voter approval, a change to the zoning amendment that requires the current 50' road frontage be maintained the entire way into the property. In preparation for voting in March, Planning Board members listened to a large audience from a Christmas Mountain recreation club explain the reasoning for a petitioned amendment they planned to submit for town voter approval. This amendment would allow a building at Christmas Mountain to be used as a recreational facility if a special exception is eventually granted for their request. After discussion concluded, the Planning Board voted to lend their support to this amendment.

Also in March, Scott Grant was reelected to his position on the Planning Board and we welcomed a new member with the election of Kevin McEnaney to the board. Kevin filled a position left open when Peter Gagne left the board. We thank Scott for his continued service to the board and Kevin for his willingness to join in this civic responsibility. We extend our thanks to Peter for his contributions to the board. We also extend a note of appreciation to our secretary, Barbara Bush, for the administrative support she provides to the Planning Board.

Finally, this year a number of town residents attended public hearings on applications or presentations brought before the Planning Board. The members of the Planning Board appreciated their attendance and involvement because, through their questions or voicing of their opinions, we gained a broader perspective on the topic being reviewed. We appreciate the fact that members of our community take the time to come to our meetings to learn about topics of interest to them or their neighbors. Your input is very valuable and greatly appreciated.

Respectfully submitted,  
PHILIP FRANKLIN, Chair



## **BARTLETT PUBLIC LIBRARY 2018 ANNUAL REPORT**

*"A library is not a luxury but one of the necessities of life." - Henry Ward Beecher*

2018 was a busy, productive year for the public library. In addition to lending books, DVD's, audio books, periodicals and a telescope the library provided many useful services to the community. These services include the use of computers and printers, the ability to fax and the opportunity to access WiFi for personal or professional use as well as a quiet place for a variety of activities. The collection of diverse materials continues to grow in to the space available. To maintain a pertinent collection of materials and continue to grow, the library focused a weeding project on the children's non-fiction collection. Weeding, a library management tool, has created the space to allow the school and public library to add contemporary materials on a variety of subjects to the collection, as well as increase visibility and circulation. The public libraries' unique location in the shared space with the school library allows the school and public librarians to work together in managing the collection which is a benefit to all. The library location also provides a safe place for after school hours if students are using computers for homework, waiting for after school sports and activities or awaiting a later ride home. The library has begun an expansion in to adjacent space provided by the school which has allowed a separation of the school teaching space and the general public use area of the library.

The 2018 Summer Reading Program, Libraries Rock was one of a number of programs the public library facilitates for the benefit of the community. Summer Reading Program is well attended by the Bartlett Recreational Program summer campers and any drop-in community members. Historically, summer reading program takes place on Tuesday mornings with a preschool reading period followed by a program for school aged children. This hour normally includes a story hour, themed craft or project, and frequently culminates in a special presentation. The Friends of the Bartlett Public Library provide support for this program as well as a monthly book discussion. The second Tuesday of the month is the established date for a book discussion taking place at the library at 7:00 pm. Book selections are available in the library and are varied as are the facilitators. A sampling of 2018 titles includes [A Stranger in the Woods](#) by Michael Finkel, [The Soul of an Octopus](#) by Sy Montgomery, [Truth and Beauty](#) by Ann Patchett and [Where You'll Find Me](#) by Ty Gagne. All members of the community are welcome to attend these discussions and to recommend titles or volunteer to facilitate. The library hosted an extremely well attended presentation by Ty Gagne who went on to become the One Book One Valley author for the Carroll County libraries in 2018. This community wide reading event includes individual discussions at the public libraries in the valley, and a culminating event with the author at Kennett High School. Ty's power point presentation was fascinating and his respect for his subject admirable.

## Town of Bartlett, NH

The Librarian is a member of the Carroll County Library Cooperative which meets quarterly and provides an opportunity to network, collaborate and share ideas with the other libraries in the county. The Librarian is a member of the One Book One Valley selection committee which begins meeting in the spring to discuss potential titles and begin planning the next event. Additionally, the Librarian is a member of the BVLA purchasing group which makes selections for the addition to the rotating collection of DVD's and audio books which travels bimonthly between ten libraries. Continuing education for the Librarian consists of attending conferences and workshops hosted by the New Hampshire Library Association, the New England Library Association and the New Hampshire State Library.

The Bartlett Public Library continues to be part of the Overdrive consortium which allows all of our patrons access to the NH Overdrive collection of e books and audio books. The only thing needed to use this system is an active library card which is easily provided by the library and the Librarian is happy to help patrons access this technology. The inter-library loan system throughout the state is an invaluable service which allows our patrons to borrow materials we may not have in our collection from any other library in the state or from one of the state universities. The Bartlett Public Library is grateful for the support of the community and encourages all patrons to take advantage of our services.

Respectfully submitted,

KATHLEEN VAN DEURSEN, Library Director

### Library Hours:

Monday and Wednesday 2pm-8pm

Tuesday and Thursday 2pm-5pm

Saturday 11am-3pm

**BARTLETT PUBLIC LIBRARY  
SPECIAL FUNDS  
(As of 12/31/18)**

Garland Children's Book Fund	
Cash on hand December 31, 2018	\$ 6,134.00
Jeanette Kimbrough Fund (earmarked for new library)	
Cash on hand December 31, 2018	\$ 465.00
Memorial Gifts	
McKinney (Deposited in Checkbook)	\$ 50.00
Library Fund	
Total Funds December 31, 2018	\$ 9,266.00
History Fund	
Total Funds December 31, 2018	\$19,859.00

# BARTLETT PUBLIC LIBRARY FINANCIAL REPORT (As of 12/31/18)

**\*NOTE: Information regarding the actual amounts spent were not available as of the printing of town report.**

2018 Budget		2018 Actual
	<b><u>INCOME</u></b>	
\$43,300	Town Appropriation	\$43,300
	Copier Fees and Lost Books	
	Memorial Gifts	
	<b>TOTAL INCOME</b>	
	<b><u>OPERATING EXPENSES</u></b>	
25,000	Compensation - Librarian	\$24,675
7,300	Compensation - Library – Assistant(s)	7,914
32,300	<b>TOTAL</b>	<b>\$32,589</b>
	<b><u>LIBRARY MATERIALS</u></b>	
6,000	New Books/DVDs	
500	Periodicals	
550	Downloadable Audio Books	
7,050	<b>TOTAL</b>	
	<b><u>COMPUTER &amp; TECHNOLOGY</u></b>	
600	Supplies and maintenance	
500	Destiny Server System	
1,100	<b>TOTAL</b>	
	<b><u>ADMINISTRATION</u></b>	
900	Supplies	
1,000	Telephone	
325	Travel & conference	
100	Copier Maintenance	
225	Dues	
100	Continuing Education	
100	Programs	
100	Miscellaneous	
3,050	<b>TOTAL</b>	
<b>\$43,300</b>	<b>TOTAL EXPENSES</b>	

## **BARTLETT PUBLIC LIBRARY BUDGET 2019**

### **Compensation**

Librarian	\$ 25,000.00
Assistant Librarian	7,300.00

### **Library Materials**

New Books and Audio Books	6,000.00
Periodicals	500.00
Downloadable books	550.00

### **Computer**

Destiny Server Systems	600.00
Supplies and Maintenance	500.00

### **Administration**

Supplies	900.00
Telephone	1,000.00
Travel Conference	325.00
Copier Maintenance	100.00
Dues	225.00
Continuing education	100.00
Programs	100.00
Miscellaneous	100.00

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<b>TOTAL</b>	<b>\$43,300.00</b>
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## THE BARTLETT HISTORY FUND

The Bartlett History Fund was established by the Bartlett Library Trustees following the Town's bicentennial in 1990. The purpose of the History Fund is to further the recording of the history of Bartlett and its vicinity. Profits from the sale of the two local histories, *Bartlett, New Hampshire*, *In the Valley of the Saco*, and *The Latchkey was Always Out* and the sale of bicentennial memorabilia were sent aside to establish the Bartlett History Fund.

The following guidelines for the Bartlett History fund have been established:

- All moneys received from future sales of the Bartlett History books, bicentennial memorabilia, and any other project undertaken by the Trustees for the History Fund will go into the History Fund.
- This money is put into a separate account under the name "Bartlett History Fund."
- This fund may not be used for the Library budget. The Library may, however, use this fund to purchase books and material relating to the history of the town. This material will then become a part of the Bartlett History Collection which is being maintained in a special fireproof file cabinet.
- The money in the History Fund may be expended for historical projects, pictures, postcards, and other types of historical materials.
- The Bartlett Library Trustees must approve the above expenditures. Donations of materials and monetary gifts may be made to the Fund.

The Library has copies of its two histories: *Bartlett, New Hampshire; In the Valley of the Saco* and *The Latchstring was Always Out: A History of Lodging, Hospitality and Tourism in Bartlett, New Hampshire*, by Aileen Carroll, and a reproduction of the 1896 Birdseye Map of Bartlett for sale in the library. These books are also for sale in the local bookstores.

Anyone interested in working on a history project should contact Bartlett Library Trustees with their proposal or call the Library at 374-2755.

## **BARTLETT POLICE DEPARTMENT 2018 ANNUAL REPORT**

In 2018, the Bartlett Police Department saw some more changes in our personnel ranks. The exit of Officer Michael Chapman in March 2018 left us shorthanded. He left to join the Carroll County Sheriff's Department and it was certainly a loss to the town. We also hired Michael Mosher in February 2018, did in house training with him and sent him to the Police Academy, only to see him leave us in September 2018 to join the Madison Police Department.

On a good note however, we were able to replace both officers with certified full-time officers. Officer Richard LaFerriere came to us from the Wakefield Police Department and Officer Justin Washburn came to us from the Carroll Police Department. Both officers have more than 5 and 4 years of full time experience respectively. On another note, long time employee Officer Robert Knight retired at the end of 2018 after completing 14 years of part-time service to the residents and visitors of the Town of Bartlett. Thank You Officer Knight for your dedication to this department and to the residents and visitors of the Town of Bartlett. You will be missed. Enjoy your retirement, you earned it. "We'll take it from here!"

The remaining members of the department are Corporal Ian MacMillan, Officer Michelle MacLeod and part-time officers George Cole and Mitchell Gove. As a team we managed to provide the same dedicated service and coverage to the Town of Bartlett even while being short staffed for a good portion of the year.

In 2018 we focused our attention and resources on our communities needs toward providing strong community oriented policing. We participated in community events throughout the year such as: the bicycle safety rodeo held at Story Land, the 4th of July Parade, the Special Olympics Torch Run, Visits at the Josiah Bartlett Elementary School, the Reach the Beach Relay Race through town as well as engaging with the residents in their neighborhoods to assist with resolving problems and issues. We went to the Josiah Bartlett Elementary School and participated in assemblies dealing with issues the children were facing today such as bullying, inappropriate texting of pictures and messages, illegal drug possession etc. It is our belief that educating all our citizens and starting at a young age is a key component to solving any issues within our community.

As in most recent years the Mount Washington Valley area continues to experience substance abuse issues from residents and visitors alike and our town has not been without its share this year. We continue to work closely with the Carroll County Drug Task Force and other agencies to combat the spread of illegal drugs in our town. We did see a decrease in the number of over-dose cases and deaths this year as a result of all the hard work and the Task Force's function in our county.

## Town of Bartlett, NH

As in the past though, New Hampshire is still dealing with the drug addiction epidemic and unfortunately it is still affecting the Town of Bartlett. We have continued to participate in proactive programs to try and help those persons facing addictions who are seeking help. Both in the community and through court intervention we have sought treatment for those who wish to participate and recover. The availability of treatment resources continues to be sparse in Carroll County however.

A number of the criminal cases dealt with by the Bartlett Police Department this past year involved persons who suffer from addiction. We have dealt with burglaries, thefts and robberies and arrested the perpetrators only to find that their motivation was to get money to buy drugs. As I stated last year we as a nation cannot arrest our way out of this drug epidemic.

The members of the Bartlett Police Department take a proactive approach to investigations and patrol functions. By doing this it has helped us solve a number of serious incidents/investigations which have led to cases being presented to the Carroll County Grand Jury for indictment and prosecution and a number of those cases being resolved in the Superior Court as pleas instead of contested at trial. We also sent a number of Violation and Misdemeanor cases through the Conway District Court.

The work product of the Bartlett Police Officers is among the best in the county. In 2018 we saw an increase in our case load from that of last year. Attached to this letter is a synopsis of the 2018 Bartlett Police Activity Report.

The members of the Bartlett Police Department wish to thank the Bartlett Selectmen and the staff at the Bartlett Town Hall for their continued support along with the members of the Bartlett Fire Department, the Bartlett/Jackson Ambulance Company, the members of the Bartlett Public Works Department as well as for the assistance provided to the Town of Bartlett by the Carroll County Sheriff's Department, the New Hampshire State Police, the Conway Police Department and the Jackson Police Department. With all of your assistance we were able to maintain a safe environment for all our residents and visitors to town.

Last but certainly not least, we wish to thank the citizens of Intervale, Glen & Bartlett Villages for your continued support of the Police Department. We continue to serve the citizens of our town with the utmost respect and dedication. We hope everyone has a healthy and safe 2019.

Respectfully submitted,  
Chief CHRISTOPHER KEATON



## POLICE ACTIVITY REPORT 2018

The Bartlett Police Department received thousands of calls for service during 2018. the following are samples of the types of calls.

<b>Activity</b>	<b>Number of Calls</b>
Alarms .....	285
Animal Calls .....	115
Aggravated Assaults .....	3
Arrests .....	108
Assist Motorists .....	81
Burglary .....	6
Criminal Mischief .....	16
Criminal Trespass .....	12
Directed Patrols .....	149
Disorderly Persons .....	2
Disturbance / Noise Complaints .....	116
Domestic Violence Calls .....	22
Embezzlement Investigation .....	1
Fraud Reports .....	0
Incident Reports .....	118
Lost / Missing Persons .....	7
Motor Vehicle Accidents .....	118
Motor Vehicle Stops .....	942
Pistol Permits .....	30
Property Checks .....	362
Robbery .....	0
Sex Offender Registrations .....	3
Simple Assaults .....	5
Suicide Attempts / Calls .....	4
Suspicious Activity Reports .....	76
Thefts .....	51
Untimely / Unattended Deaths .....	4
Welfare Checks (check well-being) .....	97

Busiest:

Month - September 13.9%

Day - Friday 16.7%

Zone - Intervale 43.4%

## **BARTLETT JACKSON AMBULANCE 2018 ANNUAL REPORT**

Bartlett Jackson Ambulance again had a busy year in 2018 with 550 emergency medical calls. Calls for our service included medical emergencies, traumatic injuries, motor vehicle collisions, fires, back country carry-outs, and assistance to surrounding towns. We are proud to have served our community strictly using paid-call volunteers dedicated to helping friends, neighbors, and visitors in the towns of Bartlett, Jackson, and Hart's Location.

All members of the service are nationally certified and New Hampshire licensed EMT's, Advanced EMT's, and Paramedics who have gone through rigorous training, testing, and continuing education to provide professional emergency medical care at the basic and advanced life support level. Several of our members have pursued advanced medical training and we are proud to have physicians, physicians' assistants, critical care nurses, and pre-medicine students among our ranks. Our service is further strengthened with members from the United States Air Force, law enforcement, American Mountain Guide Association, and the National Ski Patrol, just to name a few. We are thankful to have such a diverse group of medical providers who deliver high quality and compassionate care to our patients.

Bartlett Jackson Ambulance Service continues to partner with local EMS school systems, such as SOLO, ALSI, and The Kane Schools, as well as serving as a clinical site for EMT and AEMT students. We have also teamed up with the VNA and other home health care providers of the Mount Washington Valley and the Carroll County Coalition. Beyond this, our recruitment has been up, and we have added multiple new EMT's, AEMT's, and paramedics to our roster.

From our previous years research and inquiries on how to decrease emergency department visits, we have implemented changes in our procedures that have helped reduce our call volume by 50 calls in one year! We have created a new website <https://www.bartlett-jacksonambulanceservice.org/> that will allow for greater transparency, communication, and accessibility for our town members to better understand our services and how to contact us more efficiently. The addition of the second ambulance has significantly reduced the need for mutual aid coverage as we have been able to cover secondary calls with our own personnel. Thanks to our second ambulance and bolstered roster, we have been able to provide ALS level mutual aid for our neighboring EMS services.

Many folks continue to use equipment from our loan project, from lift systems to walkers, crutches, canes and other home health care devices. BJAS would like to thank the people that have donated equipment to this project, your donations have greatly enriched the lives of those in need and your generosity has been greatly appreciated. Thanks to our donations, we may be able to offer help to those with special needs in the coming year.

Town of Bartlett, NH

We would like to thank the towns of Bartlett and Jackson, the citizens of both towns and the folks of Hart's Location for their support, we can't do this without you! We would like to thank both the New Hampshire Fish and Game and the New Hampshire State Police from Troops E and F, for their continued support and for all that they do to keep us safe in both urban and wilderness settings.

We would also like to thank Mountain Rescue Service, Bartlett Fire, Jackson Fire, Bartlett Police, Jackson Police, Carroll County Sheriffs dispatch and officers, the United States Forrest Service, Memorial Hospital, and Saco River Medical group for your efforts, trust, and support of BJAS. Thank you, AMC, Attitash, Jackson Ski Touring, Black Mt. Patrol, The Kane Schools, and SOLO for sharing your professional, compassionate, and hardworking personnel and students, it has been a pleasure to work with them all. We would also like to recognize the amazing crews of both DHART and Life Flight of Maine for their support and coverage when we need them most. Lastly, we want to thank the crew at Northern Extremes for supplying equipment and personnel for remote wilderness rescues. Working with all of you has been a pleasure and we look forward to strengthening these relationships with the coming year.

Respectfully submitted,

RICK MURNIK  
SUE GAUDETTE  
ERIC PEDERSON  
Co-Directors

## 2018 BARTLETT JACKSON AMBULANCE FINANCIAL REPORT

Beginning Balance	\$ 779.49	\$ 779.49	\$14,194.15
<b>INCOME</b>	<b>BUDGET 2018</b>	<b>ACTUAL 2018</b>	<b>BUDGET 2019</b>
Payments	\$ 55,000.00	\$ 57,489.95	\$ 55,000.00
Medicare	41,000.00	54,408.04	41,000.00
Other Income	-0-	4,954.30	-0-
Town of Bartlett	32,010.00	32,000.00	32,010.00
Town of Jackson	21,340.00	21,340.00	21,340.00
Hart's Location	500.00	500.00	500.00
<b>Total Income</b>	<b>\$149,850.00</b>	<b>\$170,692.29</b>	<b>\$149,850.00</b>

### **EXPENSES**

Equipment Maintenance/ Rental	600.00	1,848.05	600.00
Insurance	14,000.00	18,577.55	14,000.00
Other Expenses	1,200.00	3,168.72	1,200.00
Payroll Expenses (incl. FICA+MC)	120,000.00	110,485.29	120,000.00
Supplies/New Equipment	8,000.00	12,320.59	8,000.00
Telephone/Internet	1,200.00	1,373.86	1,200.00
Training/Dues	2,000.00	4,147.00	2,000.00
Contract Services	2,600.00	1,658.21	2,600.00
Postage	250.00	577.62	250.00
Bank charges	-0-	93.84	-0-
Capital Expenses (Defib)	-0-	3,026.90	-0-
<b>TOTAL</b>	<b>\$149,850.00</b>	<b>\$157,277.63</b>	<b>\$149,850.00</b>

Ending Balance

14,194.15

### **CAPITAL EXPENSES**

New Ambulance	130,000.00	126,968.56	-0-
New Defibrillator	-0-	-0-	-0-
Bartlett Share	65,000.00	63,604.30	
Jackson Share	65,000.00	63,364.26	

### **DONATION ACCOUNT SUMMARY**

*(CD's in Citizens Bank)*

Beginning Balance 1/1/18	\$21,899.85
Donations	3,510.00
Interest	52.89
<b>Ending Balance 12/31/18</b>	<b>\$25,462.74</b>

## BARTLETT JACKSON AMBULANCE 2018 PAYROLL

Beck, Laura	\$ 73.00
Beres, Christine	885.00
Berridge, Carl D. II	713.00
Billingham, Jesse	188.00
Blease, Andrew	10.00
Boehringer, Brad	964.00
Brodney, Daniel	115.00
Chandler, Nina	171.00
Clark, Nancy	1,696.00
Comeau, Josh	4,045.00
Costello-Sanders, Griffin	2,794.00
Doucet, Cassandra	60.00
Duffy, Quinn	152.50
Gaudette, Susan	6,900.00
Gomez, Adriana	5,369.00
Greig, Thomas	17,290.50
Hutchinson, Alan	1,762.00
LaRusso, Amanda	151.00
Mignone, Matthew	1,945.00
Murnik, Lara	7,629.50
Murnik, Michael	24,651.50
O'Brien, Carol	35.00
Pedersen, Eric	200.00
Pifer, Rachel	348.00
Roberts, L. Patrick	5,334.50
Roman, Joe	6,252.00
Sheehan, Katelyn	345.00
Siegel, Alexa	476.00
Sims, Jennifer	6,791.00
Slade, W. Scooter	311.00
Tauber, David	445.00
Villaume, Peter	350.00
Wunderlich, Holly	4,181.35
TOTAL	\$102,633.85

## **BARTLETT FIRE DEPARTMENT 2018 ANNUAL REPORT**

I would like to open with news of both good and sad nature, Roger Labbe and Bruce Bennett, two long, long time members of our Department retired in 2018. We have lost a combined 100 years' experience and knowledge by the loss of these two members. Bruce started back in 1974 as a Cadet with the Bartlett Village Fire Department, held several Officer positions including Chief of the Bartlett Village Fire Department until our merger as one Department in 1983. Roger joined the Glen Fire Department in 1966, held several Officer positions until being appointed as the Fire Chief in 1983 during our merger and was hired as our first full time Fire Chief in 1989, a position he held until retiring as the full time Chief in late 2003. We want to thank Bruce and Roger for all their time and dedication and wish them many happy quiet years.

In 2018 three long time members, Jim Langdon, Pete Villaume, and Travis Chick were each awarded their 25 years of service awards. In the Town Report there were also several who received a bonus for attending our trainings as well. As the Fire Chief, I thank you all for what you do for our Department and the Town. This level of commitment is all but impossible to find today. The Town has been very fortunate in the past to have been able to depend on members of the community to step up and fill these positions on various Departments and Boards but it is becoming much more difficult for people to find the time. With the increase in calls, the increase in hours to become a certified fire fighter, employment and family obligations of the members, and the extremely high cost of living in Bartlett, the pool from which we have historically had to draw from is shrinking each year. At one time when we were the Glen and Bartlett Village Fire Departments we had a roster that combined totaled almost 50 members and today our roster has about 20.

In addition to our current members we have been fortunate to recently have a few new people join our Department. Now starts the task of issuing these new members turn out gear, training these folks, and so far we have had a couple that have been extremely active. It would be irresponsible of me to forget to thank the members who have been with us for some time and have been responding to the calls we receive. Keep up the good work and thank you to all members of the Department.

Once again we have had a very busy year and responded to 347 calls in 2018, almost twice the calls since 2004 when I was hired as the full time Chief and probably 10 times the calls when I joined the Glen Fire Department in 1979. We have a policy and have been more aggressive in charging for false alarm responses, not to punish but to encourage people to maintain their systems annually as required. This simple required act will help reduce our false alarm responses.

For the fourth year now we are requesting the hiring of a full time Firefighter/EMT position for the Fire Department. This position has been needed for some time and the responsibilities and work load has grown well past what one full time person can accomplish.

## Town of Bartlett, NH

We have included in this narrative for the last few years a reminder to put up your 911 number on your property. This helps tremendously when any of the emergency responders, as well as the package delivery people, try to find your house. If you haven't already, please, please put up your 911 number on your property so we can easily see it from the road, day or night so it does need to be reflective. Also, in October during Fire Prevention week or the switch back from day light savings time, you are reminded to replace the batteries in all of your detectors. There comes a time when your smoke and carbon monoxide detectors themselves need to be replaced. Please check your smoke and carbon monoxide detectors. There is a date of manufacture stamped on every smoke and CO detector which manufacturers have been doing for well over two decades. If there is no date stamped on the detector it is well over 20 years old!! Typically smoke detectors have a 10 year life expectancy and depending on the make, CO detectors have a 5 year life expectancy. Please refer to the instructions that came with the detector for all the information you will need in regards to maintaining and replacement of your detectors. Studies and statistics show time and time again that properly installed and maintained smoke and CO detectors save lives!!

We are still in need of new members and if you have the time and are interested in helping your friends and neighbors, please stop by the Glen Station anytime you see the red Chief/Command vehicle parked out front or come to a training meeting @ 6pm the second or fourth Tuesday nights of the month and see some of what we do. You must be 18 years old, have a clean driving and criminal record, and if you have been a member of another fire department, been an asset and positive participating member.

We would like to take this opportunity to thank all of the people and agencies that support us throughout the year. The 11 member Departments of the Mt. Washington Valley Mutual Aid Association, the Jackson Fire Dept., Bartlett Highway, Bartlett Police Dept., Selectmen's Office, and the Bartlett/Jackson Ambulance Service. Last but not least the hard working tax payers of this Town, for without your support none of this would be possible.

If you find yourself needing our assistance please do not hesitate in calling 911 and we will respond to your call. This is what we do, 24 hours a day, 7 days a week, and 365 days a year.

Please stay fire safe,  
L. PATRICK ROBERTS  
Chief

## BARTLETT FIRE DEPARTMENT 2018 CALL ACTIVITY

TYPE OF ACTIVITY	NO. OF CALLS
Structure Fire	2
Chimney Fire	4
Vehicle Fire	2
Electrical Fire	9
Dryer Fire	0
Mutual Aid Calls	1
Grass/Brush Fires	4
Motor Vehicle Accidents	45
Structural Collapse	0
Power Lines/Trees Down	21
Propane Incidents	4
Carbon Monoxide Calls	20
Rescues	3
Assist EMS	23
Lightning Strikes	0
Service Calls	37
Assist Other Departments	10
Fire Alarm Activations	118
Oil Burner Problems	1
Hazardous Conditions	7
Smoke Investigations	25
Animal Rescue	1
Oven Fires	0
Search Lost Subjects	0
Wood Stove Problems	0
Dumpster Fires	0
Weather Related	10
<b>2018 TOTAL CALLS</b>	<b>347</b>



## **BARTLETT RECREATION DEPARTMENT 2018 ANNUAL REPORT**

As we end the 2018 year, we are grateful for another wonderful year and would like to thank all of our volunteers, recreation committee members, staff, donors, businesses and the entire community for making Bartlett Recreation what it is today. We surely could not do all that we do without your support and kind donations.

We have a new face on staff, Janice Nichipor, joins us as my new assistant. She loves all sports and you may see her in attendance of Middle School and High School games. Janice and her husband Steve have one son, Joey, who attends Middle School at Josiah Bartlett. She has settled in nicely, so stop by and introduce yourself to her.

Our department has been very busy throughout the year. We continue to see an increased need for scholarship assistance for our summer program and our Adventure Kids program. Adventure Kids is an after-school program that runs four days a week for working parents. Our B.E.A.R Summer Program saw full capacity this summer, which runs for six weeks during the summer and offers a safe and structured atmosphere.

Recreation is more than just sports and Bartlett Recreation is proof of that. From the youngest to the oldest has enjoyed something from our department this year, whether it be enjoying the 4th of July festivities, concerts in the park, the Christmas Tree Lighting, the trip to the Boston Flower Show, Taste of the Valley, a game, program or event.

Volunteers remain in high demand for our fundraisers, programs and events. If you are interested in helping us out, give us a call or send us an email. Perhaps you would like to help with concessions, parade, concerts, events, programs, coaching, officiating or helping us out with our bulk mailing project in the fall.

We encourage you all to ask for a friend request on Face Book at Bartlett Rec Bara or visit our website at [www.bartlettrec.wordpress.com](http://www.bartlettrec.wordpress.com). We also ask that you go to Taste of the Valley page and hit the "like button" as this is our largest fundraiser of the year. If you haven't attended, you are missing out on a great night of food, fun, and great auction items.

As always, we move into a new year holding true to our mission of providing a variety of quality recreation and leisure programs for all ages within the towns of Bartlett, Jackson & Hart's Location. We will continue to bring activities, events and program that will bring families as well as the community together. My door is always open, so feel free to stop by with any suggestions, comments or just visit.

Respectfully submitted,  
ANNETTE G. LIBBY  
Executive Director

## **BARTLETT RECREATION DEPARTMENT 2018-2019 SCHOOL CONTRIBUTION**

Outing Club (coach) Running Club	\$ 200
Referees Fees	2,500
Nordic Ski Club (coach)	400
Elementary Field Hockey (coach)	600
Preschool Kindergarten Basketball (coach)	100
Elementary Boys 3, 4 & 5 Basketball (coach)	900
Assistant Boys Basketball (coach)	500
Elementary Girls 5 & 6 Basketball (coach)	900
Assistant Girls 5 & 6 Basketball coach	500
Grade 3 & 4 Boys Basketball (coach)	400
Grade 3 & 4 Girls Basketball (coach)	400
Elementary Soccer Grade 5 & 6 (coach)	800
Assistant Grade 5 & 6 Soccer (coach)	400
Grade 3 & 4 Soccer (coach)	600
Grade 3 & 4 Soccer (assistant)	200
Grade 1 & 2 Soccer (coach)	200
Preschool / Kindergarten Soccer (coach)	200
Girls Softball (coach)	800
Girls Softball (assistant coach)	400
Tee Ball (coach)	200
Lacrosse	300
Half Athletic Director	1,000
Adult Education	0
Enrichment	9,400
Friday Activity Night	1,400
Equipment	1,200
	<b>\$24,500</b>

## BARTLETT-JACKSON TRANSFER STATION OPERATING ACCOUNT - 2018

### ACCOUNT SUMMARY

Beginning balance 01/01/18	\$46,166.63
Deposits	52,308.23
Sub Total	\$98,474.86
Minus expenses	60,595.60
<b>Balance on hand – 12/31/18</b>	<b>\$37,879.26</b>

### DETAIL OF EXPENSES-OPERATING ACCOUNT

Androscoggin Valley, glass disposal	\$ 3,180.24
Aramark, uniforms	619.42
Beauregard Equipment, repairs	3,374.22
Robert Blake, mileage	73.60
A.J. Coleman, filters, equipment rental	430.58
Consolidated Communications, phone	334.27
Deluxe, checks	416.81
Diesel Works, parts	105.12
Eastern Propane & Oil, diesel fuel	609.23
Frechette Tire	3,000.00
Garland Waste, unit rentals	447.44
Glen Aggregate, gravel	416.00
Labonville, uniforms, boots	195.97
Lucy Lumber, miscellaneous building. & equipment supplies	728.69
Jesse Lyman, diesel fuel	1,109.89
M & B Tractor, rental	3,212.50
Donald Miller, mileage	292.84
Louis Menolo, roof repairs	2,789.43
Milton Cat, equipment repairs	2,339.00
Mobile Mikes, equipment repairs	2,355.02
NAPA, equipment maintenance	571.75
New Hampshire Electric Coop., electricity	4,720.82
New Hampshire Solid Waste, training	50.00
North Conway Incinerator, haul off	8,620.00
Northeast Resource Recovery Assoc., dues, electronics, comingles	18,864.03
Clinton Pickering, mileage	26.40
Pike Industries, asphalt	717.12
Presidential Pest Control	225.00
Rymes Propane	68.82
Smith & Town Printers, forms	265.00
Jonathan Taylor, electrical work	387.39
U.S. Postage, stamps	49.00
<b>TOTAL</b>	<b>\$60,595.60</b>

### DETAIL OF INCOME - OPERATING ACCOUNT

Bartlett collected for tires/matt/refr/furn/etc.	\$28,825.00
Jackson collected for tires/matt/refr/furn/etc.	8,890.00
Northeast Resource Recovery Assoc., paper, metal, etc.	12,955.25
Roger Labbe, metal contract	1,250.00
Planet Aid, clothes	387.98
<b>TOTAL</b>	<b>\$52,308.23</b>

## **2018 ROAD AGENT REPORT**

In 2018 the Highway Department reclaimed and paved a section on Glen Ledge Road, Stanton Farm Road, and all of West Ledge Road and also did an asphalt overlay on Cobb Farm Road from the tracks to the turn around. We also paved the short section of Sleepy Hollow Road that was damaged by the flood in October 2017.

In addition we were able to get ditch work done, changed all the culverts on the roads that we repaved and even some on roads that needed new culverts. We also did our normal maintenance of cold patching, sweeping, grading and some brush cutting. We also did the fine grading and prep work for the paving at the Bartlett Jackson Transfer Station.

I want to thank the residents of Bartlett for all of your support and patience especially while we might have a one lane road open or closed, and even during the winter when weather is bad. I want to thank the great job of the hard working crew that I have of Brad Hill, Colton Young and Gerald James. I also want to thank the "girls" in the office, the Board of Selectmen, Bartlett Fire Department and the Bartlett Police Department for their support.

Respectfully submitted,  
TRAVIS CHICK  
Road Agent

## 2018 TOWN MEETING MINUTES

Moderator Norman Head opened the annual Town Meeting at 7:55AM to swear in the election officials and then opened the polls at the Bartlett Town Hall at 56 Town Hall Road on Tuesday, March 13, 2018 at 8:00AM by reading the following:

“To the inhabitants of the Town of Bartlett, New Hampshire in the County of Carroll in said State, qualified to vote in the Town affairs: You are hereby notified to meet in the Town Hall, 56 Town Hall Road, in said Bartlett on Tuesday, March 13, 2018 at eight o’clock in the forenoon to act upon the following subjects hereinafter set forth. The voting on Article 1-3 will be by official ballot at the Town Hall and the polls shall open for balloting at eight o’clock in the forenoon and shall not close before seven o’clock in the evening. The following articles (Articles 4-26) in the warrant will be acted upon on Tuesday, March 20, 2018 at six thirty o’clock in the evening at the Josiah Bartlett Elementary School, 1313 US Rt. 302 in Bartlett Village. We hereby certify that we posted a like copy of said Town Warrant and Budget on February 26, 2018 at the Post Offices in Glen and Bartlett, at the Town Hall in Intervale (Bartlett) and the Josiah Bartlett Elementary School (the places of meeting), all being public places within the said Town of Bartlett, New Hampshire. Given under our hands and seals - Board of Selectmen Gene G. Chandler, David A. Patch, Jonathan Hebert.”

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year. The polls were then open until 7:00PM when the polls were closed and ballots were counted. There were 692 ballots cast. The results were announced as follows: (\*denotes the winners).

### TOWN RESULTS

SELECTMAN (3 yrs)

Vicki Garland = 393\*

Scott Grant = 299

MODERATOR (2 yrs)

Norman Head = 611\*

TRUSTEE OF TRUST FUND (3 yrs)

Beverly Shaw = 566\*

PLANNING BOARD (Vote for 2) (3 yrs)

Scott Grant = 522\*

Kevin McEnaney = 457\*

ZONING BOARD OF ADJUSTMENT (Vote for 2) (3 yrs)

Norman Head = 548\*

Peter Gagne = 491\*

Town of Bartlett, NH

LIBRARY TRUSTEE (Vote for 2) (3 yrs)

Laura Schoen = 564\*

Arden Schoen = 541\*

SUPERVISOR OF THE CHECKLIST (6 yrs)

Elaine Ryan = 597\*

AUDITOR (1 yr)

No one signed up – various write-ins – winner to be determined

**ARTICLE 2.** Are you in favor of the adoption of AMENDMENT No. 1 as proposed by the Planning Board for the Town of Bartlett Zoning Ordinance as follows: To amend Article VII (Minimum Frontage), paragraph 2, second sentence, by adding the following underlined text: “In all districts, minimum frontage for a residential property is 50 ft. This minimum distance shall be maintained the entire depth of the lot.” (Planning Board approves 6-0) **Yes = 498 No = 142 (PASSED)**

**ARTICLE 3.** Are you in favor of the adoption of AMENDMENT No. 2 as proposed by petition to add the following item to Article XVIII, Section D (1) as a Special Exception: y) Sports/Health Clubs in Town Residential District A. A sports/health club located on a lot of four or more acres in the TRDA. A sports/health club will be a facility that includes health and recreation facilities such as racquet courts, pickleball, bocce, swimming pool(s), workout and weight training rooms and equipment, meeting rooms, and other facilities as normally associated with the same, but not to include a restaurant or lounge, shall only be open to those who hold valid monthly (or more) membership and their guests but not the general public. (Planning Board approves 6-0) **Yes = 575 No = 97 (PASSED)**

**2018 SCHOOL RESULTS**

MODERATOR (1 yr)

No one signed up – various write-ins – winner to be determined

SCHOOL CLERK (1 yr)

Gail Paine = 604\*

SCHOOL BOARD MEMBER (Vote for 2) (3 yrs)

Robert Clark = 409\*

Ivette Emery = 357\*

Andrew Light = 276

Gary Cini = 184

TREASURER (1 yr)

Sheila Glines = 595\*

## Town of Bartlett, NH

There were various write-ins for various positions and copies of the complete tallies are available at the Town Clerk's Office. Motion was made and seconded to recess the meeting until Tuesday, March 20, 2018 at 6:30PM at the Josiah Bartlett Elementary School, 1313 US Rt. 302 in Bartlett Village.

Moderator Head then reconvened the meeting for the deliberative portion held on Tuesday, March 20, 2018 at 6:32 PM at the Josiah Bartlett Elementary School. The Pledge of Allegiance was led by William Fabrizio. The Supervisors of the Checklist were thanked for their service during the recent storms and busy election season. Moderator Head explained the rules he would be following, that it would not be strict Roberts Rules of Order but would try to be fair to all and anyone can challenge his decision if they want, but would like to keep the meeting moving along since we have two ballot votes for bonds which will take time as the polls must remain open for an hour on each article. He asked all to be sure they have checked in with the Supervisors and gotten their ballots. Non-voters will need permission prior to speaking. Please identify yourself when you come to the microphone to speak and please be courteous and respectful of your fellow voters. He also mentioned that there will be cakes auctioned throughout the meeting for the benefit of the Bartlett Recreation Department. He then read the results from Tuesday, March 13, 2018 (as listed above).

Moderator Head continued with the rest of the warrant articles. William Fabrizio made the motion, seconded by Mary Miller, to take Article 5 before Article 4. Fabrizio explained that he felt Article 5 was a higher priority than Article 4 for most residents in the room and wanted to be sure adequate discussion was had. No further discussion. **VOTE = PASSED.**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$400,000.00 for flood damage repairs for the town's match (25%) of Federal Disaster Relief Fund bond and to authorize the issuance of not more than \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. The total estimated cost of the repairs is \$1.6 million (2/3 majority vote by ballot required) Selectmen favor. Motion was made by Selectman Gene Chandler and seconded by Selectman Jon Hebert to accept the article as read.

Chandler then made a motion to amend the article to read: "To see if the Town will vote to raise and appropriate the sum of \$1,600,000 for flood damage repairs with \$1,200,000 to come from FEMA and \$400,000.00 town's match (25%) of Federal Disaster Relief Fund bond and further to authorize the issuance of not more than \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (2/3 majority vote by ballot required) Selectmen favor." Chandler stated we really weren't changing anything about the article, and although we feel we cover it in our original wording, the NH Department of Revenue Administration reviewed

this and suggested we change it and they are the ones who will approve this or not, so we figure we better change it as we don't want to jeopardize getting approval. Chandler then spoke to the article explaining that the areas expected to be included in this work are the Saco River in the areas of the dugway, the dike, and River St. bridge (all off Cobb Farm Rd.) and the Rocky Branch River area (off Jericho Rd). The information is in the hands of FEMA, the area has been officially declared a disaster, and we are waiting on them to tell us if we can proceed. Doug Garland stated that we need to look at the source of the problem this time and fix it and would like more specifics. Chandler stated that no engineering has been done yet so we don't have any specifics but just estimates, that last time they would only allow us to fix what was broken and not do any preventive measures even though we asked about it, but hopefully this time they will allow us to do some mitigation work. Jimi Emery from Jericho Rd. stated she understands that due to federal funding, that prior flood work was restricted but hopes we can help her neighbors this time and solve the problem in the Rocky Branch area since it is not going where it used to. Linda Bernard from Cobb Farm Rd. stated she knows this is a slow process but her concern is when we start to get the spring thaw that it will wipe them out. Kathleen Sullivan Head asked if we had voted on accepting the amendment. Moderator Head stated no and then a vote was taken on the amendment to change the wording. **VOTE = PASSED (WORDING CHANGE)**. No further discussion. Moderator Head opened the polls for ballot voting on the article as amended at 6:54PM and announced the polls would close at 7:54PM on Article 5.

Moderator Head then proceeded with the next article.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$190,000.00 for the purpose of purchasing a highway truck for the Highway Department and to authorize the issuance of not more than \$190,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes for up to five years and to determine the rate of interest thereon, with any balance to be raised by taxation. (2/3 majority vote by ballot required) Chandler favors/Patch & Hebert oppose. Motion was made by Chandler and seconded by Fabrizio to accept the article as read. Chandler spoke to the article explaining that we would trade a 2004 International if the new truck purchase is approved. The new truck being proposed is a 10 wheeler which will allow the Glen Ledge area route to be covered with one sanding trip instead of having to come back two or more times to reload sand and salt. The truck would also carry 2.5 times as much gravel or other materials in the summer when we are doing culvert and road work. If bonded, there would be no effect on this year's tax rate. Paula Graham asked if we had considered using Municipal Leasing out of VT rather than purchasing. Chandler said no they had not and she offered to drop off information about it. Julia King said that she basically supports this but has concerns regarding the costs of fixing all the flood damage and asked if we could put this off and put some money in a capital reserve fund. Chandler stated we could not do that due to the wording of the article. Scott Grant stated that he supports this article, that he has spoken with Road Agent Chick and



## Town of Bartlett, NH

it totally makes sense and hopes we will all support it. David Publicover asked about why two Selectmen oppose it. Selectman David A. Patch stated he has concerns over the costs of the flood issues and while it probably is a good idea he doesn't agree with it now. Hebert stated that while he thinks the road crew does a good job and this is probably a good idea, he has concerns about what we need to do for the flood issues, we need a hydrologic study and it is all probably going to be expensive. Road Agent Travis Chick stated that during the flooding last year, he spent about \$10,000 on hauling to do repairs because he didn't have a truck big enough, that this truck would be very helpful in the summer when they are doing road work because of its capacity, it will be very beneficial in the winter to get roads sanded timely, and that they should get 20 yrs out of this truck whereas they are getting about 14 years out of the current ones. Ray Kelley stated that he agrees the flood issues are frustrating and going to cost money but we need to separate the issues as all other departments need to keep going. Chandler agreed we need to separate the issues. Roger Labbe asked how many days per year the Road Agent hires a wheeler. RA Chick stated that one truck costs about \$3-4,000 per week but he uses multiple trucks. No further discussion. Moderator Head then announced that the polls were open at 7:12PM and will close at 8:12PM on Article 4.

Moderator Head then announced that the first cake is up for auction and asked Selectman Chandler to do the honors as auctioneer. It was a Cherry Nut cake and Selectman Jon Hebert purchased it for \$40. Moderator Head proceeded with the next article.

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$2,245,750.00 to defray Town charges for the ensuing year and make appropriations of the same. Selectmen favor. Motion was made by Chandler and seconded by Hebert to accept the article as read. Chandler then made a motion to amend the article to add \$28,000 and it was seconded by Hebert. Chandler reviewed the details of the budget by department referring people to pages 10-16 of the Town Report. The areas of proposed increases are as follows: Acct. 4150 Town Clerk-Tax Collector Deputy add \$6,000, Acct. 4210 Police New Equipment add \$7,000, Acct. 4312 Highway Wages add \$10,000 and Sand add \$5,000 which comes to a total of \$28,000 and thus bringing the total budget figure to \$2,273,750. Chandler explained the need to hire and train a deputy for the Town Clerk-Tax Collector and possible additional staff in the Selectmen's office to cover vacations/sick time. Chandler explained that the \$7,000 for the police department is for new equipment consisting of laptops and other devices in order to facilitate online reporting to the State for tickets and accidents and that a matching grant is part of this request. Chandler explained that the highway wage increase is because this winter has been a little rough and we have to plan for the start of next winter and need to have wages to cover it plus additional sand. Fabrizio asked what the \$89,588 shown was. Chandler explained that the State provided additional highway grant money and that we had to use it for road work but it was approved after town meeting so we couldn't include it in appropriations. Moderator Head explained that while the additional money in this amendment has been explained as to where it would

be applied, that the Selectmen have statutory authority to spend it however they want, that we are only approving a bottom line figure and the detail is just advisory only. Moderator Head called for a vote on the amended budget of \$2,273,750 (+\$28,000). **VOTE = PASSED (\$2,273,750)**. Motion was made by Fabrizio, seconded by Julia King to add \$6,500 and recommend it goes to the Fire Chief to bring his salary up to \$60,000. Moderator Head again explained that we are only approving a bottom line figure, Selectmen can apply it wherever they want, that you can express your intent but they don't have to follow it. Fabrizio stated he understood that. Chandler stated he was against this type of action as it is not fair to the other employees, that raises are included in this budget although the final determination has not been made, we have nothing to base it on, and suggested we do a study over the next year and come back with a plan. Fabrizio stated that with all due respect that he gets it but wanted to get the discussion out there as our Fire Chief is the lowest paid in the area. Julia King stated that in lieu of no study that we should do it because he deserves it as he does a lot of work with emergency management as he works with her husband, who is the volunteer Emergency Management Director, who does not get paid. Roger Labbe stated that he recommends we stay at the budgeted figure of \$174,650 for the fire department. Recreation Director Annette Libby stated that she agrees that the Police Chief and Fire Chief are on duty 24/7 and put their lives on the line, however, people never mention the recreation department, that she is the lowest paid in the state, that she raises her own funds for her programs and that we need to look across the board at all of the employees. Maureen Hanlon asked why the Fire Chief has overtime and the Police Chief doesn't. Hebert explained that the Police Chief is only part time at 32 hrs. per week because he has retired as a full time officer and legally cannot get overtime. The Fire Chief is full time and works 35 hrs. per week but gets overtime on any hours after 40. Nancy Clark stated that you say there is money in the budget for raises so where is it and how much is it? Chandler stated they have agreed it will be 3% for all, but others may be more for various reasons but no final determination has been made on all employees yet. Hebert stated that since he has come on the board, that there is a philosophical difference he has had regarding pay raises where others believe it should be the same for all but Hebert feels that each department should be looked at individually. Roger Labbe stated that any overtime call the Fire Chief goes to is usually between midnight and 5am, so to go out for \$12/hr is not much. Fire Chief Pat Roberts stated he appreciates the support, explained how his overtime works, but he also feels all employees need to be looked at. Jennifer Robinson asked how the Police Chief hours compared to the Fire Chief hours. Hebert explained that the police chief is part-time and has other officers and basically can't get overtime due to his retirement, but the Fire Chief is full time, not retired, and the only full time employee. Moderator Head asked for a vote on the amendment to add \$6,500 bringing the budget total to \$2,280,250. **VOTE = PASSED (\$2,280,250)** Motion was then made by former Bartlett Police Chief Janet Hadley Champlin, seconded by Vicki Harlow, to add \$21,000 to the police officers' salaries. Champlin explained that we are losing officers to other departments, we lost our sergeant to Tamworth because they paid \$13,000 more, one to Madison because they gave him \$11,000

more plus paid to buyout his contract with us to the tune of \$12,000, and a third officer to the Sheriff's department due to higher pay.

We are losing officers after we train them, it is a revolving door, we are the lowest paid in the county other than Freedom and Effingham according to a study she received from current Police Chief Chris Keaton. Chandler responded that we have already included the money to pay what Chief Keaton asked us to do plus added a \$1,000 more than he requested for the potential sergeant position that is vacant. Chief Keaton asked to speak. Moderator Head asked the body if he could speak since he is not a resident. **VOTE = YES.**

Moderator Head then stated that the polls for Article 5 were closed at 7:54PM but Article 4 was still open.

Chief Keaton then proceeded to thank the Selectmen and explain the process he thought would work to get the department up to speed and getting experienced officers on staff by having a competitive pay scale for the area. He has a young force and it is hard to attract experienced officers when they can get more money in other towns. He misunderstood how the budget year works as in Wolfeboro (where he came from) they budgeted for 12 months at a particular rate as he doesn't know how they function between January and March. Chandler stated that we explained this all to you, that we gave you what you asked for plus more for the sergeant position which we don't have anyone in right now, and this was at the levels listed by Champlin just now, so no more money is needed. Doug Garland stated that there is disparity in the town's pay and we need to take time and do it in an organized fashion to look at all positions. Lauren Orsini stated that she formerly worked as a police officer for Bartlett and that we need to pay them a decent salary. Champlin stated that adding the \$21,000 would still have them toward the bottom but not as far down. David Publicover stated that in full disclosure, his wife works as the secretary for the police department but this money would not affect her, but that she has seen people come and go and we are becoming a training ground and he supports the amendment. Hebert stated that he thinks most people know his law enforcement background and we need trained personnel, that we are not retaining officers because we have no structured pay scale but we have been changing that, and Garland is correct that we need to look at all departments. Moderator Head called for the vote on the amendment of adding \$21,000 bringing the total to \$2,301,250 and again reminding voters that while this additional money has been explained as to where it would like to be applied, that the Selectmen have statutory authority to spend it however they want, that we are only approving a bottom line figure and the application is just advisory only. **VOTE = AMENDMENT PASSED (\$2,301,250)** Moderator Head asked for the vote on the article as amended.

**VOTE = PASSED (\$2,301,250)**

*\*(NOTE: This article was amended again later in the meeting under Article 26)*

Moderator Head then proceeded to auction a Carrot Cake for the Bartlett Recreation Department. Successful bidder was \$80.00. He then proceeded with the rest of the articles.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$300,000.00 for the purpose of town road improvements with \$100,000.00 to come from the unassigned fund balance and the balance of \$200,000.00 to come from taxation. Selectmen favor. Motion was made by Chandler and seconded by Patch to accept the article as read. No one spoke to the article or asked any questions. Moderator Head called for the vote. **VOTE = PASSED (\$300,000)**

**ARTICLE 8.** To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$24,400.00 for the third year's payment for the backhoe for the Highway Department, which was a five year lease agreement for \$113,700.00 approved at the 2016 Town Meeting. This lease agreement contains an escape clause. Selectmen favor. Motion was made by Chandler and seconded by Hebert to accept the article as read. No one spoke to the article or asked any questions. Moderator Head called for the vote. **VOTE = PASSED (\$24,400)**

**ARTICLE 9.** To see if the Town will authorize the Board of Selectmen to raise and appropriate the sum of \$11,426.00 for the second year's payment for the purpose of leasing a backhoe for the Transfer Station in a five year lease agreement for \$54,750.00 (Bartlett's 60% share) approved at the 2017 Town Meeting. This is a shared expense with the Town of Jackson (Bartlett 60%/Jackson 40%) with the total cost of the backhoe being \$91,250.00. This lease agreement contains an escape clause. Selectmen favor. Motion was made by Patch and seconded by Hebert to accept the article as read. No one spoke to the article or asked any questions. Moderator Head called for the vote. **VOTE = PASSED (\$11,426)**

Moderator Head then stated that the polls for Article 4 were closed at 8:12PM and asked the Supervisors and Town Clerk to count both sets of ballots. He then proceeded with the next article.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$85,000.00 (as Bartlett's share) for the purpose of purchasing new equipment and renovations for Phase 3 at the Transfer Station with \$85,000.00 to come from the unassigned fund balance. This is a shared expense with the Town of Jackson (50/50). Selectmen favor. Motion was made by Patch and seconded by Hebert to accept the article as read. No one spoke to the article or asked any questions. Moderator Head called for the vote. **VOTE = PASSED (\$85,000)**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$65,000.00 for the purpose of purchasing a new ambulance for the Bartlett Jackson Ambulance Service and to withdraw \$50,000.00 from the Ambulance Capital Reserve Fund established in 2017, with the balance of \$15,000.00 to come from taxation. This is shared expense with the Town of Jackson (50/50) with the total cost being \$130,000.00. Hebert favors/Chandler & Patch oppose. Motion was made by Hebert and seconded by Rick Murnik to accept the article as read. Bartlett Jackson Ambulance Service Director Rick Murnik spoke to the article stating that the statement in the flyer was a little misleading as the new ambulance is not just for transports but also regular calls and as a potential back up if the current ambulance

is on a run and another call comes in so that North Conway Ambulance doesn't have to cover for us. Roger Labbe asked if you want to do transfers. Murnik stated he doesn't want to do transfers but would do it for Bartlett and Jackson residents for appropriate reasons. Labbe asked if the ambulance service was currently operating in the red and wouldn't this cost even more money. Murnik stated that every ambulance service in the country is in the red. Tom McAllister stated his support as both he and his wife have needed the service and they do a good job. Kathleen Sullivan Head asked why the opposing positions by the Selectmen. Hebert stated he felt it was a good idea to have this backup vehicle and we need this one to keep the other ambulance going longer. No further discussion. Moderator Head called for the vote.

**VOTE = PASSED (\$65,000)**

Moderator Head then proceeded to auction off a Chocolate Raspberry cake with buttercream frosting. Successful bidder (Moderator Head's wife Kathleen) paid \$100 much to his dismay. Hebert then re-donated his Cherry Nut cake back to be auctioned off again. No takers at this time but Moderator Head told people to think about it and he will do it later.

Moderator Head announced the results of the votes on Articles 4 and 5. The results were:

**Article 4 – Highway Truck Bond \$190,000 - Yes = 104 No = 13 PASSED (\$190,000)**

**Article 5 – Flood Damage Bond \$ 400,000 – Yes = 113 No = 2 PASSED (\$400,000)**

He then continued with the rest of the articles.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$30,000.00 for the purpose of repairing the highway department grader, metal for a gravel screen, and for chipper repairs, with \$30,000.00 to come from the unassigned fund balance. Selectmen favor. Motion was made by Patch and seconded by Chandler to accept the article as read. Chandler spoke to the article stating that the rough breakdown of each item is \$8-10,000 for the grader, \$5,000 for the screen material and the road crew will do the work, \$12,000 for the chipper with some extra added for any unexpected expenses. No discussion. Moderator Head called for the vote.

**VOTE = PASSED (\$30,000)**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$27,000.00 for the purpose of repairs to the overhead doors, exterior lights at the Glen Fire Station, five inch hose for the ladder truck, and interior lighting at the Highway Garage. Selectmen favor. Motion was made by Patch and seconded by Grant to accept the article as read. Chandler spoke to the article indicating that we will be applying for rebates on the light projects. Moderator Head called for the vote.

**VOTE = PASSED (\$27,000)**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for the purpose of performing a financial audit. Selectmen favor. Motion was made Patch and seconded by Fabrizio to accept the article as read. No one spoke to the article or asked any questions. Moderator Head called for the vote.

**VOTE = PASSED (\$25,000)**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$160,000.00 for the purpose of purchasing a Utility Fire Truck and to withdraw \$55,000.00 from the Fire Truck Capital Reserve Fund established in established in 2010, with the balance to come from taxation. Chandler favors/Patch & Hebert oppose. Motion was made by Chandler and seconded by Kelley to accept the article as read. No one spoke to the article or asked any questions. Moderator Head called for the vote. **VOTE = PASSED (\$160,000)**

Motion was made by Fabrizio and seconded by Patch to take Articles 16 through 24 as a block. Moderator Head asked if everybody understood what we were doing. There being no discussion, the vote was taken.

**VOTE = PASSED** (to take them as a block).

Moderator Head asked if there were any questions on any of the Articles 16 through 24. There being none, the vote was taken.

**VOTE = PASSED ARTICLES 16-25** which read as follows:

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for distribution at the Selectmen's discretion to a Public Education and Government TV Station for Valley Vision to provide Channel 3 to Bartlett. Selectmen favor. **VOTE = PASSED (\$5,000)**

**ARTICLE 17.** To raise and appropriate the sum of \$1,000.00 for the Conway Area Humane Society in Conway, NH for the purposes of continuing services for stray, abandoned or animals brought to the shelter. Agreeable to a petition signed by Ronda Marino and others. Patch & Hebert favor - Chandler opposed.

**VOTE = PASSED (\$1,000)**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Eastern Slope Airport authority for its use in operating the Eastern Slope Regional Airport in 2018. Selectmen favor. **VOTE = PASSED (\$500)**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to support Bartlett home delivered meals (Meals on Wheels), congregate meals, transportation, and program services provided by the Gibson Center for Senior Services, Inc. Agreeable to a petition signed by Robert King and others. Selectmen favor. **VOTE = PASSED (\$5,000)**

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Family Resource Center of Children Unlimited, Inc. Agreeable to a petition signed by Paul McLellan and others. Selectmen favor.

**VOTE = PASSED (\$4,000)**

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of \$2,160.00 in support of Starting Point providing advocacy and support to the victims of domestic and sexual violence and their children. Agreeable to a petition signed by Anita Burroughs and others. Selectmen favor. **VOTE = PASSED (\$2,160)**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate the sum of \$3,582.00 to assist The Mental Health Center. Agreeable to a petition signed by Douglas Garland and others. Selectmen favor. **VOTE = PASSED (\$3,582)**



**ARTICLE 23.** To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for support of the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Bartlett. Agreeable to a petition signed by Mary Miller and others. Selectmen favor.

**VOTE = PASSED (\$4,000)**

**ARTICLE 24.** To see if the Town will vote to raise and appropriate the sum of \$5,479.00 to support White Mountain Community Health Center to help meet the healthcare needs of the uninsured and under-insured residents of Bartlett. Agreeable to a petition signed by Mary Linehan and others. Selectmen favor.

**VOTE = PASSED (\$5,479)**

**ARTICLE 25.** To see if the town will urge: That the New Hampshire State Legislature shall call upon Congress to move forward a constitutional amendment that 1) clarifies that constitutional rights were established for people only, and 2) guarantees the right of and of the American people, acting through our elected representatives, to safeguard fair elections through authority to regulate political spending. That the New Hampshire Congressional delegation shall support such a constitutional amendment. That the New Hampshire State Legislature shall support such an amendment when it is approved by Congress and sent to the State for ratification. The selectmen shall transmit the record of the vote approving this article by written notice to Bartlett's congressional delegation, and to Bartlett's state legislators, informing them of the instructions from their constituents, within 30 days of the vote. Agreeable to a petition signed by Erik Corbett and others. Motion was made by Erik Corbett, seconded by Gail Paine, to accept the article as read. Corbett spoke to the article. Vicki Harlow asked whether this would represent the whole town or just those present here and voting. No further discussion. Moderator Head called for the vote.

**VOTE = PASSED**

**ARTICLE 26.** To transact any other business that may legally come before said meeting. Doug Garland asked if the money raised previously had to go to the police officers salaries only as he felt that Recreation Director Libby does do a very good job and deserves more money. Moderator Head explained again that this additional money has been suggested as to where it would like to be applied, that the Selectmen have statutory authority to spend it however they want, that we only approved a bottom line figure and the application is advisory only. Doug Garland asked if we could reconsider Article 6 and made a motion to do so and it was seconded by Fabrizio. **VOTE = YES TO RECONSIDER ARTICLE 6 (BUDGET)** Motion was then made by Doug Garland, seconded by Fabrizio to add \$3,000 to the Recreation Department line and acknowledged it was advisory only. Vicki Garland stated it should be for Recreation Department salaries but it was pointed out that line is only salaries anyway. No further discussion. Moderator Head called for the vote on the amendment to add \$3,000. **VOTE = AMENDMENT PASSED (\$2,304,250)** Moderator Head then called for the vote on the article as amended.

**VOTE = PASSED AS AMENDED (\$2,304,250)**

Town of Bartlett, NH

Moderator Head came back to the Cherry Nut cake to be re-auctioned. He got a taker this time in Patty Belcik in the amount of \$50.

Moderator Head then acknowledged Selectmen Chair Gene Chandler to thank Selectman Jon Hebert for his service and present him with a gift. Hebert thanked the voters for their support and stated that if he becomes a resident again, he will consider getting involved again. The audience gave him a round of applause.

Moderator Head reminded those who won at the election on Tuesday, March 13, 2018 should come up to the podium afterward to be sworn in.

There being no further business, motion was made by William Fabrizio and seconded by Jon Hebert to dissolve the meeting.

**VOTE = Meeting dissolved at 8:45 PM**

Respectfully submitted,

LYNN P. JONES

Administrative Assistant to the Selectmen

CHERYL NEALLEY

Town Clerk/Tax Collector



## VITAL STATISTICS

**TO THE SELECTMEN** - In compliance with an act of Legislature passed June session 1887, requiring clerks of towns and cities to furnish a transcript of the records of births, marriages, and deaths to the municipal officers for publication in the Annual Report, I hereby submit the following:

### RESIDENT BIRTH REPORT - 01/01/2018-12/31/2018

<u>CHILD'S NAME</u>	<u>BIRTH DATE</u>	<u>BIRTH PLACE</u>	<u>FATHER'S/ PARTNER'S NAME</u>	<u>MOTHER'S NAME</u>
Green, Faye Pandora	1/06/2018	No. Conway, NH	Green, Joshua	Wheeler, Heather
Reidy, Lulu Magnolia	1/20/2018	No. Conway, NH	Reidy, Seth	Reidy, Corinne
Schoen, Piper Lucy	2/01/2018	No. Conway, NH	Schoen, Joshua	Schoen, Marissa
Jacobi, Layla Grace Ann	2/21/2018	No. Conway, NH	Jacobi, Jeffrey	Scott, Jillian
Mountford, Tate Jeffrey	3/15/2018	No. Conway, NH	Mountford, Joseph	Scribner, Carrie
Gilmore, Isadora Doris	6/13/2018	No. Conway, NH	Gilmore, Ray	Gilmore, Cassie
Bryant, Azylynn Elodie	7/22/2018	No. Conway, NH	Bryant, Killian	Gardner, Casandra
Greenwood, Gwentyth Louise	8/11/2018	No. Conway, NH	Greenwood, Jonathan	Greenwood, Amanda
Webb, Emberlynn Rayne Louise	8/29/2018	No. Conway, NH	Webb, Austin	Webb, Victoria
Erickson, Miles Anders	9/06/2018	No. Conway, NH	Erickson, Kurt	Frieswick, Erica
Leblanc, Luca Daniel	10/20/2018	No. Conway, NH	Leblanc Sr., Michael	Ferraris, Luciana
Sheldon, Kennedy Nancy	12/07/2018	No. Conway, NH	Sheldon, Kevin	Sheldon, Amanda

**RESIDENT MARRIAGE REPORT - 01/01/2018-12/31/2018**

<u>PERSON A'S NAME AND RESIDENCE</u>	<u>PERSON B'S NAME AND RESIDENCE</u>	<u>TOWN OF ISSUANCE</u>	<u>PLACE OF MARRIAGE</u>	<u>DATE OF MARRIAGE</u>
Bolduc, Marc D. Bartlett, NH	Villalta Buriack, Krishna A. Bartlett, NH	Bartlett	Bartlett	04/13/2018
O'Farrell, Stephen J. Glen, NH	Vanderveer, Gregory L. Glen, NH	Conway	North Conway	05/11/2018
Mahair, Abigail L. Bartlett, NH	Frost, Christopher P. Bartlett, NH	Bartlett	Bartlett	05/26/2018
Puzas, Stephen D. Bartlett, NH	Ho, Pei Ying Bartlett, NH	Bartlett	Jackson	07/23/2018
McGaffigan Bartlett, NH	George, Brooklen A. Bartlett, NH	Bartlett	Bartlett	08/18/2018
Force, Keith C. Intervale-Bartlett, NH	Steward, Kimberly S. Intervale-Bartlett, NH	Bartlett	Newbury	09/08/2018
Shackford, Joseph I. Glen, NH	Stankelis, Helen D. Glen, NH	Bartlett	Conway	09/29/2018

Town of Bartlett, NH

RESIDENT DEATH REPORT - 01/01/2018-12/31/2018

DECEDENT'S NAME	DEATH DATE	DEATH PLACE	FATHER'S/PARENT'S NAME	MOTHER'S/PARENT'S NAME PRIOR TO FIRST MARRIAGE/ CIVIL UNION	MILITARY
Griffin, Gartini	1/06/2018	Jackson	Soeridanoeningrat, Gandi	Widjakusumah, Aminah	N
Lanza, Rose	1/13/2018	Glen	Lanza, Michael	Simone, Mary	N
Dana, Muriel	1/29/2018	Berlin	Crouse, Neal	Reynolds, Reba	N
Alcott, Philip	2/04/2018	No. Conway	Alcott, Joseph	Monery, Elsie	N
Reed, Henry	2/19/2018	No. Conway	Reed, William	Drake, Jewel	N
Pope, Patricia	3/10/2018	No. Conway	Strauss, Hellmuth	Perkins, Dorothy	N
White, Anne	5/06/2018	Bartlett	Unknown, Unknown	Unknown, Unknown	N
Hill, Jean	5/16/2018	No. Conway	MacDonald, George	Tingley, Fleda	N
Jackel, Dorothy	6/01/2018	Glen	Brack, William	Snow, Myrtle	N
Blake, Robert	6/21/2018	No. Conway	Blake, Forest	Hurley, Agnes	N
Whitcher, Joel	7/16/2018	No. Conway	Whitcher, Charles	Bourne, Minetta	N
Hurd, Dennis	/23/2018	No. Conway	Hurd, Albert	Sanborn, Sybil	N
Lewis, Joanne	8/02/2018	No. Conway	Lewis, Kenneth	Auselman, Marie	N
Karz, John	10/23/2018	Bartlett	Karz, John	Hill, Rowena	Y
Nyman, Leone	11/01/2018	No. Conway	Demillar, Floyd	Barker, Aimee	N
Kraemer, Diane	11/03/2018	Bartlett	Kinney, Ole	MacDonald, Frances	N
Fuller, Carl	12/06/2018	Glen	Fuller, John	Carter, Emma	Y
Johnson, Kimberly	12/06/2018	No. Conway	Pappalardo, Salvatore	Pierotte, Kay	N
Pitcher, Archibald	12/25/2018	Glen	Pitcher, Solomon	Smith, Rachael	N

I hereby certify that the above and foregoing is a true transcript of the record of all births, marriages and deaths that have been reported to me for the year ending DECEMBER 31, 2018.

CHERYL A. NEALLEY, Town Clerk

## TOWN OF BARTLETT REGULATIONS

The Town of Bartlett Officials closely monitor compliance with the following ordinances, regulations and by-laws. This list is provided to make people aware that these regulations exist and a summary of each regulation appears here. Complete descriptions may be obtained from the Selectmen's Office and any questions should be directed to that office.

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**WINTER PARKING ORDINANCE:** prohibits parking on town streets between November 1 and May 1 (24 hours a day). Violation - fines plus towing charges.

**SNOW PLOWING REGULATION:** prohibits the plowing of snow into or across any town road.

**EXCAVATION PERMIT REGULATION:** requires permits to be acquired 24 hours prior to excavation in a town road. Violation - fine of \$100.00.

**ILLEGAL DUMPING ORDINANCE:** prohibits dumping and littering at other than in authorized areas at the Transfer Station. Violation - fine of \$100.00.

**ALCOHOLIC BEVERAGE ORDINANCE:** prohibits drinking of alcoholic beverages in public places. Violation – various fines per offense.

**TEST PIT INSPECTION ORDINANCE:** requires town inspection of pits prior to application for State septic design approval. Fee of \$25.00 per pit dug.

**SEPTIC SYSTEM DESIGN AND CONSTRUCTION ORDINANCE:** governs the design and construction of septic systems and requires all septic system designs, prior to submission to the State, to be reviewed by the Selectmen's Office. Fee of \$50.00 per design.

**BUILDING PERMIT ORDINANCE:** required for construction of signs, structures, changes of use, etc. which would affect property value (no minimum value) and/or to which zoning requirements apply. Violation - fine up to \$275/day.

**PERMIT TO OCCUPY ORDINANCE:** required prior to occupancy of any construction that is intended for habitation or for which a septic system is required. Violation - fine of up to \$100 and/or \$10/day each day of violation.

**ZONING ORDINANCE:** addresses the regulation of such items as signs, setbacks, density, green areas, frontage, permitted uses, telecommunications, ridgeline development, etc.

**SITE PLAN REVIEW REGULATIONS:** governs the review and approval /disapproval by the Planning Board of site plans for the development, change, or expansion of use of non-residential tracts where the total square footage of the footprint of the building(s) is greater than 5,000 square feet.

**FLOODPLAIN ORDINANCE:** governs activity in the floodplain.

**GRAVEL PIT ORDINANCE:** governs excavation of gravel pits.

**DOG LEASH BY-LAW:** requires that all dogs be restrained by leash or under direct control of owner. Violation - various fines depending on offense plus board reimbursement.

**SPECIAL EVENTS ORDINANCE:** regulates the conduct of special events and must be submitted 90 days prior to event. Violation - fine of up to \$300.

**ELECTIONEERING ORDINANCE:** eliminates all electioneering or signature gathering on Town or School owned property at any meetings or elections held within the Town of Bartlett.

# TOWN OF BARTLETT INFORMATION

## BARTLETT JACKSON TRANSFER STATION

Located at 102 Transfer Station Road off of NH Rt. 16 at the Bartlett-Jackson town line.

HOURS OF OPERATION: FRIDAY THRU TUESDAY  
12 NOON - 6PM  
CLOSED WEDNESDAYS & THURSDAYS  
CLOSED CHRISTMAS DAY

*MANDATORY RECYCLING & MANDATORY DUMP STICKERS REQUIRED*

Dump stickers can be obtained from the TOWN CLERK'S OFFICE and complete information regarding recycling comes with the sticker. Questions regarding the Transfer Station should be directed to the Selectmen's Office.

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## TOWN CLERK/TAX COLLECTOR OFFICE

56 Town Hall Road, Intervale, NH 03845 (603) 356-2300

Email: townclerk@townofbartlettnh.org

OFFICE HOURS: MON. 7AM-12:30PM & 1:30PM-6PM  
TUES.-WED.-FRI. 8AM-12:30PM & 1:30PM-4PM\*  
FIRST SAT. OF EACH MONTH 8AM-11AM  
CLOSED THURS. & SUN.

\*NEW - Starting 4/1/2019, the office will also be open on  
Thursdays 8AM-12:30PM & 1:30PM-4PM.

Services: Vehicle registrations, birth, death, marriage certificates, voter registration, dog licenses, and collection of tax bills.

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## OFFICE OF THE SELECTMEN

56 Town Hall Road, Intervale, NH 03845 (603) 356-2950

Email: selectmen@townofbartlettnh.org

OFFICE HOURS: MONDAY-FRIDAY 8AM-1PM

Selectmen meetings vary and appointments to get on the agenda are suggested (although not required) and can be made by calling during office hours. Special times can be arranged for those who cannot make it during regular hours. Please call ahead as meeting times may change.

Services: Assessment of property and tax abatements, building permits, zoning issues, transfer station stickers, requests for aid, road maintenance, and other general government issues.

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## POLICE DEPARTMENT

56 Town Hall Road, Intervale, NH 03845 **EMERGENCY - DIAL 911**

Email: police@townofbartlettnh.org NON-EMERGENCY (603) 356-5868

OFFICE HOURS: MONDAY-FRIDAY HOURS VARY

Town of Bartlett, NH

*PLEASE NOTE:* This office does NOT dispatch police officers. Emergency calls should be made by dialing 911. All other calls for assistance should be directed to 1-800-552-8960.

Services: Emergency calls, dog complaints, notifications of owners being away, pistol permits, and other general police matters.

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**FIRE DEPARTMENT**

90 US Rt. 302  
PO Box 104, Glen, NH 03838  
Email: firechief@townofbartlettnh.org

***EMERGENCY - DIAL 911***  
**NON-EMERGENCY (603) 383-9555**

*PLEASE NOTE:* This office does NOT dispatch firefighters. Emergency calls should be made by dialing 911. All other calls should be directed to the Glen Station Office. This office is not manned any specific hours. Messages can be left on the answering machine.

Services: Emergency fire calls, oil heating system inspections, burn permits, permits of assembly, and other general fire matters.

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**BARTLETT-JACKSON AMBULANCE SERVICE**

90 US Rt. 302  
PO Box 422, Glen, NH 03838  
NO OFFICE HOURS

***EMERGENCY - DIAL 911***  
**24 HOUR EMERGENCY SERVICE**  
E-Mail: bartlett\_jackson70@yahoo.com  
or bartlettjacksonambulance@gmail.com  
Website: <https://www.bartlett-jacksonambulanceservice.org/>

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**BARTLETT PUBLIC LIBRARY**

1313 US Rt. 302 (in the school)  
PO Box 399, Bartlett, NH 03812

(603) 374-2755  
Website: [bartlettpubliclibrary.org](http://bartlettpubliclibrary.org)

HOURS:            MONDAY            2PM-8PM  
                      TUESDAY            2PM-5PM  
                      WEDNESDAY        2PM-8PM  
                      THURSDAY          2PM-5PM  
                      SATURDAY          11AM-3PM

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**OTHER BOARD MEETINGS INFO:**

**PLANNING BOARD:** Meets the first Monday and third Tuesday of the month. To get on the agenda, call (603) 356-2226 or email [planningboard@townofbartlettnh.org](mailto:planningboard@townofbartlettnh.org).

**ZONING BOARD OF ADJUSTMENT:** Meets the second Monday of the month as needed. For more info, call (603) 356-2226 or email [zba@townofbartlettnh.org](mailto:zba@townofbartlettnh.org).

**CONSERVATION COMMISSION:** Meets the second Wednesday of the month but may vary. For more info, call (603) 356-2950.

**TOWN WEBSITE:** [www.townofbartlettnh.org](http://www.townofbartlettnh.org)

