

**Town of Bartlett
56 Town Hall Road
Intervale, NH 03845
(603) 356-2950**



PROPERTY TAX ABATEMENT REQUEST

Attached, please find the appropriate form for filing a request for an abatement of taxes. Please note: **This form is not for filing for the State Education Property Tax Relief.** Please read the instructions carefully and include proper documentation. The town underwent an assessment update last year as required by the state.

We offer the following assistance in helping you complete the form:

- 1) Please use the complete and accurate map/block/lot number from your tax bill when identifying your property as well as any other properties that you list. It would be helpful to include a copy of your tax bill as well. Inquiries and applications should be made to the **Selectmen's Office only**. The tax collector cannot help you with abatements - only tax dollar amounts. Remember that your bill reflects the status of your property as of April 1, 2018.

- 2) It is up to **you** to present evidence that your assessment is too high or incorrect. Simply stating that it is too high is not enough. Failure to present physical data, market data, assessment data, or any other evidence to support your claim at the time of application may be grounds for denial. It is **not** up to us to do **your** research for you; the burden of proof is on the taxpayer. See Section E of the form for further information on satisfactory evidence. We cannot return documents so be sure to keep your own copy.

- 3) Your request for abatement does not stay the collection of taxes. Taxes should be paid as assessed. If any abatement is granted, a refund will be made.

- 4) After the application deadline has passed, the Selectmen/Assessors will begin to review all applications. The Selectmen have until July 1st to review the abatement requests. Due to the time of year and preparations necessary for the Annual Town Meeting, you may not have a response until June. **Your patience is appreciated.**

Please be sure you have completed all pages of the form. Appropriate signatures are required. Unsigned or inappropriately signed forms will be returned and may not meet the deadline for re-submittal.

THE DEADLINE FOR FILING YOUR ABATEMENT REQUEST IS:

March 1, 2020 (RSA 76:16-d, II)

Date of filing is the date this form is hand-delivered to the **Selectmen's office** (not the Tax Collector), postmarked by the post office, or receipted by an overnight delivery service. Emails are NOT acceptable.